

**BOROUGHBRIDGE TOWN COUNCIL
1 HALL SQUARE, BOROUGHBRIDGE
NORTH YORKSHIRE YO51 9AN**



**MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
TUESDAY 23rd February 2021.** Meeting held by Zoom.

Present: J. Wilkinson (Chairman), P. Taylor, R. Young, M. Kaczmarczyk.

Clerk present – J. Nichols.

Meeting Opened – 6:15 pm.

1. Apologies for absence – None.

2. Declarations of Interest in items on the Agenda – None.

3. Public questions and statements.

None received.

4. Human Resources Issues

4.1 Hourly pay rate review for office staff from April 2021.

PROPOSAL – to implement the recommended pay increments from April 1st **All in favour.**

ACTION – Town Clerk to ensure this item is included in the March Full Council Meeting for ratification.

5. Other issues

5.1 Proposed expenditure to improve the BTC web site during 2021.

PROPOSAL – the need to utilise the allocated 2021/22 budget to review and modernise the Boroughbridge Town Council website. **All in favour.**

ACTION – Town Clerk to ensure this item is included in the March Full Council Meeting for ratification.

5.2 Future re-decoration of the interior of the Council Offices.

PROPOSAL – to proceed with this programme of work using the selected service vendor from the three that quoted. **All in favour.**

ACTION – Town Clerk to put in place the necessary arrangements.

Meeting closed - 18:27pm

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.

Signed _____

Dated _____

Chair of the Council