



**BOROUGHBRIDGE TOWN COUNCIL**

1 HALL SQUARE,  
BOROUGHBRIDGE,  
NORTH YORKSHIRE, YO51 9AN  
[www.boroughbridge.org.uk](http://www.boroughbridge.org.uk)  
[info@boroughbridge.org.uk](mailto:info@boroughbridge.org.uk)  
Tel: 01423 322956

**MINUTES OF THE FINANCE AND ASSETS COMMITTEE MEETING HELD ON FRIDAY 28<sup>th</sup> MARCH AT THE COUNCIL OFFICES AT 12 noon.**

Present: Cllr Z Metcalfe (Chair), Cllr P Phillips (Dep. Chair), Cllr S Hynes, Cllr N Plowright, Cllr R Young

**1. Apologies & Absence**

None

**2. Declarations of interest in items on the agenda**

None

**3. Review of 2025/26 Budget**

Chair advised she had met with the Clerk and Catherine to discuss the final budget. Chair then discussed the changes that had been made.

Chair shared her concern that the car park income was relatively low compared to the up keep of the car park and toilet block and suggested that this be discussed at the next committee meeting.

Proposed Cllr Metcalfe, Seconded Cllr Phillips agreed by the committee unanimously.

**4. Quotes for Fire Alarm for 1, Hall Square**

Only one quote had been received so far, Chair agreed to defer this item to the next committee meeting when all 3 quotes would be received.

**5. Junior Play Area Quotes**

Cllr Phillips advised that 3 quotes had been received for replacement equipment for younger children in the playground. The quotes were discussed and the Chair agreed to defer this to the next committee meeting after consultation with the community could take place. Chair thanked Cllr(s) Phillips for acquiring the 3 quotes.

#### **6. Quotes for works to Boroughbridge Cemetery**

Cllr McNeil had advised works where required to crown lift trees alongside roadside/path near to the road. Cllr McNeil received 2 quotes separately from Hambleton Trees (£320.00) and D R Burgess (£550.00). Both quotes were discussed, Chair proposed Hambleton Trees quote to be accepted, Cllr Young seconded, committee agreed unanimously.

#### **7. Quotes for works to Aldborough Cemetery**

Cllr McNeil had advised that works were required to clear fallen branches and remove off site. Cllr McNeil received 2 quotes separately from Hambleton Trees (£460.00) and D R Burgess (£750.00). Both quotes were discussed. Chair proposed Hambleton Trees quote to be accepted, Cllr Young seconded, committee agreed unanimously.

#### **8. NYC communication re Verge cutting**

NYC Highways have written to BTC informing that they will only cut the visibility areas of their (NYC) verges 5 times a year. BTC were given the option of cutting the areas and then invoicing NYC. Cllr Phillips had tried to contact NYC Highways and Cllr Windass with several questions but had no responses. After discussion the committee decided that with the lack of any further information from NYC/Cllr Windass, and the additional cost of cutting the additional verge areas BTC would carry on with NYC cutting the verges (visibility areas only) and keep a watching brief. Chair proposed, Cllr Phillips seconded, committee agreed unanimously.

#### **9. Information Sharing**

Boroughbridge Library has contacted BTC for a financial contribution towards their running costs.

Date of the next meeting to be agreed.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Chairman of Finance and Assets Committee