

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 4 SEPTEMBER 2007 IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs R Windass (Chair), I Hick, J Wilkinson, R Young, B Walker, District Councillor Antony Alton (6.30-7.40pm), H Nellis (Town Clerk), A Palmer (Assistant Town Clerk), Aldborough Gate Committee members – Dale Binns, Peter Harper, Nick Cooke, Sue Armitage. Douglas Grubb

The meeting opened at 6.30pm

1 TO ACCEPT APOLOGIES FOR ABSENCE Cllrs FC, RD, HT, District Cllr P Phillips, County Cllr J Watson, PC Neil Waite. Cllrs Craggs and Vose, both representing the Town Council at the Aldborough Conservation Area Meeting

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA None

3 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 7 AUGUST 2007
- Proposed by Cllr Young and seconded by Cllr Wilkinson as an accurate record of the meeting held on 7 August 2007

4 PUBLIC QUESTIONS OR STATEMENTS None

5 MATTERS ARISING FROM THE MINUTES OF THE MEETINGS HELD 7 AUGUST 2007

a) **Car Park Working Group** – Cllrs Doyle and Wilkinson reported that a bid had been sent to HBC for improvements to the car park.

6 UPDATE ON ALDBOROUGH GATE PROJECT AND TO CONSIDER WAYS IN WHICH THE COUNCIL CAN LEND ITS SUPPORT – Appendix 1a/b

- Douglas Grubb presented his report to the Cllrs expressing the need to raise the project's profile in order to move things along and requested Boroughbridge Town Council's endorsement. It was agreed that Douglas Grubb would send information to be included onto the website. Cllr Windass to contact HBC to arrange a meeting at the Council Offices re: funding. Three possible dates to be sent

7 TO DISCUSS ALLOCATION OF COMMUTED SUMS – Appendix 2a/b

- Cllr Windass spoke to Matt Rollings at HBC. £40,000 available for Recreation Ground. Spoke to Jenny Harrop, HBC – lottery grant bid put in and if successful, £14,000 will be allocated to Boroughbridge. Jenny Harrop will be attending the October meeting.

8 TO CONFIRM PROCEDURE FOR CO-OPTION OF COUNCILLOR VACANCY

- Cllrs agreed the procedure. Co-option notices have been placed in the Notice Boards and on the website. Closing date - 30.09.07

