

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 4 October 2005
IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs I Hick (Chairman), F Cooper, G Craggs, R Doyle, C Golightly, I Gibson, R Windass, R Young, Mrs Toni Ramsay (Town Clerk)

Part meeting only Cty Cllr J Watson, PC N Waite, Inspector J Greveson (Community Safety), PC S Moverley-Holmes (Special Constable Liaison Officer), Mr M Bean

The meeting opened at 7.00pm.

1 APOLOGIES Town Cllrs P Phillips, H Treharne, J Wilkinson

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA None

3 MINUTES OF THE MEETING HELD ON 6 SEPTEMBER 2005 Proposed by GC and seconded by RY

4 PUBLIC QUESTIONS OR STATEMENTS

PC Waite reported that there had been 2 reports re cars parked opposite drives in Ashbourne Close so that residents could not get out. There had been no report to police regarding the youths throwing stones at a boat as per the letter in the Ripon Gazette of the 30/9/05. Cllr Hick read out part of some letters and emails received about anti social behaviour in Back Lane and Hall Square and the public feel that the police need to address these issues. PC Waite stated that there had been no reports to them in the last 2 weeks regarding these areas. Mr Bean reported large groups of 30 to 40 swearing and making a noise in Hall Square and pointed out that it is intimidating. He asked if it would be possible to put railings on the wall, to remove the bench for a trial period and close off the Buttermarket. He also requested that the police come down harder on the main troublemakers. PC Waite informed the meeting that there will be Specials working on Fridays and he has asked for money for extra hours/staffing. The Council have now received planning permission to erect a further CCTV camera onto the office wall which may help. It was pointed out that people are treated like criminals when they do phone to report anything and that the police need to be better at reporting the action they have taken. PC Waite advised asking for an incident number so that it can be followed up and a firmer approach will involve the public making statements and possibly going to court. PC Waite will come to the next meeting with a report of what has been done and what they are doing

An item from 10b concerning cemeteries was brought forward as an answer was required urgently regarding an imminent funeral. RW reported that it is not a particularly special area where stillborn babies are currently buried free of charge. There is room for a memorial stone without a plinth in a better area how much will we charge? RY proposed and CG seconded and all agreed at £55

5 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 6 SEPTEMBER 2005:

a) Youth Development Group – RD to report 4 more applications for the Youth Council have been received but more should be done to publicise it ie presenting at assemblies, flyers to troublemakers. RD proposed and IG seconded that an early meeting should be arranged for those who have applied. CG offered to speak to the Pupil Council at B'Bridge High School and to go to the Youth Club and chat to the kids

b) Farmers Market – Chamber of Trade concerns Council feels there has been some crossed communications re the day of the market and that the Chamber of Trade did not indicate in their reply their preference for days. Following the November market a feature will

