

BOROUGHBRIDGE TOWN COUNCIL

**MINUTES OF THE MEETING HELD ON TUESDAY 18 DECEMBER 2007
IN 1 HALL SQUARE, BOROUGHBRIDGE**

PRESENT: Cllrs R Windass (Chair), F Cooper, G Craggs, I Hick, H Treharne, B Walker, M Winder, R Young, H Nellis (Town Clerk), A Palmer (Assistant Clerk)

The meeting opened at 6.30pm

1 TO ACCEPT APOLOGIES FOR ABSENCE Cllrs R Doyle, E Vose, J Wilkinson

2 DECLARATIONS OF INTEREST IN ITEM ON THE AGENDA None

3 PUBLIC QUESTIONS OR STATEMENTS None

4 TUTT WOODLAND

Councillors met to consider payment of Invoice No.23 – Appendix 1 - submitted by APT Countryside Management on 23rd November 2007 for remedial works that were unofficially arranged by Councillor Cooper to be carried out in the Tutt Woodland earlier this year, following 2 visits by FWAG, in the middle of January and on the 3rd July 2007. Councillors agreed that they had not seen a copy of the report prepared by FWAG or its recommendations and were unaware of the need for such works to be completed.

Even though there was no official record of an order being placed by the Council with this Company for these works to be effected, Councillor Treharne, proposed accepting Councillor Cooper's apology and paying retrospectively the invoice which had been obtained independently by Councillor Cooper. Councillor Craggs supported the proposal and fellow members were in agreement. In order to avoid any future misunderstanding, it was agreed to issue Councillors with a written reminder of the correct and agreed procedure, taken from the relevant sections of the Council's Standing Orders and Financial Regulations, regarding estimates for works to be carried out on behalf of the Council – appendix 2. ALL orders given on behalf of the Council must be in writing and can only be signed by the Clerk. Councillor Hick, as Chair of the Council's Finance and Personnel Working Group, pointed out that, in order to maintain the accuracy of the Council's financial records, a new invoice would have to be submitted by APT which showed the addressee as 'Boroughbridge Town Council' and not 'The Clerk'

Clerk

- With reference to the letter dated 8.12.07 –Appendix 3- received from 3 residents of Kingfisher Reach, regarding overhanging branches in their gardens, it was proposed by Cllr Craggs and seconded by Cllr Hick that an independent appraisal should first be sought from HBC's arboriculturist to discover whether the branches posed any danger to the residents of the houses. The residents would then be informed and appropriate recommendations given

Clerk

Councillors' time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be taken to be unlawful if challenged in the future

5 TO CONFIRM THAT THE NEXT MEETING OF BOROUGHBRIDGE TOWN COUNCIL WILL BE HELD ON TUESDAY 8 JANUARY 2008 AT 6.30 PM IN 1, HALL SQUARE, BOROUGHBRIDGE

The Meeting closed at 6.58pm

SIGNED
CHAIRMAN

DATED

--	--

--	--

This document was created with Win2PDF available at <http://www.win2pdf.com>.
The unregistered version of Win2PDF is for evaluation or non-commercial use only.