BOROUGHBRIDGE TOWN COUNCIL
1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN
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Present: Cllr S Hynes (Chair), Cllr Z Metcalfe, Cllr R Young, Cllr Simon Ashley, L Leatherbarrow (Clerk), A Gurney (Clerk, who also took the minutes).
The meeting started at 18:00

PLANNING COMMITTEE MEETING MINUTES – Tuesday 3rd November 2026 at 18.00

136. Apologies for absence

137. Declarations of interest in items on the agenda

138. Parish Council Notifications for consultation received since the last Planning Committee Meeting

138.1 APPLICATION NO: 26/06275/ADV
PROPOSAL: Display of 3no. non-illuminated fascia signs and 1no. non-illuminated hanging sign
LOCATION: 3 Richmond House Horsefair Boroughbridge North Yorkshire YO51 9AA
GRID REF: E 439533 N 466844
APPLICANT: H.C. Townsend And Son Limited
PUBLIC ACCESS: https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TM4HDCLTG1X00

Following discussion and consideration of the application the committee resolved to respond:
A- The Parish Council has no objections.

138.2 APPLICATION NO: 26/06274/FUL
PROPOSAL: Change of use from a hot food takeaway (sui generis) and office accommodation (Class E) to a funeral directors (sui generis), together with associated internal and external alterations, including the provision of accessible access, replacement windows and doors, installation of new signage, removal of the existing shopfront and reinstatement of a bay window, removal of extraction equipment, and conversion of an existing outbuilding to a mortuary with associated condenser unit and access improvements.
LOCATION: 3 Richmond House Horsefair Boroughbridge North Yorkshire YO51 9AA
GRID REF: E 439533 N 466844
APPLICANT: H.C Townsend And Son Limited
PUBLIC ACCESS: https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TM4HD3LTG1W00

Following discussion and consideration of the application the committee resolved to respond:
A- The Parish Council has no objections.

138.3 APPLICATION NO: 26/05969/TPO

PROPOSAL: Works to 1 no Oak of tree preservation order 21/1990. Lateral reduction to give 3m clearance from neighbouring property and crown reduction of epicormic branches to first main branch.
LOCATION: 37 St James Meadow Boroughbridge North Yorkshire YO51 9NW
GRID REF: E 439766 N 466398
APPLICANT: Miss Jane Young
PUBLIC ACCESS: https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TLPCWNLTFL700

Following discussion and consideration of the application the committee resolved to respond:
A- The Parish Council has no objections.

138.4 APPLICATION NO: 26/06336/FUL

PROPOSAL: Single storey rear extension following demolition of existing conservatory and single storey rear projection.
LOCATION: 137 Druids Meadow Boroughbridge North Yorkshire YO51 9NP
GRID REF: E 439239 N 466791
APPLICANT: Mr and Mrs M Briggs
PUBLIC ACCESS: https://publicaccess.northyorks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TM6PTRLTG6W00

Following discussion and consideration of the application the committee resolved to respond:
A- The Parish Council has no objections.

139. Decision Notifications over the last month

None received - Noted

140. Planning Breaches/Enforcements received over the last month

None received - Noted

141. Appeals received over the last month

None received - Noted

142. North Yorkshire Local Plans

142.1 Letter from NYCC Parish Liaison re Town and Parish Council Local Plan Briefing dates

Dates noted – as the local planning consultation had not been circulated to all, the committee requested the issue to be rectified

143. Other Correspondence

None received

144. To consider any tracked Applications and new changes to Planning notifications

None received

145. Matters to consider/review

None received

The meeting ended at 18:15.

Signed: …… Date: ……
Mayor and Chair of Council