



## **BOROUGHBRIDGE TOWN COUNCIL**

1 HALL SQUARE, BOROUGHBRIDGE, NORTH YORKSHIRE, YO51 9AN

[www.boroughbridge.org.uk](http://www.boroughbridge.org.uk)

[info@boroughbridge.org.uk](mailto:info@boroughbridge.org.uk)

Tel: 01423 322956

## **GRASS CUTTING CONTRACT 2025 and 2026 – Aldborough Green**

### **Term of contract is two years – the entirety of 2025 and 2026 season to December 31<sup>st</sup> 2026**

This contract relates to the grass cutting of the Green at Aldborough Village by Service Provider (.....name.....)

#### **CONTRACT TERMS:**

##### **1. Schedule of grass cutting**

Through experience the period for grass cutting starts on the first of March till the end of October.

Grass cutting and the maintenance of tidy edges carried out at the contractor's discretion to maintain a high standard in accordance with the following specification. The grass shall be cut with approved, appropriate grass cutting equipment that is fit for purpose, and maintained to a high standard. All operators shall wear appropriate PPE, have received training and be in possession of appropriate authorisation as appropriate to the task carried out.

##### **2. Work Specification**

1. The grass to be cut using a rotary mowing machine with or without grass collection equipment. The Contractor is to cut the grass at each site on a regular basis of approx. fortnightly intervals from 1st March through to the end of October/beginning November. Should extra cuts be considered necessary during prolific growing conditions, this is to be costed by the Contractor and authorisation obtained from the Council prior to the extra work being carried out.
2. The Contractor will remove all litter and debris on each visit leaving each site in a safe, neat and tidy condition.
3. The Contractor to report to the Town Clerk any occurrences which may require remedial action by the Council, eg. mole and rabbit infestation, evidence of damage caused by vandalism or any other unusual/unforeseen occurrence.
4. Any extra work to be carried out by The Contractor at the request of The Council to be costed by The Contractor, authorised by The Council and invoiced accordingly on completion of each task.
5. The Contractor must ensure full and required insurance cover is maintained during the period of the contract. The Contractor will provide an authorised current Certificate of Insurance from which the

Council will retain copies. The cover must fully indemnify the Contractor, all the workforce he deploys, and the Council against all claims arising from his work. A minimum of £5,000,000 public liability cover is required.

6. The Contractor and his workforce must fully always adhere to all current Health and Safety and Safe Working practices regulations. The minimum requirements are specified in the annual Risk Assessment.

### 3. Pricing and payment

The annual cost for 2025 is agreed as £.....and for 2026 is agreed as £.....

Invoices will be submitted by the Contractor at end of July 2025(2026) and end of November 2025(2026) after completion of works scheduled. Subject to the agreed standards for works completed, invoices will be paid during the month following submission. Ratification of payment of invoices is agreed at the Full Council Meeting held each first Tuesday of every calendar month.

### 4. Limitation of liability

Boroughbridge Town Council or its officers cannot be held liable in any form for any accidents or claims arising from the performance of my duties in the delivery of grass cutting services in Aldborough by the service provider.

### 5. Termination of Contract

This agreement can be terminated, at any time, subject to notice of 4 weeks, in writing, being given by either side.

Signed *Liz Leatherbarrow*

Dated

Town Clerk  
Boroughbridge Town Council

Signed \_\_\_\_\_

Dated \_\_\_\_\_

(Service Provider name)