



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow
Clerk

20th May 2025

Dear HR Committee Members,

I hereby summon you to the following **HR COMMITTEE** meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the Council Offices, Boroughbridge.

HR COMMITTEE MEETING

Tuesday 27th May 2025 at 18.00

Please see the agenda for the meeting below:

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

HR COMMITTEE MEETING – 27th May 2025 at 18.00

1. Apologies
2. Declarations of Interest in items on the Agenda
3. Employment Policies and Procedures.
4. Appraisals-including reviews held and agreed structures and procedures
5. Code of Conduct Training for the town council
6. Information Sharing

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.