

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 4 DECEMBER 2007 IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs R Windass (Chair), F Cooper, G Craggs, H Treharne, B Walker, J Wilkinson, M Winder, R Young, H Nellis (Town Clerk), District Cllr A Alton (arrived 7.52pm)

The meeting opened at 6.34pm

1 TO ACCEPT APOLOGIES FOR ABSENCE Cllrs R Doyle, I Hick, E Vose, County Cllr J Watson, A Palmer (Assistant Town Clerk)

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA Cllr Craggs 6h, 7a
Cllr Wilkinson 7a

3 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 6 NOVEMBER 2007

- Proposed by Cllr Young and seconded by Cllr Craggs as an accurate record of the meeting held on 6 November 2007

4 PUBLIC QUESTIONS OR STATEMENTS None

5 MATTERS ARISING FROM THE MINUTES OF THE MEETINGS HELD 7 AUGUST 2007

a) Relocation of the Garden of Remembrance – report from Cllrs Cooper, Craggs and Windass
Cllr Cooper reported that she had inspected the site and, on behalf of Boroughbridge in Bloom, would get estimates for replacing the broken fence, the post of which had rotted. Cllr Craggs proposed that Boroughbridge in Bloom should assume responsibility for the Garden of Remembrance, not Boroughbridge Town Council or the British Legion and Cllr Young seconded the proposal with the support of fellow councillors

FC

6 CORRESPONDENCE

a) Mill Lane – request for residents’ parking only – Councillors felt that they could not support this request as it would set a precedent. It was agreed that the ‘problem’ of vehicles parking on Mill Lane would disappear once the construction works, to the rear of the Three Horseshoes, was complete. Highways North Yorkshire will be informed of the decision taken by councillors

Clerk

b) Parish briefings on the New Code of Conduct – The information was noted but no councillor expressed an interest in attending

c) HBC – Strategic Plan 2005-2008 – for information - Noted

d) Boroughbridge Recreation Ground – to confirm which councillors are to work with HBC on playground enhancement – It was confirmed that Cllrs Cooper, Doyle and Windass would represent the Council on this project

FC, RD,
RW

e) Marton cum Grafton P.C. – concerns raised – It was agreed to contact the Clerk to Marton cum Grafton for more information re the type of business being conducted at Glebelands Farm on Grafton Lane and District Cllr Alton agreed to investigate the matter on behalf of the Council. HBC will be contacted re the dumping of rubbish at the end of Grafton Lane

Clerk
AA

f) Support requested for petition to ‘Save Parish Councils’ – The Council had received an email from a Parish Councillor in Cambridgeshire concerning “the ever increasing mountain of bureaucracy that now threatens to engulf us” and requesting support from Councils throughout the country. Councillors felt that they could not lend their support since,

