

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 5 FEBRUARY 2008 IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs R Windass (Chair), F Cooper, I Hick, H Treharne, E Vose, B Walker, J Wilkinson, M Winder, R Young, County Cllr J Watson (left at 7.34pm), H Nellis (Town Clerk), A Palmer (Assistant Clerk), Alex Rankin, Recycling and Promotions Officer, HBC, Debi Rowe, Acting Head of Environment, HBC, a local resident thinking of standing for election in May, D Grubb, Chairperson, Aldborough Gate (arrived 8.15pm and left at 8.36pm)

The meeting opened at 6.30pm

1 TO ACCEPT APOLOGIES FOR ABSENCE Cllr G Craggs, Cllr Doyle, District Cllr P Phillips

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA None

3 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 8 JANUARY 2008

- Proposed by Cllr Walker and seconded by Cllr Wilkinson as an accurate record of the meetings held on 8 January 2008

4 PUBLIC QUESTIONS OR STATEMENTS None

5 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 8 JANUARY 2008

- a) Update on new businesses enlisted by councillors for the Town's Website – dealt with under Item 14e
- b) Request for mileage allowance for TIP volunteers submitted by TIP manager – dealt with under Item 13a

6 HBC PRESENTATION ON RECYCLING IN THE DISTRICT

Alex Rankin, Recycling Officer for Harrogate Borough Council, gave a power point presentation on the various recycling schemes running in the Harrogate District including The Kerbside Scheme, Green Waste Collection and their Reduce, Reuse, Recycle initiative. An informative question and answer session followed the talk and the Chairman formally thanked Alex for her time and effort

7 NY MINERALS AND WASTE DEVELOPMENT FRAMEWORK CORE STRATEGY

SUBMISSIONS – request for response from local councils by 29 February 2008 – County Councillor Watson reported that there had been more than 1200 objections to the Milby Minerals and Waste planning application from Boroughbridge residents, which was more than all the other sites on the short list, in total. He emphasised that, in the interim, the Council must keep the public informed with particular reference to the difference between a household waste recycling depot and a commercial plant and that the focus must remain on the proposed Milby site. Cllr Wilkinson volunteered to transfer Cllr Craggs's comments onto the appropriate NYCC documentation and mention the Allerton Park site in response

8 INITIAL CONSIDERATION OF NOMINATIONS FOR MAYOR & MAYORESS FOR 2008/2009 – as defined under paragraph 12 of the Council's Standing Orders – Cllr Cooper proposed that this item be postponed until the April Council meeting when it would be known if there was to be an election. Cllr Wilkinson proposed the amendment that a working group should be set up to fix a date, venue and format for the Mayoral election process, in the meantime. This was seconded by Cllr Walker with all councillors present in favour and the motion was carried as amended.

