



BOROUGHBRIDGE TOWN COUNCIL

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MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 10th JANUARY 2023.

Meeting held at the Council Offices.

Councillors attending: Sean Hynes (Chair), Pauline Phillips, Peter Phillips, Julie Fuller, Kenny Fuller, James McNeil, John Goss, Monika Kaczmarczyk, Robert Young, James Wilkinson.
District County Councillor Robert Windass.

Clerk present: L. Leatherbarrow.

Meeting opened: 18:30.

1. Apologies for absence

None

2. Declarations of interest in items on the agenda

None

3. Approval of previous Meeting Minutes.

3.1 Full Council Meeting Minutes Tuesday 6th December 2022.

Proposed.

All in Favour

3.2 Planning Committee Meeting Minutes Tuesday 6th December 2022.

Proposed.

All in Favour

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

A request was received from Ms Kathryn Marshall to attend the meeting.

Prior to the meeting a letter and report were sent to the Council which had been circulated to the Councillors present.

Attending the meeting alongside Ms Marshall were Bob Richards BSc (Hons) C Eng FICE Technical Director of AECOM and Mr Keith Polson BSc(Hons), C.Eng., FICE.

Ms Marshall read a presentation to the Council explaining her reasons for attending. Her presentation was followed by two further statements from Mr Bob Richards and Mr Keith Polson.

The presentations were detailed and comprehensive reports in opposition to the proposal to site 2 bus Stops on the road outside the Stump Cross Farm property where Ms Marshall lives.

Following the presentations, the Chair responded by expressing thanks for the information provided. He summarised the consensus of most Councillors that were in support of the objections raised by Ms Marshall. The Chair explained that Boroughbridge Town Council had not been requested by North Yorkshire or Harrogate Borough Council to consult on the proposed siting of the bus stops by the Planning Authority. In

principle he assured Ms Marshall that the Town Council supported the case she made in opposition to the bus stops being situated as planned. He expressed frustration that the Planning systems have not made documents accessible to the Town Council.

5. External Stakeholder and Working Group Reports

5.1 County and District Councillor's report.

Councillor Windass gave his report.

Having listened to the presentation made at 4. Cllr Windass said that he would contact Melissa Burnham (Harrogate Borough Council Officer) to talk about the issues raised by the proposed bus stops.

The recent Phase 2 application at Stump Cross for further development by Barratt and David Wilson Homes was recently refused by HBC because details were missing from the Planning Application submitted. The developers involved now have to reapply for Outline Planning permission.

Flooding at the bottom of Roelcliffe Lane was recently found to have been caused by blocked drains. The HBC operatives are to return to the site to survey the drains and plan repairs following the surveys.

Discussion followed when other repeatedly flooded roads were mentioned by councillors including Ladywell Road and Springfield junction and blocked drains on the High Street. Cllr Windass commented that many issues have arisen following the work practices of the company previously contracted by HBC who no longer have responsibility for maintenance on Highways and roads.

Cllr Windass has met with Police Fire and Crime Commissioner Zoe Metcalfe to discuss incidents of Anti-Social behaviour taking place recently in Aldborough, which are of concern to many local residents there currently.

It has been reported that there may soon be progress with building the planned Motorway Service Area near Kirby Hill. No reserve matters planning applications have yet been received, but actions have been taken regarding farming practices permitted on the land.

Changes proposed for the Unitary Authority organisation have been discussed again. Planning Committee changes may mean that possibly 6 new Committee localities will be created. This is yet to be confirmed. Similarly, Council Tax levels are not finalised. The Council tax budget has not yet been set, but it is anticipated that Harrogate area taxes will be set at 5.9%. Adult social care costs are very high in Harrogate areas, levelling up will gradually be phased in to address the parity of taxes across the new areas covered by the Authority. Some of the Council buildings currently owned and used will most likely be sold as the unitary Authority organisation develops and they become redundant. North Yorkshire will decide on this and there will be a District Plan for the whole of the County, which may take up to 5 years to completely embed.

106 monies remain a topic of contentious local discussion, but there is no further progress to report.

When Cllr Phillips informed Cllr Windass that Boroughbridge Town Council representatives were to meet HBC at 10am on 19th January at the Civic Centre regarding 106 monies, Cllr Windass said he would also try to attend the meeting planned.

5.2 Police Report

No Police report has been shared, following an invitation to attend the meeting; no apologies were received.

5.3 Events and Social Working Group report.

No actions to report.

5.4 Social Media and News Working Group report.

Cllr Wilkinson gave a short update on actions regarding the development of the new website. It is hoped that the newly revised website will be finished and ready to go live by the end of January.

5.5 Schools Liaison Group report.

No meetings have taken place since the last Council meeting. No news to report.

5.6 Menwith Hill Liaison Group report.

No report to share.

6. Matters arising from previous minutes not specifically covered on the agenda.

6.1 Update on the Toilet Block refurbishment project

Cllr Peter Phillips reported that the refurbishment plans are progressing. The deposit for the works has been paid to the company appointed.

The works will hopefully start in early April 2023.

Proposal: Cllr Kenny Fuller to be appointed as the Project Manager for the Toilet Block refurbishment project.
All in Favour.

It was confirmed that recently a notification has been received to inform the Council that the water usage for the toilet block has increased. Cllr Fuller is aware of this and is investigating the report.

6.2 Update on the sale of Mill Lane land

An offer to purchase the land has been accepted by the Council. No further information is available to report.

