



## **BOROUGHBRIDGE TOWN COUNCIL**

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Liz Leatherbarrow  
Clerk

Tuesday 27<sup>th</sup> May 2025

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

### **FULL COUNCIL MEETING**

**Tuesday 3<sup>rd</sup> June at 6.30 pm.**

Please see the agenda for the meeting below:

#### **Notes:**

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
  - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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### **FULL COUNCIL MEETING AGENDA – Tuesday 3<sup>rd</sup> June 2025**

#### **1. Apologies for absence**

#### **2. Declarations of interest in items on the agenda**

#### **3. Approval of previous Meeting Minutes.**

- 3.1 Full Council Meeting Minutes Tuesday 6<sup>th</sup> May 2025.
- 3.2 Planning Committee Meeting Minutes Tuesday 6<sup>th</sup> May 2025.

#### **4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.**

Mr Derek Hufton (Chair of Boroughbridge Chamber of Trade) attending the meeting to talk about car parking in Boroughbridge.

#### **5. External Stakeholder and Working Group Reports**

- 5.1 District Councillor's report from District Councillor Robert Windass
- 5.2 Finance and Assets Committee Report.
- 5.3 Cemeteries Committee Report
- 5.4 HR Committee Report

5.5 Environment, Climate Change and Sustainability Committee Report

5.6 Planning Committee Report

## **6. Finance.**

6.1 To agree the end May 2025 Finance Statement, Bank Reconciliation, and ratify receipts to end of May 2025.

6.2 Risk Assessments- including Financial management and assets.

## **7. Matters arising from previous minutes**

7.1 The car park, Back Lane.

7.2 Progress report on Recreation Ground improvements

7.3 Community Hall/building in Boroughbridge

7.4 Minskip report

7.5 Sports Village

7.6 Mill Lane

7.7 Toilet Block repairs

7.8 Website review

7.9 Co-option of two new councillors, including Minskip representative

7.10 Highways Partnership meeting, 20.5.25 feedback

7.11 House fire in Springfield Grove

## **8. Additional correspondence received since the last Full Council Meeting.**

8.1 Proposed residential development at Land East of Leeming Lane, Boroughbridge. With accompanying document from Keepmoat Homes

8.2 Vandalism in Boroughbridge Cemetery

8.3 Letter from Director Menwith Hill to Cllr Pauline Phillips

8.4 Letter from Library regards funding.

8.5 Letter from Spawforths, Miller Homes re Kirby Hill Planning development

## **9. Invitations received for the Mayor, and/or events to attend from May**

June 8<sup>th</sup> Installation of Revd Susan Simpson at St James Church Boroughbridge.

June 21<sup>st</sup> Independence Day event at Menwith Hill.

June 24<sup>th</sup> 105<sup>th</sup> Birthday Party for resident in Barchester Care Home.

June 29<sup>th</sup> Fundraising Fashion Show at Barchester Manor Care Home.

## **10. Information Exchange**

## **11. Confirm the time and date and venue of the next Full Council Meeting.**

**Tuesday 1<sup>st</sup> July at 6.30pm.**

*Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.*