

## **BOROUGHBRIDGE TOWN COUNCIL**

### **MINUTES OF THE MEETING HELD ON TUESDAY 1 JUNE 2010** **IN HALL SQUARE, BOROUGHBRIDGE**

**PRESENT** Cllrs. G Craggs (Chairman), F Cooper, N Smith, E Vose, B Walker, R Windass, M Winder, R Young, H Nellis (Clerk), A Merry (Assistant Clerk), Gill Reeves, Harrogate Borough Council Dog Warden Service and two members of the public

#### **The Meeting opened at 6.30pm**

- 1 To accept apologies for absence** Cllr J Wilkinson, County Cllr J Watson, District Cllr A Alton
- 2 Declarations of interest in items on the Agenda** - None
- 3 Approval of the Minutes of the Annual Meeting held on 4 May 2010** – It was **RESOLVED** that the Minutes should be signed as an accurate record of the Meeting proposed by Cllr Windass and seconded by Cllr Young
- 4 Public Questions or Statements** - None
- 5 Matters arising from the Minutes of the Annual Meeting held on 4 May 2010**  
**- Item 8b – to receive councillors’ views on a planned run by students from Boroughbridge High School** – The Clerk informed Councillors that he still hadn’t received any detailed information from the students. It was therefore agreed not to take the matter any further
- 6 To receive information from a representative of HBC’s Dog Warden Service about the work of the Service and respond to any issues arising (as agreed at the Council Meeting held on Tuesday 6 April 2010, item 11b)** – Gill Reeves outlined the work of the Dog Warden Service and informed the Councillors that areas in and around Boroughbridge have been, and will continue to be, targeted on a rotational basis, both overtly and covertly

Gill Reeves, Harrogate Borough Council, Dog Warden left the Meeting at 7.05pm

- 7 To confirm which councillors will attend the training session on the Code of Conduct for Parish Councillors in Harrogate on 7 September 2010 at 6.30pm (as agreed at the Meeting of the Council on 6 April 2010 – item 9)** – Councillors N Smith and R Young expressed an interest in attending the training session on the Code of Conduct for Parish Councillors in Harrogate

**ACTION: NS + RY**

- 8 To consider writing a letter of support to SELRAP for the re-opening of the Colne to Skipton missing rail link as part of the National Rail Network** – It was **RESOLVED** to write a letter of support from Boroughbridge Town Council for the re-opening of the Colne to Skipton rail link – proposed by Cllr Windass and seconded by Cllr Young

**ACTION: Clerk**

#### **9 Correspondence**

- a) To receive a request for funding from Boroughbridge Children’s Centre** – It was **RESOLVED** to inform Boroughbridge Children’s Centre that it is not Council policy to allocate funding to organisations – proposed by Cllr Cooper and seconded by Cllr Winder

**ACTION: Clerk**

- b) To receive a request from Ripon CVS for a Boroughbridge Town Council representative on its Board of Trustees** – Cllr Vose agreed to represent Boroughbridge Town Council on Ripon CVS Board of Trustees

**ACTION: EV**

c) **To receive information from ‘Welcome to Yorkshire’ re the launching of the Turner Trails, which include sites in Boroughbridge** – All Council members were in favour of this initiative and agreed that a bench and the appropriate interpretation material could be sited on the cobbled area in Hall Square – proposed by Cllr Young and seconded by Cllr Vose

**ACTION: Clerk**

*Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered*

d) **To receive notification of the Safer Neighbourhood Group Meeting to be held at 7.00pm in King James’s School, Knaresborough on Thursday 10 June 2010 and to identify any councillor who might wish to attend** - Noted with no expression of interest in attending

e) **To receive details, from the Chair of Governors at Boroughbridge High School, of the current arrangements for the management of the Leisure Centre** - Noted

f) **To receive details from Harrogate Borough Council of Commuted Sums Policy Training sessions to be held on 17 June and 8 July 2010 and to identify any Councillor/s who wish to take part** – It was agreed to pass on this invitation to the Chairman of the Finance and Personnel Working Group

**ACTION: Clerk**

The two members of the public left at 7.14pm

g) **To receive notification of the AGM of the Harrogate Branch of YLCA to be held on Monday 21 June 2010 at 7.00pm in the Council Chamber, Harrogate, and confirm which councillor/s will attend** – Cllr Young agreed to attend the above meeting

