



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow
Clerk

Wednesday 26th July 2023

To: **The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday 1st August 2023 at 6.30 pm.

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 1st August 2023

1. Apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

3.1 Full Council Meeting Minutes Tuesday 4th July 2023.

3.2 Planning Committee Meeting Minutes Tuesday 4th July 2023.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

5. External Stakeholder and Working Group Reports

5.1 County and District Councillor's report from District County Councillor Robert Windass

5.2 Police Report

5.3 Cemetery Committee Report led by Cllr Rob Young

5.4 Social Media and News Working Group report led by Cllr Jamie McNeil

5.5 Events and Social working Group report led by Cllr Julie Fuller.

5.6 Schools Liaison Group report led by Cllr Pauline Phillip

5.7 Menwith Hill Liaison Group report led by Cllr Monika Kaczmarczyk

6. Matters arising from previous minutes.

- 6.1 Sports Field Facility. To consider pertinent issues from Extra Ordinary meeting, including best utilisation of Member skill sets to forward aims agreed.
- 6.2 Commuted Sums update, report by Cllr Peter Phillips
- 6.4 Report on renovation of car park toilets, by Cllr K Fuller.
(Quote from Farm and Land Services for removal of vegetation received see 8.2).
- 6.5 The state of the Buttermarket Cobbles
- 6.6 Road Safety Issues, including pedestrian crossing outside Boroughbridge Post Office

7. New issues.

- 7.1 Lighting on the Bridge led by Cllr K Fuller
- 7.2 Vandalism including broken fence on flood bank
- 7.3 Charity donation on behalf of Cllr Julie Fuller.
- 7.4 Access to CCTV footage by Councillors led by Cllr K Fuller
- 7.5 SNG report led by Cllr Wilkinson

8. Finance and HR.

- 8.1 To agree the end July 2023 Finance Statement, Bank Reconciliation, and ratify receipts to end of July 2023 for payment
- 8.2 Back Lane Toilets- Cleaning Contract appointment confirmed 18.7.23 from Mon. 24.7.2023; Quote for tree and vegetation maintenance from F and L Services (£435+VAT) in toilet area.
- 8.3 Office Computer repair and e-mail system review: to consider recommendations from SLA support
- 8.4 Budget Planning for 2024-2025; Suggestions from Councillors for 'Projects' to submit and consider for inclusion in 2024-25 Financial Year.

9. Additional correspondence received since the last Full Council Meeting.

- 9.1 Letter from North Yorkshire Police and North Yorkshire Council Highways
- 9.2 Parish Charter 2023 from North Yorks Council

10. Invitations received for the Mayor, and/or events to attend in August

None received for August.

11. Information Exchange

Thursday 17th August 18.10 Finance and Assets Committee Meeting in TIP offices.

12. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 5th September, 6.30pm Council Offices.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.