



**BOROUGHBRIDGE TOWN COUNCIL**

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25<sup>th</sup> July 2025

Dear Finance and Council Assets Committee Members,

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL FINANCE AND COUNCIL ASSETS COMMITTEE MEETING** to be held at the Council Offices, Boroughbridge.

**FINANCE AND ASSETS COMMITTEE MEETING**

**On Monday 4<sup>th</sup> August 2025 at 18.30 in the council offices: 1 Hall Square, YO51 9AN.**

Please see the agenda for the meeting below:

Yours faithfully

*Liz Leatherbarrow*

Liz Leatherbarrow  
(Town Clerk)

*Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*

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**FINANCE AND ASSETS COMMITTEE MEETING – Monday 4<sup>th</sup> August 2025 at 18.30**

**14. To consider and receive apologies for absence**

**15. To note declarations of Interest in items on the agenda**

**16. Budget- to consider and review first 6 months of financial year figures against planned budget for 2025-6**

**17. Toilet flooring quotes- to consider and approve for recommendation to FCM the 3 quotes for resurfacing of toilet block floor covering.**

**18. Decorating quotes for Hall Square (we are trying hard to get 3 sorted)- to consider and approve for recommendation to FCM the quotes for the redecoration of exterior painting of 1 Hall Square**

**19. Tree quotes for St James' Square- to consider and approve for recommendation to FCM quotes for trimming trees in St James' Square.**

**20. Car Park improvements- to consider budget implications of any working group recommendations, prior to FCM**

**21. Planning/notification of expected expenditure for next 6 months- training, ICT- email changes, CCTV improvements(?)- to consider and note variances/unforeseen changes to planned expenditure.**

**22. Review of AGAR submission 2024-5- to note outcomes of review and consider any changes needed for 2025-6 AGAR process of submission.**

**23. 'Internal Controls'- to consider if a review is needed of internal controls in place currently.**

**Request from Chair of council received on Friday July 25th. Due to illness/absence of clerk this was submitted in time for the agenda but only seen after the agenda was sent out. Apologies.**

**24. To consider quotes for the repairs to the gate at the rear of the toilet block for a recommendation to Full Council.**

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.