



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow
Clerk

Tuesday 28th October 2024

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday 5th November 2024 at 6.30 pm.

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 5th November 2024

1. Apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

- 3.1 Full Council Meeting Minutes Tuesday 1st October 2024.
- 3.2 Planning Committee Meeting Minutes Tuesday 1st October 2024.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

5. External Stakeholder and Working Group Reports

- 5.1 District Councillor's report from District Councillor Robert Windass

6. Matters arising from previous minutes.

- 6.1 Bridge Lighting
- 6.2 Progress report on Recreation Ground improvements
- 6.3 Community Hall/building in Boroughbridge
- 6.4 Minskip report
- 6.5 Roecliffe Lane resurfacing

- 6.6 Sports Village
- 6.7 Mill Lane
- 6.8 The grass cutting contract
- 6.9 Toilet Block Flooring
- 6.10 Cemeteries Committee report
- 6.11 Joint Parish Council report
- 6.12 HR review of staff salaries
- 6.13 The MUGA

7. New issues.

- 7.1 Commuted Sums new spreadsheet, October 2024
- 7.2 Boroughbridge Fire Station
- 7.3 Boroughbridge Emergency Response Team (BERT)
- 7.4 Boundary Consultation
- 7.5 Handyman Tender Vacancy
- 7.6 The disbanding of the Brighter Boroughbridge group and impact
- 7.7 Localised flooding in Boroughbridge locality, including Yorkshire Water and Area 6 response
- 7.8 Remembrance Day Service 10.11.2024.
- 7.9 Risk Assessments
- 7.10 Electric Car Charging points
- 7.11 Countryfile visit
- 7.12 Meeting minutes from: (i) 18.10.24 with Liz Meade, Mark Codman, Susanne Sweeting from NYC, (ii) 7.10.23 with Matt Hewison (NYC) and Sports Village representatives
- 7.11 Attendance at NYC meetings: Parish Liaison Meeting 23.10.24, NYC Wider Partnership Conference (25.10.24), Area 6 Partnership meeting (29.10.24).
- 7.12 Lights on the Fountain

8. Finance and HR.

- 8.1 To agree the end October 2024 Finance Statement, Bank Reconciliation, and ratify receipts to end of October 2024.
- 8.2 Report from Finance and Assets Committee Meeting held in October.

9. Additional correspondence received since the last Full Council Meeting.

- 9.1 Police and Crime Plan and Fire and Rescue Plan consultation from Jo Coles, York and North Yorkshire Deputy Mayor for Policing, Fire and Crime
- 9.2 North Yorkshire Boundary Review - Initial Consultation
- 9.3 Response re Yorks Road parking from Police 14.10.24
- 9.4 'Call to Action', from Gillian Taylor

10. Invitations received for the Mayor, and/or events to attend in/after November

- 10.1 *Oakleaf Service to be held in Ripon Cathedral on 17th November at 3.30pm*
Thanksgiving dinner held by RAF Menwith Hill at Darley Memorial Hall on Tuesday November 19th.

11. Information Exchange

Christmas Tree festival

12. Confirm the time and date and venue of the next Full Council Meeting. Tuesday 3rd December at 6.30pm.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.