9 TO CONFIRM A COMMON PRACTICE RE; REMOVAL OF BENCHES THAT ATTRACT ANTI-SOCIAL BEHAVIOUR

Clerk
D.Grubb
RW

Clerk

<p>Cllr Wilkinson proposed that each bench to be considered on its merits as it was difficult to make a definitive rule. This was seconded by Cllr Walker</p>	
<p><u>10 TO CONSIDER FURTHER AGENDA ITEMS FOR JOINT PARISH COUNCIL MEETING</u></p>	
<p>- An update on Yore Vision walk signage was added to the agenda</p>	Clerk
<p><u>11 CORRESPONDENCE</u></p>	
<p>a) YLCA Branch Meeting – request for Council to submit questions Cllr Wilkinson expressed an interest as Chair of Planning. Questions by 1st October</p>	JW
<p>b) Briefing notes on ‘Flashing Signs’ from County Cllr Watson – A survey showed the need for speed restrictions especially from the Knaresborough end of Boroughbridge. Cllr Hick proposed that a letter should be sent to NYCC stressing the urgency of this. Seconded by Cllr Wilkinson. Cllr Watson will apply on the Council’s behalf Appendix 3a/b</p>	Clerk Cllr Watson
<p>c) Consultation on HBC’s statement of licensing policy – comments requested – Cllrs agreed the need for consultation and that BBTC should be on their mailing list alongside Cllr Phillips</p>	Clerk
<p>d) Harrogate District Strategic Partnership Event – 25 September 2007 – Cllr Windass highlighted this event. Forms from the Clerk if interested</p>	
<p>e) Closure of Post Offices – NYCC consultation document – The contents were noted as not being applicable to the Boroughbridge area</p>	
<p>f) C.A.B – notification of AGM – 19 September 2007 – Cllr Walker to attend as BBTC representative</p>	BW
<p>g) Action for Market Towns – 10th Anniversary Convention 26/27 September ’07 – This was duly noted by the councillors</p>	
<p>h) Resignation letter from Betty Craggs re: flower/plant troughs around Boroughbridge – Cllr Windass proposed to send letter of thanks. Seconded by Cllr Young. It was suggested that Harry Pratt from the Horticultural Society might want to take this on</p>	Clerk
<p><u>12 FINANCE</u></p>	
<p>a) Bank Balances – Appendix 4</p>	
<p>b) Invoices/salaries to be paid – Cllr Young proposed paying invoices/salaries subject to audit and this was seconded by Cllr Wilkinson</p>	Clerk
<p>c) To approve expenditure on service sheets for Civic Service – The cost of £45.00 for 100 copies was approved by all the councillors present</p>	Clerk
<p>d) High Interest Bond – to confirm renewing for a further 3 months – It was proposed by Cllr Wilkinson and seconded by Cllr Young to transfer another £5,000.00 into the account for 3 months</p>	Clerk
<p><u>13 COMMITTEES/PROJECTS REPORT</u></p>	
<p>a) Car Park and Picnic Area Report – Cllr Windass proposed writing again to Mr Maxwell highlighting the facts that there was no Police presence at the Council Meeting and that nobody seems to know what is going on. Copies of letter to be sent to Chairman of Police Authority & Anne McIntosh M.P. Seconded by Cllr Hick</p>	Clerk
<p>b) Public Relations report to include which press releases for this month – None</p>	
<p>c) St James’s Square Report - Nothing new to report</p>	
<p>d) Yore Vision Report - Next committee meeting to be held on 6 September 07.</p>	
<p>e) TIP Report – Appendix 5 Cllrs Walker and Wilkinson have met with Mike Jones to discuss and review the year. Figures up on last year. Cllr Hick proposed that BBTC will manage the T.I.P. centre on Friday mornings 10 -12pm so that the rooms can be opened up. Seconded by Cllr Young. Volunteers to receive chocolates/wine as a thank you.</p>	Clerk
<p>f) Minskip matters and report on meeting held on 10 July 2007 – Cllr Windass read out</p>	

<p>the report of the AGM submitted to the Council</p> <p>g) Planning Committee Meeting – to approve the minutes of the meeting held on 21 August 2007 and to report on meeting of 4 September 2007. The Minutes were proposed by Cllr Windass and seconded by Cllr Wilkinson. Cllr Wilkinson reported on the 4 September meeting</p> <p>h) Cemetery Committee – Cllr Windass reported on Cemetery Meeting, 22 August 2007</p> <p>i) Finance and Admin Working Group Report – Nothing to report.</p> <p>j) Schools’ Liaison Report – Nothing to report</p> <p>k) Aldborough Gate Report – Refer to Item 6</p> <p>l) Tutt Woodland Report – Cllr Cooper has asked the arboriculturist to give an estimate for pruning of overhanging trees</p> <p>m) Mill Lane Report – Work on the exterior walls on the Water Rats building has begun</p> <p>n) Community Office Report – Nothing to report</p> <p>o) Hall Square Report – Nothing to report</p> <p>p) Roundabouts Report - Nothing to report</p>	FC
<p>Councillors’ time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be taken to be unlawful if challenged in the future</p>	
<ul style="list-style-type: none"> - Cllr Young raised the issue of who cuts the grass along the public right of way to the river - Cllr Wilkinson expressed his concern about the brown wheelie bins on Eastgate’s narrow pavements as being a potentially dangerous situation. HBC need reminding – see last letter sent to them. Cllr Windass to speak to Don McKenzie, MP re: rear access to Eastgate - Cllrs agreed that the hedge alongside the York Road and cemetery needed cutting. Clerk to arrange and send Council the bill <p>14 TO CONFIRM THAT THE NEXT MEETING OF BOROUGHBRIDGE TOWN COUNCIL WILL BE HELD ON TUESDAY 2 OCTOBER 2007 AT 6.30 PM IN 1, HALL SQUARE, BOROUGHBRIDGE</p> <p style="text-align: center;">The Meeting closed at 8.46pm</p> <p style="text-align: center;"><u>SIGNED</u></p> <p style="text-align: center;">CHAIRMAN</p> <p style="text-align: center;"><u>DATED</u></p>	<p style="text-align: center;">Clerk +RW</p> <p style="text-align: center;">Clerk</p>

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