6.3 Sports Field facility update

No new information to report. The committee are awaiting confirmation of an appointment date.

6.4 Commuted Sums update

Cllr Peter Phillips had previously circulated information about the last meetings held with HBC officers to all Councillors.

Following the meeting held supplementary questions were identified and these too have been shared. Prior to the next meeting date, Cllr Phillips will send copies of information collected from the previous meetings with the questions raised to the HBC officers to help focus the discussions on the most pertinent issues the Town Council would like to have answered.

Cllr Peter Phillips, Cllr James Wilkinson, Cllr Pauline Phillips, Cllr Jamie McNeil and hopefully Cllr Robert Windass will be attending the meeting on 19th January.

6.5 Confirmation of acceptance of invitation to NYCC Police Chief Constable Lisa Winward to attend FCM on 4th April 2023

The Chair reported that the date is held as a place holder in the diary of the Chief Constable to attend the Council Meeting.

It was noted that Knaresborough now have formed a Police Liaison Committee.

7. New issues.

7.1 Improvements to Aldborough Gate Cemetery fencing and entrance gate.

Quotes have been obtained for repairs to the old gate and fence at Aldborough Gate Cemetery. The quotes were explained.

Proposal: To Accept the quote submitted by Farm and Land Services.

All In Favour.

ACTION: Clerk to arrange a meeting with Farm and Land Services and Cllr Hynes to discuss the repairs, including installation of a spring closure on the new gate fitted.

7.2 Gazebos missing from rear storage shed.

It was confirmed that previously there were 2 gazebos, which are now both missing.

ACTION: Clerk to contact the previous Clerk to ask about the gazebos and when they were last loaned out.

7.3 Funding request from Inspire Youth.

Cllr Peter Phillips explained that Inspire Youth contacted him about a proposed project in Boroughbridge with 4 youths. The programme details were explained.

In discussion the councillors questioned the possible outcomes of the project, especially considering that follow up strategies at the end of the intervention work were not apparent, the costs seemed high to target only 4 individuals, and the option of prevention work seemed more valuable.

The consensus opinion was that prevention rather than intervention strategies are most important with regards crime/anti-social behaviour and Youth work.

Proposal: Funding for such intervention youth work does not fall within the remit of the Town Council.
All in Favour.

7.4 Additional EV Charging points in Back Lane Car Park.

Cllr Peter Phillips had circulated information about the proposed Charging Points prior to the meeting to all Councillors. He summarised the key points from the report shared, including explaining how the project had progressed so far without any prior Council ratification.

Proposal: To proceed with the most recent plan shared for 4 new charging points.
All in Favour.

ACTION: Cllr Phillips to confirm the support of the Council for the proposed charging points to the HBC Officer.

7.5 The Stump Cross building development.

ERROR by CLERK This Agenda point was erroneous.

8. Finance and HR.

8.1 Agree the end December 2022 Finance Statement, Bank Reconciliation and payments to end of December 2022

The bank reconciliation and finance information for the month of December 2022 were explained.

The request to pay for support from CUC Solutions Ltd to review the Town Council office e-mail systems was discussed and ratified. Other debits were mentioned and noted.

Proposal: As soon as possible to transfer £50 to Royal British Legion, as payment for the wreath on Remembrance Sunday 2022 and to include a donation to the charity.

All in Favour.

Cllr Pauline Phillips suggested that the funding of basic hospitality when meetings take place at the Council offices should be allocated, open and recorded.

Proposal: To create a 'Hospitality Account' heading in the next budget with allocated funds.

All in Favour.

9. Additional correspondence received since the last Full Council Meeting.

9.1 Thalia Waste Management, Allerton Waste Recovery Park- invitation to attend and participate in community liaison group workshop.

Cllr Peter Phillips reported that he has attended workshops and meetings on behalf of the Town Council in the past at the Waste Recovery Park.

Currently it was agreed that there was no one available presently to accept the invitation offered.

10. Any Other Business.

Cllr Mc Neil updated the Council with information about his contact at the Swish Provder.

Cllr Goss gave an update about changes to a new system for funding/providing hanging baskets by HBC. He will liaise with the Chamber of Trade about the changes and report back if any new system changes affect the Council.

Cllr Peter Phillips requested that actions are taken to ensure the sign by Artisan Markets is removed from the Back Lane Car Park.

David Potts (HBC Officer Planning) visited the Linden Homes site following complaints regarding unfinished works and inappropriate storing of building materials and equipment near the houses.

Cllr Phillips suggested that the Committee organisation currently in place at the council needs reviewing. It was agreed succession planning at the Council is needed.

Proposal: To add 2 items to the next meeting agenda:

Issues arising after completion of development sites, and to consider a revised structure for committees.

All in Favour.

Cllr Julie Fuller sought confirmation that the project to develop the first roundabout into Boroughbridge is 'on hold', similarly the project of the bridge lighting is 'on hold'. Both projects were confirmed as being 'on hold' currently by the Chair.

Cllr J Fuller asked about the opening date for the development at Springfield Garth. It was confirmed the date of reopening is planned for possibly 16th January 2023.

Cllr Kenny Fuller asked for confirmation about the continuing process of co-option of Councillors.

It was confirmed by the Chair that the process was suspended prior to Christmas and is now ready to be started again.

11. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 7th February 2023, 18:30, Council Offices.

The meeting ended at 20.37

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