

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 1 MAY 2007
IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs G Craggs (Chairman), F Cooper, R Doyle, C Golightly, I Hick, H Treharne, E Vose, B Walker, J Wilkinson, R Windass, R Young, H Nellis (Assistant Town Clerk)

The meeting opened at 6.30pm

1 TO ACCEPT APOLOGIES FOR ABSENCE County Councillor John Watson

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA None at this stage

3 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 3 APRIL 2007
Proposed by Cllr Young and seconded by Cllr Vose as an accurate record of the meeting held

4 PUBLIC QUESTIONS OR STATEMENTS None

5 TO CONSIDER THE FUTURE OF THE MOBILE CINEMA

Councillor Hick is to contact Keith Scott of Yore Vision to clarify the meaning of ‘responsibility’ for the mobile cinema equipment and its operation, following some confusion about this on the part of councillors.

IH

6 MATTERS ARISING FROM THE MINUTES OF THE MEETINGS HELD 3 APRIL 2007

a) Update on Freedom of Boroughbridge Parade by 9th. Regiment AAC and ratification of the budget for the event A report on the meeting was submitted by Councillor Hick – Appendix 1 - and distributed to Council Members. The next meeting of the organisers of the Parade is to be held on Wednesday 30 May 2007 at 9.30am in 1 Hall Square. Councillor Hick requested that representatives from the Police and Highways North Yorkshire should be present at this meeting

Clerk

b) Review of Standing Orders Consideration of this item was deferred until the next meeting of the Town Council to be held on Tuesday 5 June 2007

Agenda

7 CORRESPONDENCE

- Cllr Craggs informed Councillors of a complaint that has been received by a resident on Mill Lane about the size and location of a sign erected by the construction company working on the site behind the Three Horseshoes. Council members supported the complaint and HBC and Highways North Yorkshire will be informed of their disapproval

Clerk

- ‘A village resident’ of Minskip has written to complain about a potential breach of planning by another resident in the erection of a boundary wall. Councillors felt that they were unable to follow up this complaint since the letter is unsigned. The letter will be forwarded to the Planning Department of HBC

Clerk

- Council Members discussed in Committee the contents and implications of the Clerk’s letter of resignation

8 TO DECIDE ON THE DATE OF THE CIVIC SERVICE

Confirmation of a date will be given at the next Council Meeting on 5 June 2007 after discussion with Reverend Smith

RW
Agenda

9 UPDATE ON ARRANGEMENTS FOR THE MAYOR MAKING CEREMONY

Councillors were given figures for the number of returns received so far, with 5 May being the deadline for such returns. Catering and floral arrangements are in hand and Councillor Windass is to organise the supply of wine. The Assistant Clerk will provide Councillor

<p>Windass with a complete list of attendees by Saturday 5 May so that an appropriate seating plan can be put together. It was decided that the cheques for the Mayor's Appeal will be distributed at the start of the evening</p>	<p>Clerk GC</p>
<p><u>10 H.B.C.'s DRAFT CORPORATE RURAL COMMUNITY INVESTMENT PLAN FOR 2007/08</u></p>	<p>Cllrs Clerk</p>
<p>A hard copy of this plan has been requested and will be left in the Council Office for Councillors to read and make comments. These will be forwarded to HBC by 17 May 2007</p>	
<p><u>11 FINANCE</u></p>	
<p>a) Bank Balances and end of year financial report. This report was submitted in advance to Councillors and explained at the meeting by Councillor Hick – Appendix 2a. Proposed by Councillor Cooper and seconded by Councillor Windass and signed by the Chairman, Councillor Craggs</p>	
<p>b) Invoices and salaries to be paid - Appendix 2b – proposed by Councillor Wilkinson and seconded by Councillor Windass. Councillor Craggs gave a proposal of thanks to the Finance Committee for its hard work in producing the end of year report</p>	
<p>c) To consider quotes for the refurbishment works in St James Square The Assistant Clerk reported that 3 businesses had agreed to submit quotations but only one was received. Councillor Wilkinson proposed accepting the quotation submitted by HJC Home Improvements and Councillor Windass seconded the proposal. Councillor Craggs requested that work should start as soon as possible</p>	<p>Clerk</p>
<p><u>12 COMMITTEES / PROJECTS REPORTS</u></p>	
<p>a) Public Relations report to include what press release for this month. It was decided that the plans for the Mobile Cinema should be a press release once more specific details of a way forward have been drawn up and the point mentioned under item 5 has been clarified</p>	<p>RD</p>
<p>b) St James Square Report Councillor Hick reported that still no progress has been made towards obtaining a lease. However, an attempt to obtain funding from Yorkshire Forward towards the cost of the design works was being made by Genevieve Parker of HBC. This application for funding also contained a proposal to fund improvements to business premises and training on what was to offer in and around Boroughbridge. Councillor Hick informed the Council that he no longer wished to lead the Project and asked for a volunteer on the Council to take over his position. None was forthcoming</p>	
<p>c) Yore Vision Report The first AGM of Yore Vision is to be held at 7.30pm on Thursday 10 May in Boroughbridge High School and Councillor Hick stressed the importance of Council representation there because he would not be standing for membership of the Management Committee of Yore Vision</p>	<p>Cllrs</p>
<p>d) TIP Report No developments to report this month</p>	
<p>e) Minskip matters – consideration of flashing speed restriction signs and costings Councillor Golightly informed Councillors of the continuing stalemate situation re field access. It was agreed that all future developments should fall under the demise of the Village Hall Committee. Following County Councillor Watson's email re his investigation into the cost of speed restriction signs, Councillor Wilkinson proposed contacting Signature Ltd. to request a brochure of its products. Councillor Golightly supported this proposal</p>	<p>Clerk</p>
<p>f) Planning Committee Meetings – to approve the Minutes of the meetings held on 3 and 17 April 2007. The Minutes were proposed by Councillor Vose and seconded by Councillor Windass</p>	
<p>g) Cemetery Committee Report Councillor Golightly informed the Council that students of the High School would begin work on the Memorial Garden in the Town's Cemetery the following afternoon. Councillor Windass had followed up comments made by an Aldborough resident at the Annual Assembly held on 17 April 2007 re the fencing and the gate at the</p>	<p>CG</p>

