



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow
Clerk

Tuesday 24th September 2024

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday 1st October 2024 at 6.30 pm.

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 1st October 2024

1. Apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

3.1 Full Council Meeting Minutes Tuesday 10th September 2024.

3.2 Planning Committee Meeting Minutes Tuesday 10th September 2024.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

5. External Stakeholder and Working Group Reports

5.1 District Councillor's report from District Councillor Robert Windass

6. Matters arising from previous minutes.

6.1 Co-option process.

6.2 Progress report on Recreation Ground improvements

6.3 Community Hall/building in Boroughbridge

6.4 Minskip report

- 6.5 Bridge Lighting
- 6.6 Sports Village
- 6.7 Mill Lane
- 6.8 The grass cutting contract

7. New issues.

- 7.1 Dangerous parking outside Boroughbridge Primary School, along York Road.
- 7.2 Cemeteries- young people and children burial space, extension and footpath.
- 7.3 Toilet block flooring
- 7.4 The purchase of new deputy mayor chains
- 7.5 Roecliffe Lane- resurfacing
- 7.6 Car Park- donations

8. Finance and HR.

- 8.1 To agree the end September 2024 Finance Statement, Bank Reconciliation, and ratify receipts to end of September 2024.

9. Additional correspondence received since the last Full Council Meeting.

- 9.1 Letter from Ms Donaldson re MUGA safety

10. Invitations received for the Mayor, and/or events to attend in/after October

- 10.1 *Battle of Britain Civic Event – Sunday 15th September 2024*
- 10.2 *Oakleaf Service to be held in Ripon Cathedral on 17th November at 3.30pm*

11. Information Exchange

12. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 5th November at 6.30pm.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.