



BOROUGHBRIDGE TOWN COUNCIL

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN
www.boroughbridge.org.uk
info@boroughbridge.org.uk
Tel: 01423 322956

Liz Leatherbarrow
Clerk

22nd August 2025

Dear HR Committee Members,

I hereby summon you to the following **HR COMMITTEE** meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the Council Offices, Boroughbridge.

HR COMMITTEE MEETING Friday 29th August at 5pm

Please see the agenda for the meeting below:

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

HR COMMITTEE MEETING – 29th August at 17.00

- 4. To receive apologies for absence and record them in the minutes**
- 5. To receive and note any declaration of Interests in items on the Agenda**
- 6. To consider Staffing in the council office.**
- 7. To consider arrangements for whole group Code of Conduct Training for the town council**

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.