

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 3 APRIL 2007
IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs G Craggs (Chairman), F Cooper, C Golightly, E Vose, B Walker, J Wilkinson, R Young, PC 1282 Neil Waite (6.55pm – 7.30pm) H Nellis (Assistant Town Clerk), one member of the public

The meeting opened at 6.30pm

1 TO ACCEPT APOLOGIES FOR ABSENCE Cllrs R Doyle, I Hick, H Treharne, District Councillor A Alton, APS 820 Bill Hickson

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA None

3 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 6 and 20 MARCH 2007

Proposed by Cllr Wilkinson and seconded by Cllr Young as an accurate record of the meetings held

4 PUBLIC QUESTIONS OR STATEMENTS A resident of St Helena informed Council Members of the great difficulty that she, and others living in the same street, has in being able to park in front of her home. This stems from a) parking spaces being occupied by 2 local residents who have multiple vehicles and b) people working in the Town who choose not to park on the Town's car park. Cllr Wilkinson proposed contacting NYCC to ask for a representative to come and discuss the problem, and a possible solution, with Council Members. Cllr Golightly supported the proposal

Clerk

5 TO HEAR PRESENTATION AND ANY RESULTING QUESTIONS ANSWERED FROM PAT KILBURN OF HARROGATE BOROUGH COUNCIL re COMMUTED SUMS

In a clear and informative presentation, Mr Patrick Kilburn outlined the rationale behind the allocation of commuted sums for open spaces and detailed changes in the criteria for allocation that have come into effect in recent months. Councillors were given copies of documentation that explained how commuted sums are allocated and those relevant to Boroughbridge. Mr Kilburn addressed questions and concerns from Council Members and concluded by stressing two important points. Firstly, HBC should be informed of any ideas that the Council might have for present and future development and secondly the importance of the need to spend the allocations by the deadlines stipulated

Neil Waite updated councillors on the changes in allocation of constables to the area and how these would affect Boroughbridge

6 MATTERS ARISING FROM THE MINUTES OF THE MEETINGS HELD ON 6 AND 20 MARCH 2007

a) Update on Freedom of Boroughbridge Parade by 9th. Regiment AAC following the meeting held on 26 March 2007 A report on the meeting was submitted by Councillor Hick and distributed to Council Members prior to this Meeting – see Appendix 1. The next meeting of the organisers of the Parade is to be held on 23 April 2007

b) To consider the future of the Mill Lane Site following the decision made at the Council Meeting held on 20 March 2007 This issue was discussed at the last meeting of Yore Vision held on 2 April 2007. John Collins, youth worker, who chaired the meeting, felt that the site was not suitable for a youth facility in any future development because of its proximity to homes and a licensed premises. An alternative facility in the form of a mobile classroom, was suggested which could also serve as multi-agency facility. A temporary location for such a building would be

