



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow

Clerk

13th February 2025

Dear HR Committee Members,

I hereby summon you to the following **HR COMMITTEE** meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the Council Offices, Boroughbridge.

HR COMMITTEE MEETING

Tuesday 25th February 2025 at 18.00

Please see the agenda for the meeting below:

Note: Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.

FINANCE AND HR COMMITTEE MEETING – 25th February 2025 at 18.00

1. Apologies
2. Declarations of Interest in items on the Agenda
3. A review of HR Terms of Reference
4. A review of HR Policies
5. Appraisal structures and procedures
6. Information Sharing

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to effectively and lawfully manage this activity.