



BOROUGHBRIDGE TOWN COUNCIL

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Liz Leatherbarrow

Clerk

Tuesday 28th February 2023

To: The Town Mayor and Members of Boroughbridge Town Council

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

FULL COUNCIL MEETING

Tuesday 7th March 2023 at 6:30pm

Please see the agenda for the meeting below:

Notes:

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
 - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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FULL COUNCIL MEETING AGENDA – Tuesday 7th March 2023 at 6.30pm

1. Apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of previous Meeting Minutes.

3.1 Full Council Meeting Minutes Tuesday 7th February 2023.

3.2 Planning Committee Meeting Minutes Tuesday 7th February 2023.

4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.

5. External Stakeholder and Working Group Reports

5.1 County and District Councillor's report.

5.2 Police Report

- 5.3 Events and Social Working Group report.
- 5.4 Social Media and News Working Group report.
- 5.5 Schools Liaison Group report.
- 5.6 Menwith Hill Liaison Group report.

6. Matters arising from previous minutes not specifically covered on the agenda.

- 6.1 Update on the sale of Mill Lane
- 6.2 Update on the development of, and changes to, website
- 6.3 Sports Field Facility update
- 6.4 Commuted Sums update, including proposals to be confirmed (x three)
- 6.5 New structure of Committees with review of membership and confirmation of dates for meetings planned in 2023
- 6.6 Boroughbridge Town Council Co-option Process

7. New issues.

- 7.1 Boroughbridge Town Council Policies
- 7.2 Review of Tenders and Contracts currently held.
- 7.3 To review the Cemetery Charges for 2023-2024 and confirm the date for Cemetery Inspections by Cemeteries Committee.
- 7.4 A response from the Town Council to the Draft Parish Charter consultation
- 7.5 Actions to celebrate the Coronation of King Charles in May 2023
- 7.6 To consider the North Yorkshire Council Climate Change Strategy document February 2023 (See also 9.4).

8. Finance and HR.

- 8.1 To agree the end February 2023 Finance Statement, Bank Reconciliation and payments to end of February 2023
- 8.2 To ratify repayment of monies paid for Grave 872 to current owner due to repurchasing of plot by Boroughbridge Town Council.

9. Additional correspondence received since the last Full Council Meeting.

- 9.1 Letter from resident on Roecliffe Lane
- 9.2 Letter re Speed and type of vehicle on Wetherby Road
- 9.3 North Yorkshire Climate Change Strategy- Consultation Document
- 9.4 Service Level Agreement Contract for Customer Access, including Tourist Information, Point.
- 9.5 Letter about road crossing outside Crown Hotel, Boroughbridge.
- 9.6 Letter about 7.5-ton weight limit on roads in Boroughbridge.
- 9.7 Letter to confirm grass cutting services in Aldborough.

11. Any Other Business.

11. Confirm the time and date and venue of the next Full Council Meeting.

Tuesday 4th April 2023, 6.30pm, Council Offices.

Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.