



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow
Clerk

Tuesday 26th May 2026

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING AGENDA TUESDAY 2nd JUNE at 18:45 (WITH OFFICIAL PHOTOGRAPHS TO BE TAKEN AT 18:00 outside the offices PLEASE)

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 2nd June 2026 at 18:45

162. To receive apologies for absence and consider reasons for apologies received

163. To note declarations of interest in items on the agenda

164. To consider approval of previous Meeting Minutes.

164.1 Full Council Meeting Minutes Tuesday 5th May 2026.

164.2 Planning Committee Meeting Minutes Tuesday 5th May 2026.

165. Public questions/statements and requests to speak received prior to the meeting.

Mr Collier and Ms Bagley (Planning)

Mr George Tucker (Fair)

166. Finance.

166.1 To consider the end May 2026 Finance Statement, Bank Reconciliation, and ratify receipts to end of May 2026.

166.2 To consider and complete Annual Governance Statement 2025/26 on page 5 of AGAR Form

166.3 To note the Internal Audit Report 2025 – 2026 received and completed AGAR page 4.

167. To receive External Stakeholder and Working Group Reports

- 167.1 To receive updates from County Councillor Robert Windass
- 167.2 To receive any updates from the Finance and Assets Committee Chair.
- 167.3 To receive an update from the Cemeteries Committee, including considering revised cemetery fees
- 167.4 To receive an update from the Environment and Sustainability Committee Chair.
- 167.5 To receive an update from the Planning Committee Chair
- 167.6 To receive a report from the Human Resources Committee Chair
- 167.7 To receive a Minskip area report
- 167.8 To receive a report on the Sports Village development
- 167.9 To receive a report on the Community building project
- 167.10 To receive recommendations from IT and social media Working Group

168. Matters arising from previous minutes

- 168.1 To receive a report from the Mill Lane working group
- 168.2 To receive a report on progress with Co-option
- 168.3 To note venue and date of FCM in August 2026 will be 4th August in Minskip Village Hall

169. New Issues

- 169.1 White line road markings in Boroughbridge High Street
- 169.2 Safety concerns regarding vehicles mounting pavement on junction of Hall square and High Street
- 169.3 The Funfair
- 169.4 To consider participation in Lamplight of Peace in Remembrance on 11am 11.11.2026 [[Lamp Light of Peace](#)]
- 169.5 To consider St Andrews Churchyard/s and Commuted Sums/106 monies
- 169.6 To consider the need for additional rubbish bins in the Boroughbridge locality (See also 170.3)

170. Correspondence received since the last Full Council Meeting.

- 170.1 Letter from Mr Bailey regarding parking at Devils Arrow Site (9.5.26)
- 170.2 Boroughbridge Lions Event Sunday 7th June
- 170.3 Letter regarding request for more rubbish bins
- 170.4 EV Charging Points letter from NYC

171. Invitations received for the Mayor

- 171.1 Invitation to RAF Menwith Hill Fourth of July Event - Saturday June 27th 2026
- 171.2 Boroughbridge Lions family Fun Day Event Sunday 7th June.

172. To note any Training attended

- 172.1 Clerk attended (7.5.26) Discussion Forum and Asset Register Training

173. To note the time and date and venue of the next Full Council Meeting. Tuesday 2nd July 2026 at 18:30 in the town council offices, Hall Square.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.