



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow
Clerk

Tuesday 28th January 2025

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday February 4th 2025 at 6.30 pm.

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 4th February 2025

1. Apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

- 3.1 Full Council Meeting Minutes Tuesday 7th January 2025.
- 3.2 Planning Committee Meeting Minutes Tuesday 7th January 2025.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting. None received.

5. External Stakeholder and Working Group Reports

- 5.1 District Councillor's report from District Councillor Robert Windass

6. Matters arising from previous minutes.

- 6.1 Bridge Lighting
- 6.2 Progress report on Recreation Ground improvements
- 6.3 Community Hall/building in Boroughbridge
- 6.4 Minskip report

- 6.5 Sports Village
- 6.6 Mill Lane
- 6.7 CCTV
- 6.8 Toilet Block repairs-flooring, door and drainage issues.
- 6.9 Handyman Tender
- 6.10 Flat above 1 Hall Square and Town Council building
- 6.11 VAS Sign on Roecliffe Lane
- 6.12 EV Charging Points
- 6.13 Training feedback re Recording of Meetings
- 6.14 Commuted Sums
- 6.15 Committees and Working Groups

7. New issues.

- 7.1 Hanging Baskets for Boroughbridge
- 7.2 Aldborough Gate Footpath
- 7.3 80th Anniversary of VE Day (8.5.25)

8. Finance and Assets.

- 8.1 To agree the end January 2025 Finance Statements, Bank Reconciliation, and ratify receipts to end of January 2025.

9. Additional correspondence received since the last Full Council Meeting.

- 9.1 NYC Hanging Basket scheme order form.
- 9.2 Business is Blooming (Hanging Basket scheme)
- 9.3 Letter from Sir Alec Shelbrooke MP re resident and tree in Boroughbridge Cemetery
- 9.4 Response from Cllr Windass re New Row speeding issues.
- 9.5 Survey from NYC: North Yorkshire Council Gypsy and Traveller Accommodation Assessment (GTAA) 2024/25
- 9.6 Letter from Boroughbridge Community Care
- 9.7 Letter re Campaign for safety if Lithium-Ion Batteries
- 9.8 Public Release of 'Call for Sites submissions' from NYC
- 9.9 'Boroughbridge Cemetery and Aldborough Cemetery' from J Bramley NYC
- 9.10 Letter from Sir Alec Shelbrooke re Sports & Recreation Alliance nominations.
- 9.11 Speedwatch Survey Results letter
- 9.12 Letter re St James Square and cobbles

10. Invitations received for the Mayor, and/or events to attend in/after December

- 10.1 Candlemas Festal Eucharist and Procession at Ripon Cathedral on Saturday 1st February at 5.30pm.
- 10.2 Invitation to attend NYC Chair Civic Service on 11th May 2025

11. Information Exchange

12. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 4th March 2025 at 6.30pm.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.