JW

Agenda
WG

<p>9 <u>CORRESPONDENCE</u></p>	
<p>a) Confirmation from HBC that 1 Hall Square will be used as a Polling Station on 1 May 2008 from 6.30am – 10.15pm – This was duly noted by all councillors present.</p>	
<p>b) An alternative to wind turbines – a suggestion from a local resident – The contents of the letter, suggesting that water power could be harnessed from the River Ure, were noted. The Clerk was requested to write to the Environment Agency to enquire whether such a scheme would be feasible and inform the resident accordingly of the action taken</p>	Clerk
<p>c) Harrogate District Transport Forum – notification of AGM to be held on Thursday 7 February 2008 from 12 noon – This was noted by all councillors present. Cllr Hick will represent the Council at this meeting</p>	IH
<p>d) Litter – a letter of concern from a local resident – The Clerk was asked to write to HBC regarding the litter on the main approach roads into Boroughbridge, enclosing a copy of the letter of concern and also to inform the resident of the action taken</p>	Clerk
<p>e) Yorkshire Countrywomen’s Association – request to plant flower trough on Aldborough Road to celebrate Organisation’s 25th Anniversary – Council members agreed unanimously to this request. The Clerk reported that the YCW Association would also be interested in tending the flower bed opposite Morrisons. Councillors were in agreement with this and the Secretary of the YCW will be informed accordingly</p>	Clerk
<p>f) Email from County Councillor J Watson re: possible Household Waste Recycling Centre in Boroughbridge – thoughts/reactions sought from councillors – County Councillor Watson reported that this proposal was back on NYCC’s agenda with a possible site being off Bar Lane, on land owned by NYCC. Members of the Town Council were all still in favour of the idea of a household waste recycling centre for the Town</p>	Clerk
<p>g) Playground of the Year Competition, Snainton Village Hall, Saturday 9 February 2008 – Information about this event was duly noted by all councillors present</p>	
<p>10 <u>TO DECIDE ON THE DATE OF THE ANNUAL ASSEMBLY 2008</u></p>	
<p>Cllr Cooper proposed that the Annual Assembly meeting should take place on Tuesday 8 April 2008. This was seconded by Cllr Treharne</p>	Clerk
<p>11 <u>TO DECIDE ON AN APPROPRIATE MEMORIAL TO JOHN BREAR</u></p>	
<p>Following consultation with Mrs Brear, Cllr Young reported that John Brear’s widow felt that a simple plaque on the Buttermarket in Hall Square would be a fitting memorial to her late husband. Cllr Young proposed this motion and it was seconded by Cllr Cooper. Cllr Young will now meet with Mrs Brear to decide on the wording on the plaque</p>	RY
<p>12 <u>FINANCE</u></p>	
<p>a) Bank Balances – Appendix 1</p>	
<p>b) Invoices/salaries to be paid – Cllr Wilkinson proposed paying invoices/salaries subject to audit and this was seconded by Cllr Hick. Cllr Young proposed accepting the quotation of £495.00, submitted that afternoon by Mr A Foster, for grass cutting of Aldborough Green for 2008. This was seconded by Cllr Cooper</p>	Clerk
<p>13 <u>MATTERS ARISING FROM THE FINANCE AND PERSONNEL WORKING GROUP MEETING HELD ON 16 JANUARY 2008 – Appendix 2 contains the Minutes of this meeting</u></p>	
<p>a) To ratify mileage allowance for TIP volunteers – Cllr Hick proposed paying a mileage allowance for the relevant TIP volunteers up to the estimated maximum of £200. This was seconded by Cllr Cooper.</p>	Clerk
<p>b) To ratify Working With Your Council training for clerk – Cllr Hick proposed that Harry Nellis, the Town Clerk, attend this training course and this was seconded by Cllr Wilkinson</p>	
<p>c) Consideration of evaluation questionnaire (Appendix 3) re: public perception/understanding of Boroughbridge Town Council – it was agreed that Cllr Vose should meet with the Clerk the following day to shorten and simplify the draft questionnaire</p>	EV Clerk
<p>d) Quarterly review of Budget (Appendix 4) – This was duly noted by all councillors present</p>	
<p>e) To determine course of action following receipt of NYCC invoice for Freedom Parade road closure –</p>	

