



Boroughbridge Town Council

Handyman Tender Specification

- The Handyman agrees to perform general repairs for **Boroughbridge Town Council (BTC)**.
- The Handyman will be paid an hourly rate of £17. Payment to begin from time of arrival at site and to end at time of departure from site. Payment will be made for time spent travelling on Town Council business (ie for collection/delivery on the Town Council's behalf. No mileage will be paid for these trips.).
- The Handyman will undertake to perform maintenance as required by BTC within 1 week of a request from the Town Clerk. Work may be required at BTC Assets including:
 - The Council Offices
 - Back Lane Toilet Block and Car Park
 - Boroughbridge and Aldborough Cemeteries
 - Land at Mill Lane
 - Hall Square cobbles
 - Buttermarket Museum
 - Fountain
 - Other work as required, including litter picking.

This may include repair to vandalism, general repairs, decorating, simple plumbing, woodwork.

- The Handyman will work for no more than **2** hours on a project without informing the Town Clerk that more time will be necessary to complete the task.
- The Handyman will provide his/her own equipment and tools when completing this project. Any materials or tools provided by the Client will be returned to the client upon completion of the project. If specialist equipment is required for a project, the hiring of this equipment must be agreed by Boroughbridge Town Council prior to hiring.
- If the repair is improperly done or takes longer than the agreed-upon hours (within a 10% margin), the Handyman will finish or redo the project at no extra cost.
- The Handyman must provide a copy of their Public Liability Insurance on an annual basis
- The Handyman must adhere to all current Health and Safety and Safe Working practices regulations