



## **BOROUGHBRIDGE TOWN COUNCIL**

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN

www.boroughbridge.org.uk

info@boroughbridge.org.uk

Tel: 01423 322956

Liz Leatherbarrow  
Clerk

Tuesday 3<sup>rd</sup> September 2024

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

### **FULL COUNCIL MEETING**

**Tuesday 10<sup>th</sup> September 2024 at 18.30.**

Please see the agenda for the meeting below:

#### **Notes:**

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
  - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
- 

### **FULL COUNCIL MEETING AGENDA – Tuesday 10<sup>th</sup> September 2024**

#### **1. Apologies for absence**

Cllr Rob Young, Cllr James Wilkinson

#### **2. Declarations of interest in items on the agenda**

#### **3. Approval of previous Meeting Minutes.**

3.1 Full Council Meeting Minutes Tuesday 6<sup>th</sup> August 2024.

3.2 Planning Committee Meeting Minutes Tuesday 6<sup>th</sup> August 2024.

#### **4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.**

Observer: Ms Z Metcalfe,

Observer: Ms Elisa Philips.

#### **5. External Stakeholder and Working Group Reports**

5.1 District Councillor's report from District Councillor Robert Windass

#### **6. Matters arising from previous minutes.**

6.1 Notice of the intention to co-opt two council members and the Co-option interview procedure.

- 6.2 Progress report on Recreation Ground improvements and new MUGA.
- 6.3 Bridge Lighting report.
- 6.4 Sports Village update.
- 6.5 Police Liaison Meeting.

**7. New issues.**

- 7.1 Working group for Village Hall/Community centre.
- 7.2 BT telephone box in Aldborough.
- 7.3 Minskip update.
- 7.4 Hall Square.
- 7.5 Remembrance Day.
- 7.6 Grass Cutting Specification.
- 7.7 Toilet flooring.
- 7.8 Littering posters

**8. Finance and HR.**

- 8.1 To agree the end August 2024 Finance Statement, Bank Reconciliation, and ratify receipts to end of August 2024.
- 8.2 Renewal of contract for Toilet Servicing.
- 8.3 Grant Application from BACLA.
- 8.4 Monitor and plug to improve CCTV system.
- 8.5 Recreation ground annual play equipment inspections.

**9. Additional correspondence received since the last Full Council Meeting.**

- 9.1 Request from PCSO Gudger re Eastgate work
- 9.2 Minskip footpath letter of complaint

**10. Invitations received for the Mayor, and/or events to attend from September**

- 10.1 *Battle of Britain Civic Event – Sunday 15<sup>th</sup> September 2024*
- 10.2 *Pateley Bridge Civic Service. 10:30 AM on Sunday the 6th of October 2024, Pateley Bridge, HG3 5LQ*

**11. Information Exchange**

**12. Confirm the time and date and venue of the next Full Council Meeting.**

**Tuesday 1<sup>st</sup> October at 18.30.**

*Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.*