

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 7 OCTOBER 2008 IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs E Vose (Chair), F Cooper, G Craggs, S Fieldhouse, B Walker, J Wilkinson, District Cllr R Windass, M Winder, H Nellis (Town Clerk)

- 1 **To accept apologies for absence** Cllrs N Halladay, N Smith, R Young, District Cllr A Alton, County Cllr J Watson, A Palmer (Assistant Town Clerk)
- 2 **Declarations of interest in items on the Agenda** None
- 3 **Approval of the Minutes of the Meeting held on 2 September 2008** proposed by Cllr Craggs and seconded by Cllr Fieldhouse that the Minutes should be signed as an accurate record
- 4 **Public Questions or Statements** None
- 5 **Matters Arising from the Minutes of the Meeting held on 2 September 2008**
 - a) **item 5c – update from Councillor Cooper on her meeting with Kirby Joinery and progress made with HBC re flower troughs in Hall Square** Cllr Cooper reported that she had consulted with HBC Parks Department re replacing the hanging baskets on the Buttermarket with troughs that would be secured to the railings. There had not yet been a meeting with Kirby Joinery since the person in charge had been on holiday
 - b) **item 6b - update from Councillor Halladay on the canvassing of residents in Minskip** Cllr Halladay had submitted a report to the Clerk prior to the Meeting in which he stated that an initial survey of opinion amongst the residents had been conducted and a further more-detailed one was necessary since no consensus had emerged
- 6 **De-brief on the Civic Service held on 21 September 2008** Cllr Vose reported that in excess of £500 had been raised towards the Mayor's Appeal but she expressed her disappointment at the poor attendance of councillors at the Service. Cllr Vose suggested that, since other services were taking place at the same time, the idea of a united service should be considered for next year.
- 7 **To consider a proposal by Ripon Rotary to plant a woodland at Aldborough Gate**

This idea was rejected because of the proposed leisure developments for the site and because the land is currently let to a local farmer
- 8 **Correspondence**
 - a) **To receive notification from Harrogate District Sports Council of the Annual Dinner and Presentation of Awards to be held on Friday 31 October 2008 at the Cairn Hotel, Harrogate and to identify any councillor who might like to attend** Noted with no councillor expressing an interest in attending
 - b) **To consider a request from Boroughbridge & District Chamber of Trade for permission to use Hall Square and the Council Offices during the late night shopping evening on 3 December 2008 RESOLVED** – proposed by Cllr Cooper and seconded by Cllr Craggs
 - c) **To receive notification of the AGM of the Harrogate District Transport Forum to be held on Wednesday 8 October 2008 at 2pm in Harrogate Town Hall** Noted
 - d) **To receive information from County Councillor John Watson re expenditure on re-surfacing work for footpaths and footways in the County during the next 12 months**

The information was noted and the Clerk was asked to inform NYCC that the footpath on the Low Road to Aldborough needs attention
 - e) **To receive information on 'The making and enforcement of byelaws – a consultation' issued by Communities and Local Government for which comments are invited by Thursday 20 November 2008** The consultation document will be left in the office for councillors

FC

Clerk

Clerk

Cllrs

<p>to take home and read. A sheet for comments will be inside the document, which should be returned to the office as soon as it has been read</p> <p>f) To consider a request from the local Guides Association to hold a cake stall on the Fountain Apron on Saturday 18 October 2008 in the morning RESOLVED proposed by Cllr Windass and seconded by Cllr Wilkinson</p> <p>g) To receive notification of YLCA Harrogate Branch Meeting to be held on Monday 13 October 2008 at 7.30pm in Crescent Gardens, Harrogate Noted</p> <p>h) To receive information from FWAG on a Farm Fungus Foray to be held on Thursday 9 October at 1.30pm in Cotcliffe Woods, Northallerton Noted</p> <p>Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered</p>	Clerk
<p>i) To receive an update from Highways North Yorkshire on the installation of parking restriction signs in the Town The matter is now in the hands of the legal department of NYCC which is deciding on the appropriate wording for the signs. Councillors failed to understand why the wording is proving to be “awkward” and the Clerk was asked to forward a copy of the correspondence to County Councillor John Watson</p> <p>j) To receive an update on the proposed Household Waste Reclamation Site on Bar Lane from County Councillor John Watson Appendix 1 – information noted</p> <p>k) To receive information from YRCC on the AGM and Conference to be held in Whixley Village Hall from 9.30am – 2.00pm on Saturday 29 November 2008 Noted</p>	Clerk
<p>l) To receive a request from HBC for a supply of trade refuse sacks to be made available for local businesses to buy from 1 Hall Square Cllr Cooper asked if this would involve much work for the clerks but she was told that it would not since few businesses buy these sacks currently. RESOLVED that the sacks should be delivered. Proposed by Cllr Cooper and seconded by Cllr Wilkinson</p> <p>m) To receive a request from Councillor Halladay for the Council to accept his apologies for absence from the following three Council Meetings RESOLVED that, for personal reasons, this request be accepted. Proposed by Cllr Cooper and seconded by Cllr Craggs</p> <p>9 Neighbourhood Initiatives – Norwich Union Project – Dry Run Flood Simulation - to confirm dates for consultation and launch evening Cllr Vose informed councillors that the initial presentation would be on display on the Fountain Apron, in St James’s Square from 10.00am – 4.00pm on Saturday 18 October. Two further public consultations would follow in the High School on 15 November from 10.00am – 4.00pm and on 4 December from 5.30- 9.30pm. Cllr Wilkinson asked for confirmation of these dates to be forwarded to all councillors. It was noted that the initial consultation on 18 October would be held in 1 Hall Square if the weather was bad</p>	Clerk
<p>10 Finance</p> <p>a) To receive the financial statement for September 2008 Appendix 2 - proposed by Cllr Windass and seconded by Cllr Wilkinson subject to audit</p> <p>b) To agree invoices/salaries to be paid proposed by Cllr Windass and seconded by Cllr Wilkinson</p> <p>11 To receive the Minutes of the meeting of the Finance and Personnel Working Group held on Tuesday 23 September 2008 and to ratify proposals arising from the Meeting Appendix 3 – Cllr Wilkinson, as Chair of the Working Group, reported. RESOLVED that the proposals be ratified by Council. Proposed by Cllr Cooper and seconded by Cllr Craggs</p>	