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| <p>be put in the paper with questions to encourage views and a questionnaire will be sent to traders. The market will be reviewed at the December meeting of the Council. Very positive comments have been received by Councillors</p> <p>c) Aldborough Gate project – Update. Answers to questions raised at September meeting and purchase of land Boroughbridge Community Association feel the project is viable and it is worth going ahead. The advice has been not to buy the land before the 9/2006 as the cost of the land can then be included in a grant application. HBC has written to Mouchel for confirmation of conditions of sale. On the 21/10/05 there is to be a fundraising dinner in the Crown Hotel in Boroughbridge at £35 a ticket.</p> <p>d) Back Lane Partnership Group – RW to report on progress and decision to be made re placing of rubber strip See 10i</p> <p>e) Old Sweet Shop walls - Carter Jonas and P Fisher of HBC letters A photograph was produced from 1907 showing the area open to the public. GC proposed and FC seconded responding to the Carter Jonas letter that the land is common land and should remain so. Cllr Watson was asked if he could research a similar problem that NYCC had re a bridge in Kirk Hammerton</p> <p>f) ‘Pointers to Good Practice’ booklet - for discussion To be discussed at the November meeting</p> <p>g) Consider possibility of memorial for Police Sergeant John Brear A plaque in the Garden of Remembrance was suggested. Funding by public subscription was suggested advertising by way of a press release. GC proposed and RW seconded that 2 to 3 months should elapse first. To go on January 2006 agenda</p> <p>6 CORRESPONDENCE:</p> <p>a) Members Code of Conduct – presentation 20 October 2005, 6pm at Crescent Gardens, Harrogate For information</p> <p>b) Letters received from HBC re non consultation over licensing Letters discussed. Information to be obtained from neighbouring Councils re their consultation policies</p> <p>c) Prospective Waste Disposal Site at Bar Lane, Roecliffe – not likely to happen in the near future For information</p> <p>d) North Yorkshire Probation Service – free offers of help from offenders Cllrs to notify Clerk of any possible projects Cllr Watson retired from the meeting at this point</p> <p>e) Boroughbridge and District Community Care, Christmas Tree Festival – Do we wish to enter a tree? RY proposed and RD seconded that we enter a tree. Cllrs wives normally decorate tree. Slip to be returned</p> <p>f) Boroughbridge and District Community Care, Carols on the Square – permission to use Hall Square on the 11/12/05 and the Council Offices for power and the refreshment table Agreed</p> <p>g) NALC AGM For information</p> <p>h) Anne McIntosh – Sustainable Communities Bill For information</p> <p>i) Anne McIntosh – Minskip post office The Post Office have written to AM regarding no one coming forward for a post office in Minskip. RD proposed and CG seconded doing some research to see if premises can be found. Clerk to reply to letter</p> <p>j) CCTV letter GC to attend meeting and request a measure of the effectiveness of the CCTV</p> <p>7 <u>HIGHTIMERS HAVE REQUESTED PERMISSION TO HANG BANNERS ADVERTISING THEIR PRODUCTIONS FROM 1 HALL SQUARE</u> A letter has been received objecting to the banner. Following discussion it was agreed that the Hightimers need to look at other venues for their banner, but poster space can be given in the window. IH to reply</p> | <p>RD</p> <p>IH</p> <p>AGEN</p> <p>AGEN</p> <p>CLERK</p> <p>CLLRS</p> <p>CLLRS CLERK</p> <p>CLERK</p> <p>CG CLERK</p> <p>GC</p> <p>IH</p> |
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8 CITIZENS ADVICE BUREAU AGM 20/9/05 – CLLR GIBSON TO REPORT See appendix 1

9 FINANCE

a) **Bank Balances** See appendix 2

b) **Invoices/salaries to be paid** See appendix 2. All agreed

c) **Consider quotes for cleaning of the War Memorial in Hall Square** 2 quotes requested only one received. RY proposed and IG seconded accepting the quote from Greens

d) **Consider quotes for pointing of Fountain** RW proposed and RD seconded that we accept the quote from Herrons

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10 COMMITTEES/WORKING GROUP REPORTS

a) **Planning sub committee meeting minutes 20/9/05 – to be approved and Reed Boardall application to be decided** RW proposed and GC seconded the minutes from the 20/9/05 meeting. The meeting decided that the Town Council does not object or support the application but wishes to make comments or seek safeguards

b) **Cemetery sub Committee - minutes to be approved** See appendix 3 and item brought up between items 4 and 5 earlier in the meeting. RD proposed and FC seconded adopting the burial fees of HBC Stonefall cemetery with a 25% reduction for residents within the Boroughbridge Parish Boundary. RY wishes his objection to the proposal noted. Burial fees are to be ring fenced and spent within the cemeteries. The finance working group was asked to consider a request for £10,000 funding for cemeteries

WG3

c) **Finance and Admin Working Group Report** See appendix 4 for the 6 monthly update on the budget which is considered to be on target. The meeting was informed that interviewing and selection for the Assistant Town Clerk will take place on Monday 10/10/05

WG3

d) **Tutt Woodland, Roundabouts and Mill Lane Working Group Report to include Tilhill FOC Community Project (re June meeting), update on maintenance and sponsorship of roundabouts. Please note letter from Chamber of Trade re parties interested in roundabout sponsorship** Mike Collins (scouts) to be considered re the refurbishment of the Tutt Woodland and also look at the Probation Service and Tillhill. Water Rats to be contacted re a decision on their future for the January meeting. NYCC confirmed that the licence for the Morrisons roundabout is in perpetuity and NOT due to expire. Reed Boardall need to resolve their problem with HBC before we can enter into an agreement re the Roecliffe roundabout.

