

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 3 January 2006
IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs I Hick (Chairman), F Cooper, G Craggs, C Golightly, I Gibson, H Treharne, R Young, J Wilkinson, Mrs Toni Ramsay (Town Clerk) H Nellis (Assistant Town Clerk)

The meeting opened at 7.00pm

1 APOLOGIES Cllr Doyle, Cllr Windass, County Cllr Watson

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

HT – item 5g; IH – item 11d – Mill Lane Working Group

3 MINUTES OF THE MEETING HELD ON 6 DECEMBER 2005

Proposed by CG and seconded by JW

4 PUBLIC QUESTIONS OR STATEMENTS None

5 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 6 DECEMBER 2005:

a) Youth Development Group – RD/CG to report

- The first meeting of the Youth Development Group has been arranged for 17 January 2006 at 7.00pm in 1 Hall Square. The students involved have been informed by letter and have been asked to return the reply slip enclosed in the letter

- CG has contacted Hilary Fairwood to ask permission to speak to the Student Council at the High School. A similar visit has already been made to the Primary School

b) Aldborough Gate project – Update Nothing to report

c) CCTV for Hall Square See response to item 12c

d) ‘Blue Plaque’ for the Boroughbridge Cross in Aldborough £111.88 has been received from the Aldborough Preservation Society. The plaque has been ordered, and an appropriate location for the plaque will be decided on once it has arrived

e) Boroughbridge Coat of Arms – Update All councillors were sent a copy of the favoured design prior to the meeting. RY proposed this should now be accepted. HT seconded the motion

f) Councillor vacancy; co-option now possible. Request for addition to co-option policy – CV to be required with application form. Ratification of co-option procedure 1 person has so far expressed an interest in the vacancy. The Finance and Admin Working Group will discuss applications following the deadline of 10 January and present their results to the full Council at the next Council Meeting on Tuesday 7 February.

g) Harrogate and Area Council for Voluntary Service – Health Forum 14/12/05. Cllr Cooper’s report. Full particulars re: the above informative Forum are to be left for information in the Council Office. The main point from the day, which was stressed to the Council meeting, is that future medical funding will be channelled via doctors’ surgeries

h) Farmers’ Market review In the light of 4 months’ trading, and 8 returns to the public questionnaires, the responses to which were positive, HT proposed that John Piercey be invited to the next Council Meeting to discuss issues raised by the traders, and future plans for the Market in Boroughbridge. GC seconded the proposal

**RD
GC**

WG3

Clerk

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| <p>6 <u>CORRESPONDENCE</u></p> | <p>JW</p> |
| <p>a) Audit Commission – Local Councils proposed fee scales 2006-11; response by 13/1/06 No observations made</p> | |
| <p>b) Parish Council Review JW will fill in the questionnaire and the responses will be forwarded to NYCC by Friday 6 January</p> | |
| <p>c) Minskip Village – 30 mph speed limit. A letter was read out from a resident of Minskip expressing grave concern about drivers exceeding the 30 mph speed limit in the village. This letter will be forwarded to the Police together with a letter of support from the Council stressing the traffic-calming priorities for the village. Two areas were identified – rumble strips and a flashing warning sign, similar to those in the neighbouring villages of Little and Great Ouseburn</p> | <p>Clerk</p> |
| <p>7 <u>AFFORDABLE HOUSING SEMINAR on 6/12/05 – GC / FC to report</u></p> | <p>Clerk</p> |
| <p>See Appendix 1 for main points raised at the Seminar. Further information, together with the brochure provided at the meeting, will be retained in the Council Offices for future reference. A letter will be sent to Yvette Cooper on behalf of the Council objecting to the proposed government initiative of ‘staircasing’ highlighted at the Seminar</p> | |
| <p>8 <u>PROPOSED AMALGAMATION OF POLICE FORCES</u></p> | |
| <p>Pros and cons can be identified under this proposal but it was agreed to reserve comment until the full implications are clearly understood</p> | |
| <p>9 <u>THE POSSIBILITY OF A MEMORIAL TO JOHN BREAR</u></p> | <p>Agenda</p> |
| <p>This item will feature on the Agenda of the next Council Meeting on 2 February to allow sufficient time for possible ideas to be formulated</p> | |
| <p>10 <u>FINANCE</u></p> | |
| <p>a) Bank Balances See Appendix 2. Noted with no comments or questions</p> | |
| <p>b) Invoices / salaries to be paid Proposed by GC; seconded by RY</p> | |
| <p>c) To notify error on Budget and confirm precept for 2006/7 A sum of £1,700 had been incorrectly entered in the Income column, instead of Expenditure, thereby turning the forecast surplus of £3,035 into a deficit of £1365. The precept was confirmed at £27,000</p> | |
| <p>d) To consider a grant to Minskip Village Hall of £1,000 for a fence for both safety and security A letter was read from the Chair of Minskip Village Hall Management Committee detailing how the Hall is at present being used by the village community and why the grounds should be fenced. A contribution of £1,000 is being asked for to complete these works, as well as providing disabled access. HT proposed that the Village Hall Committee be asked to submit their balance sheets from last year before discussion and consideration can be given to the above. This idea was seconded by JW. GC pointed out that grants are available from NYCC for such projects and this could be mentioned in the letter sent to the Village Hall Committee</p> | <p>Clerk</p> |
| <p>e) Request from HBC to continue to hire room for rates collection. Will there be an increase in the current cost of £120.00 per annum? JW proposed that the present arrangement continue and the cost remain the same for 2006. RY seconded the proposal. Janet Meakin of HBC will be informed of the Council’s decision</p> | <p>Clerk</p> |
| <p>11 <u>COMMITTEES / WORKING GROUP REPORTS</u></p> | |
| <p>a) Planning sub committee meeting’s minutes 6/12/05 and 20/12/05 to be approved.</p> | |
| <p>Update on Sweet Shop Walls Approval of minutes proposed by RY and seconded by CG. It was proposed by JW that the Council should await the outcome of the Appeal letter re: Sweet Shop Walls, which was sent on 28 December 2005 before embarking on a further course of action, which may have significant financial implications for the Council. HT seconded the</p> | |