**ACTION: RY**

## **10 Finance**

a) **To receive the financial statement for May 2010 – Appendix 1** – Noted and approved, subject to audit – proposed by Cllr Young and seconded by Cllr Smith. It was **RESOLVED** to include payment of the invoice for the Civic Service received prior to the Meeting – proposed by Cllr Young and seconded by Cllr Windass

b) **To agree invoices/salaries to be paid – Appendix 1** – Noted and agreed – proposed by Cllr Young and seconded by Cllr Smith

c) **Matters arising from the Minutes of the Meeting of the Finance and Personnel Working Group held on Wednesday 12 May 2010 – Appendix 2**

i) **To receive a current market valuation of 1 Hall Square** – Noted and agreed

ii) **To consider reducing the notice of termination of employment for Clerks from 3 to 2 months** – It was **RESOLVED** to reduce the notice of termination of employment for Clerks from 3 to 2 months - proposed by Cllr Young and seconded by Cllr Vose

iii) **To discuss a rent to be charged to Boroughbridge Allotment Society for the land at Aldborough Gate** – It was **RESOLVED** that the annual rental charge to Boroughbridge Allotment Society for the land at Aldborough Gate should be £300 – proposed by Cllr Vose and seconded by Cllr Cooper – **ACTION: Clerk**

**11 To ratify the appointment of Chairman for each of the Council’s Committees and Working Groups for 2010 / 2011** - The Chairman, as appointed to the individual Committees and Working Groups, are as identified in **Appendix 3**. District Cllr Windass asked to be omitted from membership of the Committees and Working Groups as a result of his increased commitments to Harrogate Borough Council. Cllr Young proposed a vote of thanks to Cllr Windass for his service and continuing support of Boroughbridge Town Council

- a) **Cemetery Committee Report** – Nothing to report
- b) **Mill Lane Report** – Nothing to report
- c) **Public Open Spaces to include a written report from Cllr Wilkinson following his meeting with Signet in Harrogate** – It was **RESOLVED** to withdraw the planning application for a change of use of the shared open space on Back Lane Car Park and to opt for opening up the area every Friday and Saturday during the months of June, July and August between the hours of 8.30am and 6.30pm – proposed by Cllr Craggs and seconded by Cllr Winder.

**ACTION: Clerk**

- d) **Community Office Report** – Nothing to report
- e) **Aldborough Gate Report; to agree the content of a reference for Boroughbridge Allotment Society to Grassroots Fund** – It was **RESOLVED** to agree to, and sign, the contents of a reference for Boroughbridge Allotment Society - proposed by Cllr Vose and seconded by Cllr Cooper. It was also **RESOLVED** to write to the Chair of Governors of Boroughbridge High School and the Secretary of Boroughbridge Community Association reminding them that there is still money available for sports facilities from Commuted Sums which must be claimed before the end of July 2010 – proposed by Cllr Craggs and seconded by Cllr Windass

**ACTION: Clerk**

- f) **Yore Vision Report** – Nothing to report
- g) **Schools Liaison, Youth and Recreation Ground** – Cllr Vose reported that 4Youth were looking into replacing the youth shelter on Back Lane Car Park, and had submitted a request for funding from Yore Vision
- h) **TIP Report for April 2010 to include a request for a notice board outside 1 Hall Square – Appendix 4** – The request for another notice board outside the Tourist Office was noted but Members of the Council felt this would not be appealing visually
- i) **Planning Committee Report - to approve the Minutes of the Meetings held on 4 and 18 May 2010 and to report on the Meeting earlier that evening** – It was **RESOLVED** to accept the Minutes of the Meetings held on 4 and 18 May 2010 as an accurate record of the decisions taken – proposed by Cllr Young and seconded by Cllr Walker. Cllr Craggs reported on the Meeting held earlier that evening
- j) **Website Working Group** – The Clerk reported that meetings of the Website Working Group would now be held every two months

*Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future*

**12 To confirm that the date of the next Meeting of Boroughbridge Town Council is TUESDAY 6 JULY 2010 at 6.30pm in 1 Hall Square, Boroughbridge**

**The Meeting closed at 8.01pm**

**SIGNED .....** (Chairman)

**DATED .....**













