

**BOROUGHBRIDGE TOWN COUNCIL
1 HALL SQUARE, BOROUGHBRIDGE
NORTH YORKSHIRE YO51 9AN**



**MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON TUESDAY
4th AUGUST 2020**

Meeting Room, Boroughbridge Town Council (social distance regulations adhered to)

Meeting Opened – 6:36 pm.

Present: J. Wilkinson (Chairman), P. Taylor, R. Young, S. Hynes, K. Fuller, J Fuller.

Clerk: J. Nichols.

Late arrivals: None.

1. Apologies – G. Haldenby, M. Kaczmarczyk.

2. Declarations of Interest in items on the Agenda – None.

3. Public questions and statements – None.

4. Finance Issues

4.1 Ratify the Bank Reconciliation and Finance Statement as at end July 2020.

Approved – All in Favour.

4.2 Toilet block servicing options.

Strategy briefing note circulated with the Agenda.

Approved – All in Favour.

F and HR Committee decision to be ratified at next Full Council Meeting on Tuesday 1st September before the implementation phase commences.

5. Human Resources Issues

5.1 Staff returning/starting.

Val Tattersall (Assistant Clerk) returns Friday 7th August from compulsory self-isolation.

Liz Leatherbarrow (new Deputy Town Clerk) starts Wednesday 5th August.

Nick Ogden (Cleaner) re-starts duties from the weekend of the 1st/2nd August.

Noted.

Meeting closed 7:10pm

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.

Signed _____

Dated _____

Chair of the Council