<p>unfortunately, such an issue is now inevitable in any sphere of business today, and not particular to Parish Councils</p> <p>g) NY Police – update on policing in the district from Inspector Andy Chapman – The contents of Inspector Chapman’s letter was noted and much appreciated by councillors</p> <p>h) Report from IH on Property Improvement Grant Meeting 1 November 2007 – to identify which Cllr/s would represent BBTC on the Team – Cllr Hick had left a written report on the meeting which he attended on 1 November 2007 – Appendix 1. No councillor was identified or expressed an interest in becoming involved</p> <p>i) CAP Meeting – request for Council representation – Cllrs Craggs, Wilkinson and Windass confirmed that they would be attending this meeting to be held on Monday 10 December at 7.00pm in the Boroughbridge Library Meeting Room</p> <p>j) NYCC Winter Maintenance Review – advance notice of consultation with Parish Councils – The contents of the letter of introduction from County Councillor Geoffrey Cullen, Chairman of NY Winter Maintenance Scrutiny Task Group, was noted. Cllr Windass pointed out to councillors that consultation with parish councils would follow and any changes in policy would be implemented in the winter of 2008</p> <p>7 FINANCE</p> <p>a) Bank Balances – Appendix 2</p> <p>b) Invoices/salaries to be paid – Cllr Young proposed paying invoices/salaries subject to audit and this was seconded by Cllr Treharne</p> <p>c) To approve payment for works carried out on the Tutt Woodland – It was agreed that advice should first be sought from YLCA and the internal auditor before a decision could be made</p> <p>d) Mayor’s expenses’ claim – It was agreed at the Council Meeting held on 5 June 2007 that a ceiling of £500 should be put on the car allowance allocation for the current term of office. In addition the Finance & Personnel Group, at its meeting on 10 October 2007, proposed transferring the £200 Mayor’s personal allowance into the mileage allowance thus making £700 in total. This proposal was agreed and ratified at the Council Meeting on 6 November 2007. As a result, no claim can be made by the Mayor or Deputy, other than for car travel, on Council business, outside the parish. Consequently, Members of the Council cannot sanction the payment of the accommodation expenses submitted. The Mayor understands and is in agreement with this</p> <p>8 <u>MATTERS ARISING FROM FINANCE AND PERSONNEL WORKING GROUP MEETING HELD ON THURSDAY 22 NOVEMBER 2007</u> – Appendix 3</p> <p>a) To ratify the Parish Precept for 2008/2009 – Cllr Craggs proposed accepting the decision to set the Precept for 2008/2009 at £31,000, an increase of £1,000 from the current year. Cllr Treharne seconded the proposal</p> <p>b) To ratify clerks’ salary increases in line with NALC recommendations – Proposed by Cllr Craggs and seconded by Cllr Wilkinson</p> <p>9 <u>COMMITTEES/PROJECTS REPORT to include reports on review of Risk Management</u> - Only 2 reviews had been completed; one by Cllr Craggs on Hall Square and the Buttermarket and one by Cllr Windass on the Community Office</p> <p>a) Hall Square Report – Nothing to report. A letter of thanks will be sent to NY Highways for the work completed on the replacement of the pavement in Hall Square</p> <p>b) Roundabouts Report – Cllr Windass informed councillors of the outcome of a conversation between Cllr Hick and Alexander Brimlow at the beginning of October 2007 re signage on Stump Cross Roundabout. NYCC had agreed to return with a definitive ruling on the inclusion of telephone numbers on signage but so far none has been forthcoming</p> <p>c) Car Park and Picnic Area Report - Cllr Treharne reported that he, Cllr Doyle and Cllr Wilkinson had met to discuss the possibility and feasibility of extending parking facilities into</p>	<p>GC, JW, RW</p> <p>Clerk</p>
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<p>the picnic area. Councillors agreed that the current car park is now inadequate and HBC should be informed of this as a starting point for future negotiations towards an extension into the picnic area. Cllr Craggs proposed this suggestion and it was seconded by Cllr Treharne</p> <p>d) Public Relations report to include which press releases for this month – No press release was identified. Councillors each identified a local business that they would approach to advertise on the Boroughbridge Website. The Clerk issued each Cllr with details re website statistics and the format for advertisements</p> <p>e) St James’s Square Report – No further progress to report</p> <p>f) Yore Vision Report – Cllr Craggs reported on the last meeting which he attended</p> <p>g) TIP Report – Appendix 4. Confirmation was received on 17 November 2007, from the Visitor Services Manager at Harrogate International Centre, that the grant for the TIP provision at 1 Hall Square would be renewed on the same terms and conditions as at present. The grant is to cover the period from 1 April 2007 to 31 March 2008 and a further review meeting is to be held in March 2008. The Clerk has confirmed, in writing, the Council’s agreement to the terms and conditions</p> <p>h) Minskip matters – Nothing further to report. Cllr Windass read out a letter of thanks received from the Minskip Village Community Field Trust for the donation given by Boroughbridge Town Council, as agreed at the previous Council Meeting held on 6 November 2007</p> <p>i) Planning Committee Meeting – to approve the minutes of the meeting held on 20 November 2007 and to report on meeting of 4 December 2007 The Minutes were proposed by Cllr Windass and seconded by Cllr Wilkinson. Cllr Wilkinson reported on the outcome of the meeting that evening and on a meeting which had taken place on 3 December 2007 with Councillors, the Chairman of Yore Vision and developers of the former Kelan site on York Road, Boroughbridge. Cllr Craggs raised the matter of the Waste Transfer Site and Milby and requested that a further letter of objection be sent to the proposed developers and NYCC; Cllr Wilkinson supported the proposal. Cllr Cooper queried the building works that are taking place to the rear of Lodge Farm, Minskip and District Councillor Alton agreed to investigate the concern</p> <p>j) Cemetery Committee – Nothing to report. Councillors gave approval for the colour of headstone requested by a local resident, who had submitted photographs, together with a sample of the stone, in support of his request</p> <p>k) Finance and Admin Working Group Report – Dealt with under item 8</p> <p>l) Schools’ Liaison Report – Nothing to report</p> <p>m) Aldborough Gate Report – No progress to report</p> <p>n) Tutt Woodland Report – Cllrs Cooper and Winder confirmed that they were looking into the details of a possible grant for works, given to them by the Clerk</p> <p>o) Mill Lane Report – It was noted that works are being carried out to alter the exit road to Mill Lane and HBC and HACS, the construction company, should be contacted to ascertain how the now-redundant piece of land to the side of the Water Rats Club is to be landscaped</p> <p>p) Community Office Report – Nothing to report</p>	<p>Clerk</p> <p>FC, MW</p> <p>Clerk</p>
<p>Councillors’ time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be taken to be unlawful if challenged in the future</p>	
<p>10 TO CONFIRM THAT THE NEXT MEETING OF BOROUGHBRIDGE TOWN COUNCIL WILL BE HELD ON TUESDAY 8 JANUARY 2008 AT 6.30 PM IN 1, HALL SQUARE, BOROUGHBRIDGE</p>	

The Meeting closed at 8.30pm

SIGNED
CHAIRMAN

DATED

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