



BOROUGHBRIDGE TOWN COUNCIL

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN

www.boroughbridge.org.uk

info@boroughbridge.org.uk

Tel: 01423 322956

Liz Leatherbarrow
Clerk

Tuesday 29th July 2025

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday 5th August at 6.30 pm.

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 5th August 2025

1. To receive apologies for absence and consider reasons for absences

Apologies received from Cllr Pauline Phillips, Cllr Robert Young

2. To welcome to newly co-opted councillors

3. To receive declarations of interest in items on the agenda

4. To consider approval of previous Meeting Minutes from 1st July 2025

4.1 Full Council Meeting Minutes Tuesday 1st July 2025.

4.2 Planning Committee Meeting Minutes Tuesday 1st July 2025.

5. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

6. To receive External Stakeholder and Working Group Reports

6.1 To receive updates from District Councillor Robert Windass

6.2 To receive any updates from the Finance and Assets Committee Chair.

- 6.3 To receive an update from the Cemeteries Committee Chair, including to consider the purchase of a bench for the children's area of Boroughbridge Cemetery and new wheely bin enclosure
- 6.4 To receive an update from the HR Committee Chair.
- 6.5 To receive an update from the Environment and Sustainability Committee Chair.
- 6.6 To receive an update from the Planning Committee Chair.

7. To consider approval of Finance information for July.

- 7.1 To consider approval of the end July 2025 Finance Information and Bank Reconciliation.
To note receipts and payments to end of July 2025.

8. Matters arising from previous minutes

- 8.1 To receive an update on the Toilet Block flooring.
- 8.2 To consider future care and maintenance of the Garden area at Chatsworth Gardens
- 8.3 To consider offer received for Mill Lane site
- 8.4 To receive a progress report on the Recreation Ground improvements
- 8.5 To receive an update on the Community Hall/building in Boroughbridge Project
- 8.6 To consider the purchase of a bench for the Aldborough crossroads
- 8.7 To receive an update on the response from Yorkshire Water re letter sent about sewerage
- 8.8 Remembrance Day Parade – road closure

9. Additional correspondence received since the last Full Council Meeting.

- 9.1 To consider a Request for a memorial bench
- 9.2 To note correspondence from residents on Ladywell Road (Numbers: 38, 40, 44,46) regards trees in Boroughbridge High School grounds overhanging these Ladywell Road properties.

10. Invitations received for the Mayor and/or events to attend from July

- 10.1 Aldborough & Boroughbridge Show - Sunday 27th July at Newby Hall
- 10.2 VJ Day on Sunday 17th August at St Mary's Parish Church Tadcaster, at 10.30am
- 10.3 Community event on Thursday 28th August In partnership with '**Right at Home**' Harrogate

11. Information Exchange

12. To confirm the time and date and venue of the next Full Council Meeting will be Tuesday 2nd September at 6.30pm.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.