<p>Cllr Hick proposed not paying the invoice since it was felt by councillors that the contribution made by representatives of NYCC, towards the organisation of the event, had been of little significance. Cllr Treharne seconded the proposal.</p>	Clerk
<p>14 COMMITTEES/PROJECTS REPORT</p>	
<p>a) Mill Lane Report – It was agreed that the Working Group should meet as soon as possible in order to discuss plans for the future of the Mill Lane site</p>	WG
<p>b) Community Office Report – Nothing to report</p>	
<p>Following the arrival of Douglas Grubb, it was agreed to move to item 14m at this stage of the meeting</p>	
<p>c) Hall Square Report – A tentative proposal was considered to provide glass screening for the inside of the Buttermarket in order to offer more protection to the existing artefacts and allow for a wider selection of exhibits in the future. However, it was felt that the cost of such a proposal would be prohibitive</p>	
<p>d) Car Park and Picnic Area Report – Nothing new to report. A reply to the Council’s letter of 17 January 2008, sent to Don McKenzie, HBC, re the future of the Car park, was still awaited</p>	
<p>e) Public Relations report to include which press releases for this month and update on new businesses enlisted by councillors for the Town’s Website – The Clerk was asked to arrange for the election calendar to be included on the Town’s Website. Cllr Walker reported that he was awaiting responses from 2 businesses that had shown interest in advertising on the Boroughbridge Website. The remaining councillors had not yet made contact with their identified businesses. The forthcoming Election was identified as a press release for this month</p>	Clerk Cllrs RD
<p>f) St James’s Square Report – Nothing to report. Councillor Cooper agreed that Boroughbridge in Bloom would tend the new planters in St James Square</p>	FC
<p>g) Yore Vision Report - Nothing to report since Cllr Cooper was unable to attend the AGM on 17.01.08</p>	
<p>h) TIP Report - Nothing new to report. The Chamber of Trade is continuing to work on the new Town Guide</p>	
<p>i) Planning Committee Meeting:</p>	
<p>i) to approve the minutes of the meetings held on 8 and 22 January 2008 - Approval of the Minutes of 8 and 22 January 2008 were proposed by Cllr Wilkinson and seconded by Cllr Walker</p>	
<p>ii) report by Cllrs Wilkinson, Treharne and Walker on HBC’s Rural Affordable housing tour 24.01.08 – Cllrs Wilkinson, Treharne and Walker reported that it had been an enjoyable, informative and successful day and that a talk on affordable housing by a representative from HBC could be arranged if they wished it</p>	
<p>iii) comment on NYMWDF – Core Strategy submissions – dealt with under Item 7</p>	
<p>iv) Harrogate District LDF, Public consultation document – Cllrs’ comments requested and errata to be noted as detailed in HBC letter of 21 January 2008 – Councillor Wilkinson informed fellow councillors of a public meeting with HBC between 4 and 8pm on Tuesday 12 February 2008 at Coronation Hall. As many councillors as possible were urged to attend this meeting as very few details are emerging from HBC re: future plans</p>	
<p>j) Cemetery Committee Report and approval of the Minutes of the meeting held on 29 January 2008 – Since there were yet no official Minutes available, Cllr Windass reported that Pavescape would be offered the contract for the works to be carried out in Aldborough Cemetery. It was anticipated that these works would start some time in April 2008. The Cemeteries Committee would also look to carrying out repairs to the notice board window in Aldborough Cemetery as well as updating the notice of fees and finding a solution to the rabbit problem in the Cemetery. It was agreed that Garden Grooming should be asked to tidy the The Hawking grave, the money for which had already been received from the family</p>	Clerk WG Clerk
<p>k) Finance and Admin Working Group Report – dealt with under Item 13 It was decided that the report from this Working Group would no longer be included in this section of the Agenda; any relevant issues would be dealt with under ‘Finance’ in the main body of the Agenda</p>	
<p>l) Schools’ Liaison Report – Cllrs were given a written update on the progress that has been made for Youth Provision in Boroughbridge following the Clerk’s conversation with John Collins on 29 January 2008. A similar update on the plans for the Recreation Ground had been submitted via email by Jennifer Harrop of HBC, on 10 January 2008</p>	
<p>m) Aldborough Gate Report – Douglas Grubb reported on progress being made and in particular the plans that are being discussed with the High School and Football Foundation Project</p>	

<p>n) Tutt Woodland Report – Cllr Cooper requested that the FWAG report on the Tutt Woodland be discussed at the next full council meeting in on 4 March 2008</p>	<p>Agenda</p>
<p>Councillors’ time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be taken to be unlawful if challenged in the future</p>	
<ul style="list-style-type: none"> • Cllr Vose requested that the Clerk arrange for someone to fit the new lantern heads in Aldborough • It was requested that the Flood Report to be on the agenda for the March council meeting • Councillor Hick asked that Clerk arrange for the “No to Milby Waste” notices to be removed from the roundabout near Morrisons • Councillor Windass read out 2 messages from District Councillor Phillips; the first giving an update on school and youth matters at the Primary School and the second passing on concerns expressed by local residents at the condition of the Garden of Remembrance, which they describe as ‘this disgraceful mess’ <p><u>15 TO CONFIRM THAT THE NEXT MEETING OF BROUGHBRIDGE TOWN COUNCIL WILL BE HELD ON TUESDAY 4 MARCH 2008 AT 6.30 PM IN 1, HALL SQUARE, BROUGHBRIDGE</u></p> <p style="text-align: center;">The Meeting closed at 9.16pm</p> <p style="text-align: center;"><u>SIGNED</u></p> <p style="text-align: center;">CHAIRMAN</p> <p style="text-align: center;"><u>DATED</u></p>	<p>Clerk Agenda Clerk</p>

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