

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 5 DECEMBER 2006
IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs G Craggs (Chairman), F Cooper, C Golightly, I Hick, H Treharne, E Vose, B Walker, R Windass, R Young, County Cllr J Watson, Mrs Toni Ramsay (Town Clerk), H Nellis (Assistant Town Clerk)

The meeting opened at 7.00pm

1 TO ACCEPT APOLOGIES FOR ABSENCE Cllr R Doyle, District Cllr A Alton

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA Cllr Craggs – item 9j; Cllr Vose – item 13c planning 5 December 2006

3 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 7 NOVEMBER 2006
Proposed by Cllr Young and seconded by Cllr Windass

4 PUBLIC QUESTIONS OR STATEMENTS None

5 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 7 NOVEMBER 2006

a) Cllrs Craggs and Vose to report on the anti-social behaviour meeting 13/11/06 and a course of action to be taken regarding litter See Appendix 1. The next Meeting is scheduled for 15 January 2007 in 1 Hall Square

b) Cllr Craggs to report on HBC test of the emergency procedures on 28/11/06 See Appendix 2a. Councillor Craggs proposed writing to Craig Linton expressing concern that there is now no police contact in Boroughbridge, stressing the importance of having someone in the Town who is familiar with the emergency process and procedure. Councillor Golightly seconded the proposal

c) Cllr Craggs to report on Homelessness seminar 17/11/06 See Appendix 2b. Councillors Cooper and Craggs are to attend the Open Day Seminar on 1 February 2007 at the Pavilions in Harrogate; the time has yet to be confirmed

d) Cllrs Wilkinson and Treharne to report on the training event for the launch of new policies for Open Spaces and Village Halls 28/11/06. (Commuted Sums) See Appendix 3. Councillor Treharne proposed writing to the Chief Executive and District Officer of NYCC for clarification, under the Freedom of Information Act, on one concern which he had raised at the training event; namely what happens to the interest earned by HBC on commuted sums. Councillor Cooper seconded the proposal. It was agreed that the Finance Working Group should look into the allocation of Commuted Sums to Boroughbridge

e) Cllr Golightly to report on the “Sharing Success to Make Things Happen” conference 21/11/06 Councillor Golightly reported that there are sound and worthwhile proposals for projects in the area but funding for such projects remains a stumbling block to getting these off the ground

f) To consider point 2.56 of the Communities White Paper Councillor Hick commented on this proposal for communities to have a Parish Council and felt that such an opportunity should be seized and acted upon

h) Proposed local government re-organisation County Councillor John Watson reported on the possible re-organisation of local government and addressed the wide-ranging implications for the District if Northallerton becomes the administrative Headquarters for North Yorkshire. County Councillor Watson answered questions and concerns expressed by councillors.