<p>investigated until a permanent site could be found. Council Members are becoming increasingly concerned about the poor state of repair of the current Water Rats building and the related health and safety issues. It was decided therefore that the tenants should be given notice to vacate the premises under the terms of their lease. Cllr Cooper proposed the motion and Cllr Windass seconded the proposal. Cllr Wilkinson was opposed to the proposal and one councillor abstained</p> <p>c) Update on the Harrogate Borough Spring Clean The Spring Clean will take place on Wednesday 9 May 2007. Arrangements have been made for volunteers to meet the local press at 9.30am in front of 1 Hall Square</p>	Clerk FC / CG
<p>d) To give full considerations to actions needed following the FWAG report on the Tutt Woodland Cllr Cooper reported that she is awaiting costings for carrying out the works as recommended in the report. Cllr Golightly reported that Mike Collins and the Scouts will be litter picking in the Tutt Woodland area as part of the Spring Clean on 9 May 2007</p>	FC
<p><u>7 COUNCILLORS CRAGGS AND WILKINSON TO REPORT ON THE CAR PARKING POLICY REVIEW MEETING HELD IN HARROGATE ON 22 MARCH 2007</u></p>	
<p>Cllr Craggs reported that it was a constructive meeting and that they were able to put forward the Council's point of view vis a vis the future of the car park in Boroughbridge</p>	
<p><u>8 COUNCILLORS CRAGGS AND HICK TO REPORT ON THE 'MEET THE FUNDER' SEMINAR HELD ON 13 MARCH 2007</u></p>	
<p>Cllr Craggs reported that the Seminar was of little relevance to Boroughbridge since there is no access to funding for the Town from any of the organisations represented at the meeting</p>	
<p><u>9 TO CONSIDER HOW TO PROCEED re MOBILE CINEMA LICENCE</u></p>	
<p>Having now negotiated funding for the necessary licences, Council Members felt that the matter should be handed over to Yore Vision</p>	Clerk
<p><u>10 REVIEW OF ACCESS TO PASSWORD ON COMPUTER IN COUNCIL OFFICE AS AGREED AT THE COUNCIL MEETING HELD ON 5 DECEMBER 2006</u></p>	
<p>Members felt that the Council should now revert to the previous system of having open access to the computer in the Council's office. Cllr Wilkinson proposed that a log book should be provided for Members to enter details of when they have used the computer. Cllr Cooper seconded the proposal</p>	Clerk
<p><u>11 REVIEW OF CURRENT ARRANGEMENT FOR COUNCIL MEETINGS AS AGREED AT THE COUNCIL MEETING HELD ON 5 DECEMBER 2006</u></p>	
<p>Following the 3 month trial period of having 2 meetings per month, it was agreed to revert to the previous system of one meeting only on the first Tuesday of each month. The suggestion that the Council Meeting should begin at 6.30pm, and be limited to two and a half hours, following any calendared Planning Meeting, which would start at 6.05pm, was proposed by Cllr Wilkinson and seconded by Cllr Golightly</p>	Clerk
<p><u>12 BOROUGHBRIDGE DISC PARKING – UPDATE ON PROPOSALS AND COUNCILLORS' COMMENTS ON RESIDENTS' PARKING AS REQUESTED BY HIGHWAYS NORTH YORKSHIRE</u></p>	
<p>Cllr Craggs informed Members of the progress being made by NYCC re the changes in parking restrictions in the Town. It was agreed that a representative from NYCC should be invited to come and meet with councillors as soon as possible in order to discuss the problem of residents' parking</p>	Clerk
<p><u>13 TO CONSIDER REQUEST FOR REMOVAL OF ADVERTISING TRAILER FROM SITE TO SOUTH OF HIGHWAYS NORTH YORKSHIRE DEPOT ON A 168</u></p>	
<p>Following new legislation on illegal advertising, Cllr Wilkinson proposed writing to NYCC</p>	

