



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow
Clerk

Tuesday 24th March 2025

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday 1st April 2025 at 6.45 pm.

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 1st April 2025

1. Apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

- 3.1 Full Council Meeting Minutes Tuesday 4th March 2025.
- 3.2 Planning Committee Meeting Minutes Tuesday 4th March 2025.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

Presentation by Mr Jules Preston, Chair of Boroughbridge Community Charity.

5. External Stakeholder, Committees and Working Group Reports

- 5.1 District Councillor's report from District Councillor Robert Windass
- 5.2 Finance and Assets Committee Report
- 5.3 Cemeteries Committee Report
- 5.4 HR Committee Report
- 5.5 Environment, Climate Change and Sustainability Committee Report
- 5.6 Planning Committee Report

6. Matters arising from previous minutes, with Committee reports.

- 6.1 Bridge Lighting
- 6.2 Progress report on Recreation Ground improvements
- 6.3 Community Hall/building in Boroughbridge
- 6.4 Minskip report
- 6.5 Sports Village
- 6.6 Mill Lane
- 6.7 Commuted Sums, (including feedback from Allotment Society.)
- 6.8 Toilet Block repairs-flooring, door and drainage issues.
- 6.9 Battleboards
- 6.10 YMCA Meeting

7. New issues.

- 7.1 Resignation of Cllr James Wilkinson
- 7.2 Office security entry code
- 7.3 NYC HAM Grass cutting of verges in Boroughbridge
- 7.4 The Roman Museum in Aldborough
- 7.5 Letter from CCllr Windass re Chapel Hill
- 7.6 VE Day Service of commemoration.
- 7.7 Police Liaison Meeting report.

8. Finance and Assets.

- 8.1 To agree the end of March 2025 Finance Statements, Bank Reconciliation, and ratify receipts to end of March 2025.

9. Additional correspondence received since the last Full Council Meeting.

- 9.1 Letter of thanks, and information from Will Swales re 'History of Crown in Boroughbridge'.
- 9.2 Town and Council Survey for NYC Gypsy and Traveller Accommodation Assessment GTAA (2024/5)
- 9.3 Letter from resident on Mill Lane.

10. Invitations received for the Mayor, and/or events to attend in/after March 2025

- 10.1 Invitation (Open to all councillors) from Boroughbridge Manor Care Home- 7.4.25 at 10.30am.

11. Information Exchange

12. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 6th May 2025 at 6.30pm.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.