



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow
Clerk

Tuesday 26th November 2024

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday 3rd December 2024 at 6.30 pm.

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 3rd December 2024

1. Apologies for absence

Cllr Monika Kaczmarczyk.

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

3.1 Full Council Meeting Minutes Tuesday 5th November 2024.

3.2 Planning Committee Meeting Minutes Tuesday 5th November 2024.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

None received.

5. External Stakeholder and Working Group Reports

5.1 District Councillor's report from District Councillor Robert Windass

6. Matters arising from previous minutes.

6.1 Bridge Lighting

6.2 Progress report on Recreation Ground improvements

6.3 Community Hall/building in Boroughbridge

6.4 Minskip report

- 6.5 Sports Village
- 6.6 Mill Lane
- 6.7 The grass cutting contract
- 6.8 Toilet Block Flooring
- 6.9 HR review of staff salaries
- 6.10 The disbanding of the Brighter Boroughbridge group and impact

7. New issues.

- 7.1 Boroughbridge Emergency Response Team (BERT)
- 7.2 Handyman Tender Vacancy
- 7.3 Fun Fair
- 7.4 Flat above 1 Hall Square

8. Finance and Assets.

- 8.1 To agree the end November 2024 Finance Statement, Bank Reconciliation, and ratify receipts to end of November 2024.
- 8.2 Budget preparation for 2025-2026, including Precept request for 2025-26.
- 8.3 Report from Finance and Assets Committee meeting (28.11.24)

9. Additional correspondence received since the last Full Council Meeting.

- 9.1 Letter from PCSO Jack Gudger re Speeding, (5.11.24)
- 9.2 Waste Disposal for Motor Home visitors in Back Lane car Park.
- 9.3 Letter from Sir Alec Shelbrooke MP re National Insurance contributions
- 9.4 Reply from Yorkshire Water re Ladywell Road sewer network.
- 9.5 Letter from Cllr Warneken about website
- 9.6 School Parking on York Road Meeting Minutes
- 9.7 Letter from Mrs Chandler re traffic issues
- 9.8 Change to Fire Crew Provision 22.11.24

10. Invitations received for the Mayor, and/or events to attend in/after November

- 10.1 Invitation from Boroughbridge High School to attend Senior Awards Evening on Wednesday 18th December at 6:30pm to present the award for 'Contribution to the Community' for 2024.

11. Information Exchange

- Shop on Horsefair
- TIP Christmas lunch
- Late night Shopping event
- Smart Meter in 1 Hall Square

**12. Confirm the time and date and venue of the next Full Council Meeting.
Tuesday 7th January 2025 at 6.30pm.**

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.