<p>asking for the trailer to be removed. Cllr Golightly supported the proposal</p> <p><u>14 TO CONSIDER HIRING ‘WHAT’S ON THE AGENDA’ TRAINING VIDEO FOR COUNCILLORS AT THE COST OF £30</u> Following discussion, Cllr Wilkinson proposed rejecting the idea of hiring the video. Cllr Windass seconded the proposal and there were two abstentions</p> <p><u>15 CORRESPONDENCE</u> a) To consider request for a financial contribution towards the Girl Guides fundraising for new premises in Ripon Cllr Cooper proposed a donation of £100 and this was supported by Cllr Windass. Cllr Wilkinson was opposed to the proposal and there was one abstention b) To consider the petition submitted on behalf of residents in Aldborough re access by HGVs through the village It was agreed that the Town Council had no legal power to help resolve this issue since HGVs have a legal right to access the village for collections and deliveries. The residents of Aldborough will be informed in writing of the outcome of the discussion</p> <p><u>16 FINANCE</u> a) Bank Balances Appendix 2 - proposed by Cllr Young and seconded by Cllr Cooper b) Invoices/salaries to be paid Proposed by Cllr Young and seconded by Cllr Cooper c) Ratification of budget for Boroughbridge Freedom Parade This item will feature on the agenda of the next Council Meeting on 1 May 2007 since consideration has not yet been given to this issue</p> <p><u>17 COMMITTEES / PROJECTS REPORTS</u> a) Yore Vision Report Nothing further to report b) TIP Report The Tourist Information Point is now fully open for the season and new volunteers have been recruited c) Minskip matters Councillor Golightly informed Members that there is no real progress to report since the previous Council Meeting d) Planning Committee Meetings – to approve Minutes of 20/3/07 and report decisions from meeting 03/04/07 Proposed by Cllr Young and seconded by Cllr Vose as an accurate record of the Meetings e) Cemetery Committee report and approval of the Minutes from the Meeting held on 20 February 2007 Proposed by Cllr Young and seconded by Cllr Wilkinson as an accurate record of the Meeting. Cllr Windass reported that HBC has increased its cemetery fees in January and April this year. After discussion, Cllr Golightly proposed that the fees for Boroughbridge and Aldborough cemeteries should increase in line with those in Harrogate and, as agreed last year, there should be a 25% discount for Boroughbridge residents. Cllr Cooper seconded the proposal f) Finance and Admin Working Group Report The accounts for the year end are nearing completion h) Youth Council Report. Schools Liaison Report Cllr Golightly reported that he is meeting with the Head and students of the High School to look at the proposed plans for equipment for the Recreation Ground. It was reported that John Collins is considering using the meeting room above the Resource Centre in St James Square as a drop-in centre for young people. Whilst Council Members applaud the initiative and would support any such move, they have misgivings about the location and would query the logic of choosing this site given Mr Collins’ opposition of the Mill Lane site. Cllr Wilkinson proposed writing to Mr Collins to express the Council’s concerns and Cllr Windass supported the proposal i) Aldborough Gate Report No further progress to report. The next meeting of the Aldborough Gate Committee will take place on Thursday 5 April 2007 at 6.30pm in 1 Hall</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Agenda</p> <p>IH</p> <p>Clerk</p>
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Square, Boroughbridge

- j) Tutt Woodland Report** Already considered under item 6d
- k) Mill Lane Report** Already discussed under item 6b
- l) Community Office Report** Nothing to report
- m) Hall Square Report** Cllr Craggs reported that the Buttermarket Museum is now established but more artefacts would be welcomed
- n) Car Park and Picnic Area Report** Already dealt with under items 7 and 12
- o) Roundabouts report** Sponsors have been found for the 5 roundabouts and the 2 most recent sponsors have been reminded of the NYCC's guidelines for signage and the need to have the designs approved by Boroughbridge Town Council prior to installation, as agreed at the meeting of the Town Council held on 6 March 2007
- p) Public Relations report to include what press releases for this month** Cllr Doyle's report on the forthcoming Spring Clean has been approved by North Yorkshire County Council and should feature in an April edition of the local paper
- q) St James Square Report** The owners of the Square have been reminded of the need to reach a definite conclusion on the proposed assignment of the lease to the Town Council in order that the Council can meet the deadline for securing the necessary funding

Councillors' time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be taken to be unlawful if challenged in the future

- Cllr Golightly, as organiser of the proposed Spring Clean, asked for Cllrs to identify priority areas within the Town
- Cllr Wilkinson asked for a review of the Standing Orders to feature on the agenda of the next Council Meeting to be held on 1 May 2007

18 TO CONFIRM THE DATE OF THE NEXT MEETING OF BOROUGHBRIDGE TOWN COUNCIL WILL BE TUESDAY 1 MAY 2007 AT 6.30 PM IN 1 HALL SQUARE, BOROUGHBRIDGE

The Meeting closed at 8.42pm

SIGNED
CHAIRMAN

DATED

Agenda

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