



BOROUGHBRIDGE TOWN COUNCIL

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN

www.boroughbridge.org.uk

info@boroughbridge.org.uk

Tel: 01423 322956

Liz Leatherbarrow
Clerk

Tuesday 31st December 2024

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday January 7th 2025 at 6.30 pm.

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 7th January 2025

1. Apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

3.1 Full Council Meeting Minutes Tuesday 3rd December 2024.

3.2 Planning Committee Meeting Minutes Tuesday 3rd December 2024.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

Resident on New Row regarding speeding of traffic. (See 9.1)

5. External Stakeholder and Working Group Reports

5.1 District Councillor's report from District Councillor Robert Windass

6. Matters arising from previous minutes.

6.1 Bridge Lighting

6.2 Progress report on Recreation Ground improvements

6.3 Community Hall/building in Boroughbridge

6.4 Minskip report

- 6.5 Sports Village
- 6.6 Mill Lane
- 6.7 The grass cutting contract
- 6.8 Toilet Block Flooring
- 6.9 Flat above 1 Hall Square and Town Council building
- 6.10 Brighter Boroughbridge
- 6.11 Handyman Tender
- 6.12 School Parking issues

7. New issues.

- 7.1 Aldborough Gate Footpath
- 7.2 VAS Sign on Roecliffe Lane
- 7.3 Committees and Working Groups review
- 7.4 CCTV
- 7.5 Volunteer access to TIP

8. Finance and Assets.

- 8.1 Appointment of new Chair of Finance and Assets Committee
- 8.2 To agree the end December and November 2024 Finance Statements, Bank Reconciliation, and ratify receipts to end of December 2024.
- 8.3 Report from Finance and Assets Committee meeting

9. Additional correspondence received since the last Full Council Meeting.

- 9.1 Letter from Ann Hales regarding speeding traffic on New Row to CCIr Windass
- 9.2 Christmas Tree Festival letter
- 9.3 Highways Asset Management grass cutting payments
- 9.4 Letter from D and K Cranney regarding Co-op development site

10. Invitations received for the Mayor, and/or events to attend in/after December

- 10.1 Invitation from Boroughbridge High School to attend Senior Awards Evening on Wednesday 18th December at 6:30pm to present the award for 'Contribution to the Community' for 2024;
- 10.2 Opening of St Michael's Hospice shop in Boroughbridge.

11. Information Exchange

**12. Confirm the time and date and venue of the next Full Council Meeting.
Tuesday 4th February 2025 at 6.30pm.**

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.