



## **BOROUGHBRIDGE TOWN COUNCIL**

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN

www.boroughbridge.org.uk

info@boroughbridge.org.uk

Tel: 01423 322956

Liz Leatherbarrow

Clerk

Tuesday 31st January 2023

**To: The Town Mayor and Members of Boroughbridge Town Council**

Dear Councillors:

I hereby summon you to the following meeting of **BOROUGHBRIDGE TOWN COUNCIL** to be held at the **Council Offices**.

### **FULL COUNCIL MEETING**

**Tuesday 7<sup>th</sup> February 2023 at 6:30pm**

Please see the agenda for the meeting below:

#### **Notes:**

- 1. Members are reminded of the need to consider whether they have any pecuniary or non-pecuniary interest to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why. Queries should be addressed to the Monitoring Officer Ms Jennifer Norton 01423 556036.*
  - 2. Members of the public are allowed to observe Council Meetings or speak for up to 3 minutes at Agenda Item 4. Any requests to do this should be advised at least 24 hours in advance of the Council Meeting to the Town Clerk who will make the required arrangements.*
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### **FULL COUNCIL MEETING AGENDA – Tuesday 7<sup>th</sup> February 2023 at 6.30pm**

#### **1. Apologies for absence**

#### **2. Declarations of interest in items on the agenda**

#### **3. Approval of previous Meeting Minutes.**

3.1 Full Council Meeting Minutes Tuesday 10<sup>th</sup> January 2023.

3.2 Planning Committee Meeting Minutes Tuesday 10<sup>th</sup> January 2023.

#### **4. Public questions/statements and requests to speak at Agenda item 4 received prior to the meeting.**

#### **5. External Stakeholder and Working Group Reports**

5.1 County and District Councillor's report.

5.2 Police Report

- 5.3 Events and Social Working Group report.
- 5.4 Social Media and News Working Group report.
- 5.5 Schools Liaison Group report.
- 5.6 Menwith Hill Liaison Group report.

**6. Matters arising from previous minutes not specifically covered on the agenda.**

- 6.1 Update on the Toilet Block refurbishment project
- 6.2 Update on the sale of Mill Lane land
- 6.3 Sports Field facility update
- 6.4 Commuted Sums update
- 6.5 Issues arising following completion of (housing) development sites
- 6.6 Review of the current structure of the Town Council sub-committee's system with recommendations

**7. New issues.**

- 7.1 A response to the Draft Parish Charter consultation

**8. Finance and HR.**

- 8.1 Agree the end January 2023 Finance Statement, Bank Reconciliation and payments to end of January 2023
- 8.2 Report following the Finance Sub Committee Meeting, including recommendations regarding office Staff team changes

**9. Additional correspondence received since the last Full Council Meeting.**

- 9.1 Response request to the Draft Parish Charter (See 7.2 above)
- 9.2 HMICFRS's latest report on North Yorkshire Fire and Rescue
- 9.3 'Banking Hub Boroughbridge' Letter from Kirby Hill District Parish Council
- 9.4 'Removal of Moss and twigs from property roof'-resident in Kingfisher Reach

**10. Any Other Business.**

**11. Co-option Process**

- 11.1 Review of current situation and future actions to confirm.

**11. Confirm the time and date and venue of the next Full Council Meeting.**

Tuesday 7<sup>th</sup> March 2023, 6.30pm, Council Offices.

*Following the Openness of Local Government Bodies Regulations 2014, the right to record, film and to broadcast meetings of the Council, Committees and Sub Committees is established, but anyone wishing to do so, should advise the Clerk or Chair of the Council, to ensure compliance with BTC's adopted policy to manage this activity effectively and lawfully.*