



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow
Clerk

Tuesday 24th June 2025

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday 1st July at 6.30 pm.

Please see the agenda for the meeting below:

Notes:

1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.

FULL COUNCIL MEETING AGENDA – Tuesday 1st July 2025

1. Apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

3.1 Full Council Meeting Minutes Tuesday 3rd June 2025.

3.2 Planning Committee Meeting Minutes Tuesday 3rd June 2025.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

5. External Stakeholder and Working Group Reports

5.1 District Councillor's report from District Councillor Robert Windass

5.2 Finance and Assets Committee Report.

5.3 Cemeteries Committee Report

5.4 HR Committee Report

5.5 Environment and Sustainability Committee Report

5.6 Planning Committee Report

6. Finance.

- 6.1 To agree the end June 2025 Finance Statement, Bank Reconciliation, and ratify receipts to end of June 2025.
- 6.2 GDPR compliance changes for 2025-6.

7. Matters arising from previous minutes

- 7.1 The car park, Back Lane.
- 7.2 Progress report on Recreation Ground improvements
- 7.3 Community Hall/building in Boroughbridge
- 7.4 Minskip report
- 7.5 Sports Village
- 7.6 Mill Lane
- 7.7 Toilet Block repairs
- 7.8 Co-option of two new councillors, including Minskip representative
- 7.9 Collaborative working- looking forward
- 7.10 A change of housing policy by NYC

8. Additional correspondence received since the last Full Council Meeting.

- 8.1 Letter from resident re new housing in Boroughbridge
- 8.2 Letter from resident re new housing proposals
- 8.3 Letter from resident re new Planning proposals for housing in Boroughbridge
- 8.4 Letter from resident re Miller Homes and Kirby Hill Planning development
- 8.5 Letter re support for Youth clubs
- 8.6 Letter received about fire and response, on Springfield Grove
- 8.7 Letter received re sewage overspill, Ashbourne Close
- 8.8 Letter received re trees on the Fountain

9. Invitations received for the Mayor, and/or events to attend from May

- 9.1 26th June Boroughbridge Agricultural Society Dinner at Newby Hall to celebrate 200 years
- 9.2 28th June Garden Party at The Deanery, Ripon
- 9.2 29th Aldborough & Boroughbridge Agricultural Show

10. Information Exchange

11. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 4th August at 6.30pm.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.