<p>12 Committees/Projects Reports</p>	
<p>a) Cemetery Committee Report Cllr Windass reported that the clerk was seeking estimates for repair to the Lychgate at Aldborough Cemetery following the recent risk assessment completed by Cllr Walker</p>	Clerk
<p>b) Aldborough Gate Report Nothing to report</p>	
<p>c) Mill Lane Report Nothing to report</p>	
<p>d) Community Office Report Nothing to report</p>	
<p>e) Public Open Spaces Nothing to report</p>	
<p>f) Public Relations report. To identify which press release for this month The forthcoming consultation process, as outlined in item 9 on the Agenda, was identified as a press release for this month. Cllr Vose stated that she would also include the details in her Mayor's Diary</p> <p>g) Yore Vision Report Cllr Vose updated councillors on the current situation re the proposed refurbishment of St James's Square, details of which had been received from HBC.</p>	Clerk
<p>RESOLVED that a reply be sent to HBC the following day and a copy of the correspondence be sent to the Chairman of Yore Vision requesting that two representatives of Boroughbridge Town Council be allowed to attend the Yore Vision Management Meeting on Thursday 9 October in 1 Hall Square. Proposed by Cllr Vose and seconded by Craggs</p>	Clerk
<p>h) TIP Report for August 2008 Cllr Wilkinson reported on the impressive number of visitors during the month of August and informed councillors of a buffet lunch that was being organised for all T.I.P. volunteers and councillors on Friday 21 November 2008 at 12.30pm. Councillors were urged to attend this event. RESOLVED that the Council would allow expenditure on the food, to be provided by 'A Taste of Yorkshire', @ £7.50 per head</p>	Clerk
<p>i) Planning Committee – to approve the Minutes of the meeting held on 2 ,15 and 30 September 2008 RESOLVED that the Minutes be accepted as a true record of the decisions made at the meetings. Proposed by Cllr Craggs and seconded by Cllr Windass</p>	
<p>j) Schools Liaison, Youth and Recreation Ground Report Cllr Vose updated councillors on a meeting which she had had with HBC and police representatives re developments for the Recreation Ground. Consultations with the young people at the Schools was now complete. The most popular play equipment had been selected and had gone out to tender, after which the proposed design will be put together and go out for consultation. Cllr Vose reported that the project was on schedule for completion in August 2009</p>	
<p>Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future</p>	
<p>- Cllr Winder reported that the fencing around the Devil's Arrow on Roecliffe lane has fallen into a state of disrepair and the Clerk was asked to inform English Heritage</p>	Clerk
<p>- Cllr Craggs reminded councillors of the Remembrance Day Service on Sunday 9 November 2008, an invitation to which had already been received by councillors</p>	Cllrs
<p>13 To confirm that the date of the next meeting of Boroughbridge Town Council will be Tuesday 4 November 2008 at 6.30pm in 1 Hall Square, Boroughbridge</p>	
<p style="text-align: center;">The Meeting closed at 8.06pm</p>	
<p style="text-align: center;">SIGNED.....</p>	
<p style="text-align: center;">CHAIRMAN</p>	
<p style="text-align: center;">DATED.....</p>	

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