

**BOROUGHBRIDGE TOWN COUNCIL
1 HALL SQUARE, BOROUGHBRIDGE
NORTH YORKSHIRE YO51 9AN**



**MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON TUESDAY
15th DECEMBER 2020**

Meeting held by Zoom

Present: J. Wilkinson (Chairman), G Haldenby, P. Taylor, R. Young, M. Kaczmarczyk.

Clerk present – J. Nichols.

Meeting Opened – 6:20 pm.

Late arrivals: None.

1. Apologies – G. Haldenby, M. Kaczmarczyk.

2. Declarations of Interest in items on the Agenda – None.

3. Public questions and statements – None.

4. Finance Issues

4.1 Agreement of the Draft 2021 – 2022 BTC Operating Budget and Capital Expenditure Plan.

Resolution. To accept the Operating Budget and Capital Expenditure Plan and submit to Full Council for approval on the 5th January 2021. **All in favour.**

4.2 Discuss and agree the latest Risk Assessment for Finance and Management.

Resolution. To accept the latest Risk Assessment for Finance and Management and submit this to Full Council for approval on the 5th January 2021. **All in favour.**

5. Human Resources Issues

5.1 Ratify the proposed office opening hours over the Xmas period as advised to Councillors on Thursday 10th December.

Ratified.

Meeting closed: 18:42 pm

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.

Signed _____

Dated _____

Chair of the Council