



BOROUGHBRIDGE TOWN COUNCIL

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MINUTES OF THE CEMETERIES COMMITTEE MEETING HELD ON THURSDAY 28TH MAY AT THE COUNCIL OFFICES AT 6.00 p.m.

Present: Cllr J McNeil (Chair), Cllr S Hynes, Cllr Pauline Phillips

Clerk Present: P Howell

Meeting opened at: 18:00.

25. Election of Chair and Deputy Chair for the coming year

It was proposed Cllr Hynes and seconded Cllr McNeil that Cllr Pauline Phillips be elected as Chair. It was also proposed Cllr Phillips and seconded Cllr Hynes that Cllr McNeil be elected as Deputy Chair. Cllr Phillips thanked Cllr McNeil for all his work as chairman over the last year. The burial clerk was also thanked for her work over the previous year.

26. Apologies: Cllr R Young

27. Declarations of Interest in items on the agenda – None

28. Minutes of last meeting.

These had been circulated and it was proposed Cllr. McNeil and seconded Cllr McNeill that these be adopted as a true record.

29. Resurfacing of path – Aldborough Cemetery

Following the council's concerns about the laying of the new path in Aldborough cemetery, a letter had been received from the contractor stating the works were structurally sound and no further action was required. The surface will weather, whereby it will all be the same colour within 6-12 months when it oxidises. A date has been put in the diary to check the path in 6 months' time.

30. Update on Children's Area in Boroughbridge Cemetery

Cllr McNeill reported that one contractor had been to have a look at the area but as yet we have not received a quote. Two further contractors to be contacted with a view to supplying quotes for the work to be carried out. Regarding the bench, suppliers were to be sought and quotes

obtained.

31. Bin store in Boroughbridge Cemetery

Quotes are still awaited for a hard standing area for the bins. A new black bin had been delivered to the office and Cllr McNeil offered to take this to the cemetery. The cemetery railings were to be painted in the next few weeks.

32. Working Party for Aldborough Cemetery

It was suggested that a working party from councillors should carry out tidying up works needed in Aldborough cemetery, to remove dead tree branches, cut back nettles growing in hedges etc. This would be discussed at the next Full Council Meeting and a date arranged. A quote for the cutting of the hedge alongside York road has been received and accepted, hedge to be cut after September.

33. BACAS Update

This is an ICT system for registering cemetery/burial information online. A Teams Meeting has been arranged for next week to explore what BACAS might offer alongside the Council's Burial Registers.

34. Burial Charges and Eligibility

These had been reviewed and updated and would be ratified at the next Full Council Meeting. It was agreed, as previously, that residents of Boroughbridge, Aldborough and Minskip would be entitled to a 20% discount as they contributed to the Precept. The Rules and Regulations to be amended, based on limited space and resources, to the effect that those eligible to be buried who were, at the time of death, Resident of the electoral parish boundaries of Boroughbridge, Aldborough and Minskip. Those whose immediate family who have in the past been resident in the above parishes, must apply to the Burial Authority for written approval.

35. Consider formal requests for land for cemetery use

Land for future burials was discussed and it was agreed that the Council should contact the Commuted Sums Team with a view to future allocation of land for cemetery use. Cllr Phillips offered to do this.

36. Date of Next Meeting

To be arranged.

The meeting closed at 6.45 pm

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Signed _____

Date _____

Chairman of Cemeteries Committee