

BOROUGHBRIDGE TOWN COUNCIL
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John Nichols
Town Clerk

16th February 2021

Dear Councillors,

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the Council Offices, Boroughbridge, All current guidelines regarding social distancing will be strictly followed.

FINANCE AND HR COMMITTEE MEETING
Tuesday 23rd February at 6:15 pm via Zoom

Please see the Agenda for the meeting below:

Yours faithfully

A handwritten signature in black ink, appearing to read 'J. Nichols'.

John Nichols
Clerk to the Council

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

FINANCE AND HR COMMITTEE MEETING – Tuesday 23rd February at 6:15 pm

1. Apologies for absence

2. Declarations of Interest in items on the Agenda

3. Public questions and statements.

None received

4. Human Resources Issues

4.1 Hourly pay rate review for office staff from April 2021 (please refer to briefing note)

5. Other issues

5.1 Proposed expenditure to improve the BTC web site during 2021 **(please refer to briefing note)**

5.2 Future re-decoration of the interior of the Council Offices **(please refer to briefing note)**

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.