



BOROUGHBRIDGE TOWN COUNCIL

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN

www.boroughbridge.org.uk

info@boroughbridge.org.uk

Tel: 01423 322956

MINUTES OF THE CEMETERIES COMMITTEE MEETING HELD ON THURSDAY 23rd JULY AT THE COUNCIL OFFICES AT 6.00 p.m.

Present: Cllr Pauline Phillips (Chair), Cllr S Hynes, Cllr J McNeil, Cllr R Young

Clerk Present: P Howell

Meeting opened at: 18:00.

37. Apologies for absence – none as all present

38. Declarations of interest in items on the agenda – none

39. Minutes of the last meeting

These had been circulated and it was proposed Cllr. Hynes and seconded Cllr McNeil that these be adopted as a true record

40. Boroughbridge Cemetery

Quotes had been received for the proposed works to develop the children's area and following discussion it was agreed that the quote from a local contractor be accepted. It was also agreed that we should ask them to provide a further quote to plant laurel bushes in the gap in the hedge on the left-hand side of the cemetery. The Council had not heard back from the supplier regarding the proposed seat for the children's area. The purchase of two new seats for the cemetery was also discussed.

41. Update on Bin Store

Work to include a new hardstanding base and substantial wooden bin store was now completed. A vote of thanks was given to Cllr Hynes for organising this.

42. Working party for Aldborough cemetery

Following a meeting with the contractors, they had now tidied up the area and were going to cut the hedges when permitted to do so. The contractor was also removing the cut grass, making the grassed areas look much better. It was felt that at the present time, a working party was not necessary. The cemeteries will continue to be monitored

43. BACAS Update

Following discussion, it was agreed this be put on hold until it was decided which registers, records and documents needed to be recorded electronically.

44. Possibility of purchasing a scanner

Following discussion, it was agreed that the purchase of a scanner would not be the most suitable option for copying and recording the Council's records. It was agreed that a further meeting should be held with the Deputy Clerk to discuss more in depth the best way forward to store the Council's records electronically and what software may be required to do this.

45. Purchase of a fireproof cabinet

Following discussion it was agreed that a suitable fireproof cabinet be purchased to store the Council's records and archives as many of these were irreplaceable.

46. Disabled Access – Boroughbridge Cemetery

The Mayor had met with delegates from Disability Yorkshire who were in the area looking at improving disabled access for people with disabilities in North Yorkshire. They were looking at all the Town Council owned sites to see if there was anything they could help with. It was suggested that Boroughbridge cemetery might benefit from a handrail next to the steps near to the burial of cremated ashes area. A ramp to help with disabled access was also mentioned. At yet the Council had not heard back from Disability Yorkshire.

47. Consider formal requests for land for cemetery use

To be discussed at Full Council Meeting and proposed that the Council write to County Cllr Robert Windass to formally request some land for cemetery use, especially in view of the planning consent for 130 further homes at Chapel Hill.

48. Consider repair/replacement of the 5 bar gate at Aldborough Cemetery

The gate has dropped and was now difficult to open and close. Cllr Hynes will ask a local joiner to inspect the gate to see if it can be repaired. If this is not feasible, then it was suggested that the gate be replaced with new double gates to afford easier access.

49. Date for the next Meeting

To be arranged.

The meeting closed at 6.45 pm

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance with BTC's adopted policy.

Signed _____

Date _____

Chairman of Cemeteries Committee