Clerk

FC/GC

Clerk

Finance

<p>6 <u>CORRESPONDENCE</u></p> <p>a) To consider request from Alex Bussey for sponsorship for St Michaels Hospice Whereas the Town Council, as a body, cannot provide sponsorship, it was agreed that individual councillors may support this request</p> <p>b) Notification of sale of property under S106 agreement – 16 Abel Close, Boroughbridge Councillor Craggs made councillors aware of the details of sale and the criteria for prospective purchasers, as set out by Harewood Housing Association</p> <p>c) From Steve Calley, Boroughbridge Fire Station re turning it into a community centre Councillors supported Steve Calley’s objection to turning part of the fire station into a community centre on the grounds that the existing building does not lend itself to such use and there are already sufficient venues available in Boroughbridge. Councillor Treharne proposed writing to the Fire Brigade Headquarters in support of the above and pointing out the facilities that exist already in the Town. Councillor Cooper supported this proposal</p> <p>d) Review of Open Spaces and Village Halls within Boroughbridge Parish The Planning Committee is to meet on the 19/12/06 to review this and submit feedback to HBC</p> <p>e) Citizens Advice Bureau – request for funds and volunteers Councillor Golightly proposed sending the same donation of £100 as last year and Councillor Treharne supported the proposal</p> <p>f) To confirm the date of the Freedom of Boroughbridge Parade as 28 July 2007 Councillor Young proposed agreeing provisionally to this date subject to the approval of the Chamber of Trade. Councillor Cooper supported the proposal. Councillors Craggs and Hick agreed to work on the organisation of the event in liaison with Major Paddy Logan</p> <p>g) HBC seeking nominations for vacancy on Standards Sub-Committee Councillor Cooper proposed that she would like to be nominated and Councillor Treharne supported he proposal</p> <p>h)Yore Vision Mobile Cinema Project Councillor Craggs publicised this project, details of which were sent on 1 December 2006 and councillors supported the initiative</p>	<p>Clerk</p> <p>Planning</p> <p>Clerk</p> <p>Clerk</p> <p>FC</p>
<p>7 <u>TO CONSIDER THE POSSIBILITY OF HAVING TWO MEETINGS PER MONTH</u> Councillor Craggs presented the rationale behind such an initiative, suggesting that the first of the two meetings should end by 9pm and the second by 8pm. Councillor Golightly proposed trialling the motion for a period of 3 months and this was seconded by Councillor Hick</p>	
<p>8 <u>TO CONSIDER ACTIONS FROM FIRE INSPECTION</u> Consideration of this item has been deferred to the next meeting of the Town Council on 2 January whilst awaiting receipt of the Government Risk Assessment Publication</p>	<p>Agenda</p>
<p>9 <u>FINANCE</u></p> <p>a) Bank Balances see Appendix 4</p> <p>b) Invoices/salaries to be paid Proposed by Councillor Young and seconded by Councillor Windass</p> <p>c) To authorise payment of Public Works Loan Board Loan due by direct debit 2/2/07 proposed by Councillor Treharne and seconded by Councillor Hick</p> <p>d) To agree the budget and set the precept for 2007/8 Councillor Hick presented the figures to Council Members. Councillor Golightly proposed accepting the Precept for 2007/8 at £30,000 representing an increase of £3,000 on the figure for 2006/7. Councillor Treharne supported the proposal. Councillor Young was opposed to the proposal</p> <p>e) To consider reserves and ideas for raising revenue Councillor Hick suggested ways of raising revenue particularly through exploring available sponsorship for community projects</p> <p>f) To authorise the acceptance of a Public Works Loan Board Loan for £40,000 to purchase land at Aldborough Gate under the 1976 Local Government (Miscellaneous</p>	<p>Clerk</p>

<p>Provisions) Act Section19 Proposed by Councillor Treharne and seconded by Cllr Young g) To authorise lights for trees in St James Square £1163 each for two trees Councillor Hick re-stated that the eventual aim is to have lights fitted in all trees at no cost to the Town Council. The current financial outlay will be recouped early in the New Year on receipt of the money from the Rural Target Fund. Councillor Cooper proposed the motion and this was supported by Councillor Windass</p>	
<p>h) To consider both internal and external audit reports and authorise recommendation to purchase risk assessment software approx cost £60 The Clerk presented the findings following the recent internal and external audits. The Audit Commission acknowledged that risk assessment has been considered but is not adequate. As a result, Councillor Cooper proposed authorising the Clerk to obtain the necessary risk assessment software and Councillor Treharne supported the proposal</p>	Clerk
<p>i) To consider quote for grass cutting on Aldborough Green Councillor Young proposed accepting the quotation of £475 submitted by Aidan Foster and Councillor Treharne seconded the proposal</p>	Clerk
<p>j) To consider a donation for the Remembrance Wreath for Boroughbridge War Memorial A donation of £27 was proposed by Councillor Young and seconded by Councillor Windass</p>	Clerk
<p>k) To authorise Cllr B Walker be added to the bank signatories Proposed by Councillor Craggs and seconded by Councillor Cooper</p>	Clerk
<p>l) To reconsider accounts at bank re maximisation of interest Councillor Hick suggested depositing £20,000 in a High Interest Business Bond. This was proposed by Councillor Young was supported by Councillor Treharne</p>	Clerk
<p><u>10 COMMITTEES / PROJECTS REPORTS</u></p>	
<p>a) TIP Report See Appendix 5. It is pleasing to note that visitor figures are up on last year and Council Craggs thanked Mr Mike Jones and the volunteers for their work and support</p>	
<p>b) Minskip – update on field utilisation Nothing further to report</p>	
<p>c) Planning Committee meetings’ minutes 21/11/06 and report decisions from meeting on 5/12/06. To consider any further action regarding Sweet Shop The Minutes were proposed by Councillor Craggs and seconded by Councillor Young. Councillor Craggs reported on the decisions from the planning meeting that evening. Councillor Golightly proposed writing to the Office of the Deputy Prime Minister with regard to the current situation re the forecourt in front of the Sweet Shop. Councillor Windass seconded the proposal. In addition, Councillor Craggs proposed contacting Anne McIntosh, MP to draw her attention to the findings of the Planning Inspectorate which stated that the forecourt should be restored to its former open aspect. Councillor Windass supported the proposal</p>	Clerk
<p>d) Cemetery Committee report – to consider quotes for paving and door for shed See Appendix 6 for the Minutes of the Meeting held on 15 November 2006. Councillor Windass proposed accepting the quotation submitted by Pavescape Ltd subject to receipt of a copy of their Public Liability Insurance document. Councillor Golightly supported the proposal. Councillor Cooper reminded Council Members that the land in the Cemetery earmarked for the proposed Memorial Garden needs to be deconsecrated before any work can start</p>	Clerk Clerk
<p>e) Finance and Admin Working Group Report Points covered under item 9d</p>	
<p>f) Youth Council to report on meeting of 28/11/06. Schools Liaison report to include a report on Recreation Ground Development Councillor Vose reported on a very positive meeting and the fact that the youngsters are gradually beginning, and wanting, to assume ownership of the Youth Council meetings. The next meeting will take place in the Resource Centre in Boroughbridge on Thursday 14 December at 8pm. Councillor Craggs proposed authorising the cost of a one hour room hire and Councillor Young supported the proposal and agreed that this cost would be supported going forward. Councillor Golightly presented the 3 sets of plans which have been submitted for the Recreation Ground and it was agreed that</p>	CG

