



BOROUGHBRIDGE TOWN COUNCIL

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN
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Liz Leatherbarrow
Clerk

Tuesday 28th July 2026

To: **The Town Mayor and Members of Boroughbridge Town Council**
Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Minskip Village Hall.**

FULL COUNCIL MEETING AGENDA TUESDAY 4th August 18:30

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 4th August 2026 at 18:30

186. To receive apologies for absence and consider reasons for apologies received

187. To note declarations of interest in items on the agenda

188. To consider approval of previous Meeting Minutes.

188.1 Full Council Meeting Minutes Tuesday 7th July 2026.

188.2 Planning Committee Meeting Minutes Tuesday 2nd July 2026.

189. Public questions/statements and requests to speak received prior to the meeting.

None received.

190. Finance.

190.1 **To consider the end July 2026 Finance Statement, Bank Reconciliation, and ratify receipts to end of July 2026.**

190.2 **To note comments from External Auditor received.**

191 To receive External Stakeholder and Working Group Reports

191.1 To receive updates from County Councillor Robert Windass

- 191.2 To receive any updates from the Finance and Assets Committee Chair.
- 191.3 To receive an update from the Cemeteries Committee
- 191.4 To receive an update from the Environment and Sustainability Committee Chair
- 191.5 To receive an update from the Planning Committee Chair
- 191.6 To receive a report from the Human Resources Committee Chair
- 191.7 To receive a Minskip area report
- 191.8 To receive an Aldborough area report
- 191.9 To receive a report on the Sports Village development
- 191.10 To receive a report on the Community building project
- 191.11 To receive a report on Commuted Sums/& CIL funding

192. Matters arising from previous minutes

- 192.1 To note end of co-option period and outcome
- 192.2 To consider approval of retention policy
- 192.3 To consider Funfair in 2026
- 192.4 To consider weed spraying quotation for town including Buttermarket
- 192.5 To consider review of actions in Back Lane car park
- 192.6 To note feedback re Boroughbridge High School

193. New matters

- 193.1 To consider communication at BTC
- 193.2 To note replacement of planters for the Buttermarket cobbled area
- 193.3 To consider new advice regarding intruder alarm at Hall square
- 193.4 To consider and note accident damage to bollard in Back Lane Car Park
- 193.5 To consider provision of waste/litter bins in Recreation ground (See also 194.4 below)
- 193.6 To note the annual service of the gas boiler in Hall Square was completed 24.7.2026
- 193.7 To note report from attendance at JPC on 30.7.26
- 193.8 To note response from Brighter Boroughbridge re funding

194. Correspondence received since the last Full Council Meeting.

- 194.1 Parish Precept Arrangements 2027-8 from NYC
- 194.2 Request for Sponsorship from Boroughbridge Community First Responders Scheme (14.7.26)
- 194.3 Allotment Newsletter July 2026
- 194.4 Letter requesting more litter bins in Recreation ground (21.6.26)
- 194.5 Resident verbal complaints re Yorkshire Water Sewerage transportation through Aldborough

195. Invitations received for the Mayor

- 195.1 Aldborough and Boroughbridge Show 26.7.26- Confirmed
- 195.2 Pateley Bridge Civic Service 26.7.26- Declined
- 195.3 Yorkshire Day, Goole 1.8.26- Declined
- 195.4 NYCC Civic Service 4.10.26- Confirmed

196. To note any Training attended/planned

- 196.1 AI Training for Town Councils Session 2- 30.7.26 (LL and Cllr J McN)
- 196.2 How to complete and manage financial risk assessments, 25.8.26 (LL)

197. To note the time and date and venue of the next Full Council Meeting.

Tuesday 1st September 2026 in 1, Hall Square, YO51 9AN at 18:30.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.