



BOROUGHBRIDGE TOWN COUNCIL

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MINUTES OF THE FINANCE AND HR COMMITTEE MEETING – Wednesday 1st June at 6:15 pm

Present: J. Wilkinson (Chairman), M. Kaczmarczyk, R. Young, Pauline Phillips.

Clerk Present: J. Nichols.

Meeting opened at: 18:15

1. Apologies – P. Taylor.

2. Declarations of Interest in items on the Agenda – none.

3. Confirmation of the Chair.

PROPOSAL – Cllr J. Wilkinson remains as Chair of the Finance and HR Committee. **All in favour.**

4. Review of the Asset Register.

The 2022 Asset Register was reviewed by the HR and Finance Committee members.

PROPOSAL – the Asset Register is agreed subject to the addition of the 2 new benches installed in the Recreation Area in early Spring 2022. **All in favour.**

ACTION – Town Clerk to update the 2022 Asset Register to include the new benches.

5. Review of the Finance Regulations.

The Finance Regulations were fully reviewed at this Committee Meeting. Several amendments and updates were agreed by Committee members.

ACTION – Town Clerk to draw up a revised set of Finance Regulations to incorporate all the changes agreed by the Finance and HR Committee. The revised Finance Regulations will then be put before the July Full Council Meeting for agreement.

6. Review of the Council's and staff's membership of 3rd party bodies.

Boroughbridge Town Council pays for the membership of the SLCC for the Deputy Town Clerk to facilitate the obtaining of professional qualifications. The Deputy Town Clerk has passed the ILCA and is moving on to the CiLCA. Boroughbridge Town Council has no other professional entity memberships.

PROPOSAL – Boroughbridge Town Council continues to fund the membership of the SLCC for the Deputy Town Clerk. **All in favour.**

Meeting Closed: 18:59.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so should advise the Clerk or Chair of the Council to ensure compliance with BTC's adopted policy.

Signed _____
Chair of the Council

Dated _____