



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow
Clerk

Tuesday 29th August 2023

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday 5th September 2023 at 6.30 pm.

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 5th September 2023

1. Apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

- 3.1 Full Council Meeting Minutes Tuesday 1st August 2023.
- 3.2 Planning Committee Meeting Minutes Tuesday 1st August 2023.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

5. External Stakeholder and Working Group Reports

- 5.1 County and District Councillor's report from District County Councillor Robert Windass
- 5.2 Police Report
- 5.3 Cemetery Committee Report led by Cllr Rob Young including purchase of additional land for Aldborough Cemetery
- 5.4 Social Media and News Working Group report led by Cllr Jamie McNeil
- 5.5 Events and Social working Group report led by Cllr Julie Fuller.
- 5.6 Schools Liaison Group report led by Cllr Pauline Phillip

5.7 Menwith Hill Liaison Group report led by Cllr Monika Kaczmarczyk

6. Matters arising from previous minutes.

6.1 Sports Field Facility and principles of the handover process.

6.2 Commuted Sums update, report by Cllr Peter Phillips

6.4 Report on renovation of car park toilets, by Cllr K Fuller.

6.5 The state of the Buttermarket Cobbles

6.7 Lighting on the Bridge led by Cllr K Fuller

6.8 Update on Car Charging points led by Cllr Peter Phillips

6.9 Update on Recreation Ground led by Cllr Peter Phillips

7. New issues.

7.1 Citizens Advice and Outreach Minibus visits to Boroughbridge every other month from September onwards.

7.2 Possible formation of a Youth Council led by Cllr Pauline Phillips

7.3 Car Park- small works required led by Cllr Peter Phillips

7.4 Proposed equipment for the recreation ground led by Cllr Pauline Phillips

7.5 Broken fence at the Devils Arrows site led by Cllr Peter Phillips

7.6 Remembrance Day 2023

7.7 Photograph of town council members

7.8 Painting of exterior of 1 Hall Square

7.9 Overgrown grass verges encroaching on local footpaths

8. Finance and HR.

8.1 To agree the end July 2023 Finance Statement, Bank Reconciliation, and ratify receipts to end of August 2023 for payment

8.2 Budget for 2023-2024

9. Additional correspondence received since the last Full Council Meeting.

9.1 Letter re Co-option from Mr Fuller (received 11.8.23)

9.2 E-mail letter from SBA PKF Littlejohn re AGAR process. (received 17.8.23)

9.3 NYC 'Announcing a new approach to managing speed limits in North Yorkshire' letter from Keane Duncan

9.4 Response letter from Inspector Holly Nicholls

9.5 Letter from PCSO Gudger re meeting

10. Invitations received for the Mayor, and/or events to attend in September

Civic Service, Pateley Bridge Sunday 10th September. From Mayor and Mayoress of Pateley Bridge- Deputy mayor attending with Cllr Peter Phillips.

Battle of Britain Service in Spa Gardens, Ripon- Sunday 17th September.

11. Information Exchange

Citizens Advice Outreach Minibus on Buttermarket outside 1, Hall Square on Thursday 21st September 2023

12. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 3rd October 6.30pm Council Offices.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.