<p>cemetery in the village and confirmed that there is gap where the fencing meets the hedge. The Assistant Clerk will check with the local undertaker whether the entrance gate to the Cemetery has, in fact, been locked open. Councillor Windass restated that the priority for future refurbishment works in the cemeteries is the pathway in Aldborough Cemetery. The increased burial fees agreed at the Council Meeting held on 3 April were proposed by Councillor Wilkinson and seconded by Councillor Cooper</p> <p>h) Finance and Admin Working Group Report Already dealt with under item 11a</p> <p>i) Youth Council and Schools’Liaison Reports As a result of no progress having been made with the development of the Youth Council, it was decided to omit this item from future agendas. Councillor Golightly informed councillors that consideration of the 3 sets of plans for the Recreation Ground, by a group of students from the High School, is imminent</p> <p>j) Aldborough Gate Report No further progress to report. Peter Greenwood will be contacted to find out whether the lease, specifying proposed rent for the site, has been negotiated</p> <p>k) Tutt Woodland Report Nothing to report</p> <p>l) Mill Lane Report Councillor Hick declared an interest. Councillor Wilkinson proposed sending the letter to the Water Rats Committee, as agreed under item 6b in the Minutes of the April Meeting, giving the tenants of the Club notice to vacate the premises. Councillor Windass supported the proposal</p> <p>m) Community Office Report Nothing to report</p> <p>n) Hall Square Report Councillors reported on the positive response from residents and visitors to the Buttermarket Museum and Councillor Craggs informed Members that new exhibits have been donated to be included in the Museum</p> <p>o) Car Park Report It was decided that discussion on the future of the Car Park should feature on the Agenda of the next Council Meeting to be held on 5 June 2007</p> <p>p) Roundabouts Report A reminder will be sent to Alexander Motors of the agreed format of signage for roundabouts, in line with NYCC guidelines</p>	<p>Clerk</p> <p>CG</p> <p>Clerk</p> <p>Clerk</p> <p>GC</p> <p>Clerk</p>
<p>Councillors’ time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be taken to be unlawful if challenged in the future</p>	
<ul style="list-style-type: none"> - Councillor Golightly requested that consideration of pedestrian safety on the High Street and outside Morrisons should be discussed at the next Council Meeting in June. He requested further that a local resident, who attended the meeting of the Annual Assembly in April, should be asked for the ‘incident log’ to which she referred during this meeting, and that this should be given consideration at the June Meeting - Councillor Young suggested contacting the contractors working behind Mill Lane re inconsiderate parking of vehicles. He also mentioned a tree on York Road, at the end of The paddock, a branch of which is splitting off - Councillor Windass gave his apologies for the June Meeting and informed Members that Councillor Cooper would be chairing the meeting - Councillor Doyle requested that proposed fortnightly waste collection should be discussed at the June Meeting - Councillor Hick expressed his concern about a proposed further reorganisation of the police force and asked for a representative from the Police to attend the June Meeting in order to explain the proposals - Councillor Treharne gave a proposal of thanks to Councillor Craggs for all the commitment that he has given to the Council and Town during his term of office as Mayor 	<p>Agenda</p> <p>Agenda</p> <p>Clerk</p> <p>Agenda</p> <p>Agenda Clerk</p>

**13 TO CONFIRM THAT THE DATE OF THE NEXT MEETING WILL BE
TUESDAY 5 JUNE 2007 AT 6.30 pm IN 1 HALL SQUARE, BOROUGHBIDGE**

The Meeting closed at 8.47pm

SIGNED
CHAIRMAN

DATED

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