WG4
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e) **Fountain, Butter Market and St James Square Working Group Report to include, if available, further clarification of the planning situation re the railings, lights coming down for maintenance and arboriculturists report on trees in St James Square** HBC's arboriculturist has reported that the trees need to be crown thinned, with some work below. The trees will not grow much more perhaps another 4 or 5 feet, due to their environment. HBC may do work free of charge. The lights need to come down before work on the trees can commence. GC proposed and RY seconded that the trees and lights be sorted. RY proposed and GC seconded that we should go ahead with the railings for the Buttermarket. RD will pay exclusive of VAT and progress

RD

f) **Recreation Ground, Picnic Area, Car Park and Street Furniture Working Group Report to include Commuted Sums meeting 20/9/05. Re letter from HBC about litter on the recreation ground, copy sent to High School** Nothing to report

g) **Newsletter, Website and PR Working Group Report to include which press release for September – Town Team, Business Link?** Newsletter to come from website. Website content gone to the developers, the file will be left in the office for Cllrs to look at and amend. The site is scheduled to go live in early December 2005. Four people are to be trained by Netconstruct in the management of the site – Clerk, RY, RD, IG – training dates to be

RD

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| <p>organised. Press releases – licensing ready to go. Press release on the promise of a greater police presence. Press release on the additional work to be undertaken by the Town Council in the cemeteries</p> | <p>CLERK RD</p> |
| <p>h) Town Team Working Group Report Business plan now in the office. There is to be a meeting this week to discuss the proposal of the merging of the Town Team and the Boroughbridge Partnership</p> | <p>RD</p> |
| <p>i) Back Lane Partnership Group Report plus anti social behaviour on Hall Square The signs are now up in the car park. RY proposed and GC seconded fitting the speed strip on the just inside the entrance to the car park. PP reported that he was making progress re the possible purchase of the car park. A new Neighbourhood Watch sign has been ordered. The Back Lane Partnership Group report no confidence in the policing of the CCTV. The police report funding for operation Wombat ie a greater police presence. The picnic area is a mess with the bin overflowing and the hedge is too high. Approach the Probation Service team re the reducing the hedge to waist height. The bin is unofficially emptied by the litter picker – can he empty it more often? RD proposed the temporary removal of the bench on Hall Square as requested by residents – not carried. RD proposed and IG</p> | <p>CLERK GC</p> |
| <p>j) TIP report Nothing further</p> | |
| <p>11 INFORMATION EXCHANGE</p> | |
| <p>a) NYCC Area Committee for Harrogate District – Receipt of petition re Ashbourne Close, Boroughbridge For information</p> | |
| <ul style="list-style-type: none"> - Chamber of Trade event 7 Dec 2005, late night opening till 7pm with additional events. It was proposed and seconded that the office can be opened for drinks and access to the toilet - RY proposed and RD seconded that the Tillhill group can use the trees in the cemetery for rescue training and they will tidy the cemetery up - If anyone can attend the Parish Councils consultative meeting with HBC can they let GC know - The British Legion will look after Anne McIntosh MP at the wreath laying. - There will be a cemeteries meeting on Nov 15 2005 at 6.30pm - Agenda items for Minskip for November meeting, dog waste and traffic calming | <p>AGEN</p> |
| <p>12 The next meeting of Boroughbridge Town Council will be Tuesday 1 November 2005 at 7pm in 1 Hall Square, Boroughbridge</p> | |
| <p>Meeting closed at 10.15pm</p> | |
| <p><u>SIGNED</u> CHAIRMAN</p> | |
| <p><u>DATED</u></p> | |

