



## **BOROUGHBRIDGE TOWN COUNCIL**

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**22<sup>nd</sup> May 2025**

Dear Finance and Council Assets Committee Members,

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL FINANCE AND COUNCIL ASSETS COMMITTEE MEETING** to be held at the Council Offices, Boroughbridge.

### **FINANCE AND ASSETS COMMITTEE MEETING**

**On Thursday 29th May 2025 at 18.30 in the council offices: 1 Hall Square, YO51 9AN.**

Please see the agenda for the meeting below:

Yours faithfully

*Liz Leatherbarrow*

Liz Leatherbarrow  
(Town Clerk)

*Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*

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### **FINANCE AND ASSETS COMMITTEE MEETING – Thursday 29th May 2025 at 18.30**

- 1. Apologies for absence**
- 2. Declarations of Interest in items on the agenda**
- 3. AGAR and Audit**
- 4. Back Lane Car Park (including evaluation from Cllr Philips)**
  - 4.2 Accident claim re car park drainage cover**
- 5 Insurance renewal and schedule.**
- 5. Limit on Spending authorised in Finance Regulations**

**6. Hall Square maintenance: including Fire Alarm quotes and replacement lights in Hall Square and TIP offices**

**7. Handyman Contract and Tender**

**8. Cemetery Fee changes 2025**

**9. £300 limit for small grant scheme.**

**10. Utilities contracts renewals- options to consider.**

**11. Valuation estimates for Hall Square, Assets Register, valuation policy and insurance.**

**12. Risk assessments**

**13. Information sharing**

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.