



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow

Clerk

Tuesday 28th March 2023

To: The Town Mayor and Members of Boroughbridge Town Council

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday 4th April 2023 at 6:30pm

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 4th April 2023 at 6.30pm

1. Apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

3.1 Full Council Meeting Minutes Tuesday 7th March 2023.

3.2 Planning Committee Meeting Minutes Tuesday 7th March 2023.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

5. External Stakeholder and Working Group Reports

5.1 County and District Councillor's report from District County Councillor Robert Windass

5.2 Police Report - Chief Constable Lisa Winward

5.3 Events and Social Working Group report led by Cllr Julie Fuller

- 5.4 Social Media and News Working Group report led by Cllr Jamie McNeil
- 5.5 Schools Liaison Group report led by Cllr Pauline Phillip
- 5.6 Menwith Hill Liaison Group report led by Cllr Monika Kaczmarczyk

6. Matters arising from previous minutes not specifically covered on the agenda.

- 6.1 Update on the sale of Mill Lane, report by Cllr Sean Hynes
- 6.2 Update on the development of website, report by Cllr James Wilkinson, confirming contact information Shared
- 6.3 Sports Field Facility update, including Aldborough Gate meeting and ratification of costs for valuation of land. Report by Cllr James McNeil and Cllr Sean Hynes
- 6.4 Commuted Sums update, report by Cllr Peter Phillips
- 6.5 Report on changes to Cemetery Charges 2023-24 by Cllr Robert Young
- 6.6 New structure of Committees, including ratification of membership, and confirmation of proposed quarterly meeting dates in 2023, led by Cllr Sean Hynes
- 6.7 Report on review of Council Policies by Cllr Pauline Phillips
- 6.8 Report on Tenders and Contracts reviewed, by Cllr Pauline Phillips, including renewal of Handyman Contract and Grass Cutting Contract in Aldborough
- 6.9 Report on renovation of car park toilets, by Cllr K Fuller, condition of Car Park

7. New issues.

- 7.1 Proposal to hold a Civic Service on May 7th at St. Andrews Church, to celebrate the coronation of King Charles, from Cllr Sean Hynes.
- 7.2 Proposal for Funfair to be held in Back Lane Car Park in 2023
- 7.4 Town Council Annual Meeting and Election of Mayor for 2023-2024
- 7.5 Recruitment of Deputy Clerk

8. Finance and HR.

- 8.1 To agree the end March 2023 Finance Statement, Bank Reconciliation and payments to end of March 2023
- 8.2 To ratify proposal to advertise for new Tender applications for a weed spraying contract in Boroughbridge
- 8.3 To ratify spending allocated for celebration of Coronation of King Charl

9. Additional correspondence received since the last Full Council Meeting.

- 9.1 Letter from Inspector Ed Rogerson re anti-social behaviour
- 9.2 Letter from Boroughbridge Bowls Club

11. Any Other Business.

11. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 2nd May 2023, 6.30pm, Council Offices.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.