



## **BOROUGHBRIDGE TOWN COUNCIL**

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Liz Leatherbarrow

Clerk

Tuesday 31<sup>st</sup> March 2026

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

### **FULL COUNCIL MEETING**

**Tuesday 7<sup>th</sup> April 2026 at 6.30 pm.**

Please see the agenda for the meeting below:

#### **Notes:**

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
  - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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### **FULL COUNCIL MEETING AGENDA – Tuesday 7<sup>th</sup> April 2026 at 18:30.**

**132.1 To receive apologies for absence and record in the minutes.**

**132.2 To consider the approval of reasons for absence given by councillors.**

**133. To receive declarations of interest in items on the agenda**

**134.1 To consider the minutes of Full Council Meeting on 3<sup>rd</sup> February 2026 as a true and accurate record**

**134.2 To consider the minutes of the Planning Committee Meeting on Tuesday 3<sup>rd</sup> February 2026 as a true and accurate record.**

**135. Public questions/statements and requests to speak at Agenda item received prior to the meeting.**

Mr Collier and Ms Bagley (residents)

**136. To receive External Stakeholder and Working Group Reports**

136.1 To receive updates from District Councillor Robert Windass

136.2 To receive any updates from the Finance and Assets Committee Chair, including to consider review of internal controls and to consider internal audit arrangements for 2025-6.

136.3 To receive an update from the Cemeteries Committee

136.4 To receive an update from the Environment and Sustainability Committee Chair.

136.5 To receive an update from the Planning Committee Chair

- 136.6 To receive a report from the Human Resources Committee Chair
- 136.7 To receive a Minskip area report
- 136.8 To receive a report on the Sports Village development
- 136.8 To receive a report on the Community building project

**137. To consider approval of Finance information for March 2026**

- 137.1 To consider approval of the end March 2026 Finance Information and Bank Reconciliation.  
To note receipts and payments to end of March 2026.

**138. Matters arising from previous Minutes**

- 138.1 To consider nominations for mayor in 2026-7, Nomination received.
- 138.2 To consider Co-Option for vacancies on council (see also 140.5 below)

**139. New issues**

- 139.1 To consider disposal of old ICT equipment
- 139.2 To note any amendments and comments from reviews of Policy statements, terms of reference and Standing Orders completed
- 139.3 To consider Tender applications for Grave Digging contract
- 139.4 To consider the Back Lane Car Park
- 139.5 To consider Hanging Basket order (see 140.2 below)
- 139.6 To consider request for a Fun Fair in 2026 (see below 140.3)
- 139.7 To consider installation of sign 'gates' at Aldborough village entrance(s)
- 139.8 To consider request regarding examination of stone from the fourth arrow
- 139.9 To consider offer of support from 1322 Committee
- 139.10 To note start of Co-option period following resignation of two councillors from 24.3.26
- 139.11 To note nominations for mayor in 2026-7
- 139.12 To consider the Fire Service provision in Boroughbridge
- 139.13 To note Schools Liaison Meeting feedback
- 139.14 To note reopening of Tourist Information Point for Summer Season
- 139.15 To consider sale of Mill Lane

**140. To receive information on the following correspondence and decide further action where necessary**

- 140.1 Re: Traffic Regulation Order – York Road, Boroughbridge. The North Yorkshire Council (Prohibition of Waiting and Loading and Provision of Parking) (B6265/5/85, York Road, Boroughbridge) (No 45) Order 2026 received.
- 140.2 NYC "Business Is Blooming" Hanging Basket Partnership Scheme letter with order details
- 140.3 Request from Mr G Rowland Tucker
- 140.4 Devil's Arrows Parking letter from resident
- 140.5 NYCC Democratic Services information regarding 2 councillor vacancies
- 140.6 Crisis Resilience Fund letter and attachment from NYC

**141. To receive information on Training attended**

**142. To receive information on Invitations received for the Mayor of events to attend**

- 142.1 Mayor's Civic Dinner, hosted by Cllr Chris Herd, Keighley Town Mayor. Friday 24th April 2026
- 142.2 Charity Reception held by Chair of Yorkshire Air Ambulance and Chair of North Yorkshire Council, Friday 24<sup>th</sup> April at 6.30pm, Pavilions of Harrogate
- 142.3 Queen Ethelburga's College Speech and Prize Giving Day 9<sup>th</sup> May 2026
- 142.4 Aldborough and Boroughbridge Show, 26<sup>th</sup> July 2026

**143. To confirm the time and date and venue of the next Full Council Meeting will be Tuesday 5<sup>th</sup> May 2026 at 6.30pm.**

*Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.*