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| <p>idea</p> <p>b) Cemetery sub committee report Nothing to report</p> <p>c) Finance and Admin Working Group report to include updates on the installation of Touch Screen and Office sign. CCTV for Hall Square update IH is arranging for the suppliers to come to the Council Offices and talk through issues regarding the installation of the Touch Screen facility. Councillors will be notified when this meeting will take place and be invited to attend</p> <ul style="list-style-type: none"> - No date has yet been confirmed for the installation of the CCTV camera in Hall Square - HT confirmed that the money has now been received from Spear Travel and a new larger sign is to be made for the Council Office | <p>IH</p> |
| <p>d) Tutt Woodland, Roundabouts and Mill Lane Working Group report to include update on Boroughbridge and District Club</p> <ul style="list-style-type: none"> - Tutt Woodland is ready for Spring - Roundabouts – IH and other interested parties are to meet with Patrick Kilburn on 4 January at 10.00am in the Council Offices - Mill Lane Working Group – JW proposed, and FC seconded the idea that Boroughbridge and District Club be invited to speak to the Council about their future plans for the site in order to maximise its potential for the Community. Cllr Watson should also be invited to attend | <p>WG4 Clerk</p> |
| <p>e) Fountain, Butter Market and St James Square Working Group Report to include updates on the railings for the Buttermarket, broken tiles on the roof replaced, graffiti removed and all loose cobbles refitted in Hall Square; cobbles in St James Square update and the possible purchase of a salt/grit bin</p> <ul style="list-style-type: none"> - a further letter has been sent to Liz Rushton of the Probation Service, on 30 December, detailing work that needs to be done and asking when this can start - GC proposed that NYCC be informed that complaints have been received by residents re: the slippery ungritted surface on the path leading from the Library. A request should be made for a salt bin to be positioned to the left of the Library door, next to the telephone kiosk. FC seconded the proposal | <p>Clerk</p> |
| <p>f) Recreation Ground, Picnic Area, Car Park and Street Furniture Working Group Report.</p> <ul style="list-style-type: none"> - Recreation Ground – The Youth Council is to consider this as one of their projects and the Finance Committee will consider the financial implications - RW and GC have looked into possible relocation of the recycling centre on Back Lane Car Park. At present, they are of the opinion that an alternative location on the car park is not suitable and the facilities should, therefore, be left where they are. Dr & Mrs Bennett will be informed of the Council’s decision | <p>RD/GC WG3 Clerk</p> |
| <p>g) Newsletter, Website and PR Working Group Report to include which press release for January</p> <ul style="list-style-type: none"> - The official launch of the website is 18 February. The priority is to make people aware of the website and the facilities it has to offer. To this end, JW proposed that a ceiling of £300 be allocated to promote the launch. RY seconded the idea. IH proposed that the Working Group liaise with the Finance Working Group in order to discuss the launch. January’s press release will advertise the launch of the website | <p>WG7 WG3</p> |
| <p>h) Town Team Working Group Report A reminder was given by IH of a Community Conference to be held at the Crown Hotel, Boroughbridge on Thursday 19 January at 6.30pm. Similarly GC – Action for Market Towns – Thursday 2 February at 10.00am in the Cairn Hotel Harrogate and JW – Yorkshire Congress - Tuesday 28 February at The Pavilions , the Great Yorkshire Showground, Harrogate</p> | |
| <p>i) Back Lane Partnership Group Report to include anti social behaviour on Hall Square Nothing to report</p> | |

13 INFORMATION EXCHANGE

IH extended an invitation for Councillors to meet Julie Glaisdale, Head of Library Services, in Boroughbridge Library on 18 January at 10.00am

IH gave a reminder to take note of the 'Lock up Instructions' on the wall next to the alarm key pad in the Council Offices

RY felt that NYCC should be alerted about the loose pavement slabs outside the fishing tackle shop on Horsefair

Clerk

HT mentioned the pot hole at Stump Cross which has been cordoned off for some time now for no apparent reason since the road works there seem to have been completed

HT proposed and GC seconded the idea of writing to Boroughbridge Chamber of Trade to commend its members on the excellent Late Night Open Evening in December and the displays of Christmas lights

Clerk

CG commented that the roundabout at the entrance to Minskip should be kept to the same standard of those in Boroughbridge

RY expressed concern about the obstructive location of the road sign outside Havenhands shop making crossing this junction on foot quite dangerous

RY mentioned an overhanging tree on the Bridge on Bridge Street which is starting to obstruct the pavement

GC commented on the antiquated lamp post in the middle of the footpath outside Pysbury House, St Helena and felt that this should be removed

JW expressed the concern of local residents re parking on the pavement outside the Pysbury Walk development

RY suggested that Residents of Boroughbridge will also be asked to notify the Council, via a note through the letter box at the Council Offices, of any street light that is not working

14 To confirm the date of the next meeting of Boroughbridge Town Council will be Tuesday 7 February 2006 at 7pm in 1 Hall Square, Boroughbridge

The Meeting closed at 9.00 pm

SIGNED
CHAIRMAN

DATED