<p>these should be shown to, and discussed with, the students in order to glean a realistic picture of what they would like to see on the Recreation Ground</p> <p>g) Aldborough Gate Report. Cllrs Hick and Craggs to update on progress of purchase of land at Aldborough Gate Councillor Hick reported that the purchase should be completed by early January 2007 at the latest. He stressed the importance for digging to start by the beginning of February in order to comply with the conditions set out in the proposed grant from WREN. Councillor Treharne proposed accepting the terms and conditions of the purchase as set out in NYCC's letter of 22 November 2006 and Councillor Young seconded the proposal</p>	Clerk
<p>h)Tutt Woodland Report Councillor Cooper reported that there would be a visit by the Farming and Wildlife Advisory Group but weather conditions are not suited at the moment</p> <p>i) Mill Lane Report Nothing further to report</p> <p>j) Community Office Report Nothing further to report</p> <p>k) St James Square Report. Cllr Hick to report on lights and financial considerations re regeneration and possible lease The next meeting of the Project Group is to be held on 14 December. Councillor Hick reported that he will look into the financial implications for the Council of taking on the costs of re-assigning the lease etc and would report back to the next Council Meeting to be held on Tuesday 2 January 2007</p>	
<p>l) Hall Square Report Work is progressing re the Buttermarket</p> <p>l) Car Park and Picnic Area Report Councillors Doyle and Treharne will report at the January Meeting on the outcome of their meeting with Genevieve Parker and John Dobbinson, HBC, to be held on 13 December 2006</p>	Agenda
<p>m) Roundabouts report Councillor Hick reported that there are now 5 possible sponsors for the 3 remaining roundabouts</p> <p>n) Public Relations to include what press releases for this month The press release for this month will centre on the proposed works in the Cemetery, the Christmas Lights and the Spring bulbs which Councillor Cooper has already distributed to local schools, on behalf of Boroughbridge in Bloom</p>	Clerk RD
<p>o)Yore Vision Report Councillor Hick reported that Yore Vision is in the middle of a membership drive; details and application forms were given out to councillors and all were urged to join. Councillor Golightly reported on the letter sent by Keith Ramsay, Chairman of Yore Vision, asking if the Council were interested in the Youth Council working with them re provision of IT in the Town</p>	
<p><u>14 TO CONFIRM THE DATE OF THE NEXT MEETING OF BOROUGHBRIDGE TOWN COUNCIL WILL BE TUESDAY TUESDAY 2 JANUARY 2007 AT 7pm IN 1 HALL SQUARE</u></p>	
<p style="text-align: center;">The Meeting closed at 9.43pm</p>	
<p style="text-align: center;"><u>SIGNED</u></p> <p style="text-align: center;">CHAIRMAN</p>	
<p style="text-align: center;"><u>DATED</u></p>	

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