

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 4 MARCH 2008 IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs R Windass (Chair), F Cooper, G Craggs, R Doyle, I Hick, H Treharne, E Vose, B Walker, J Wilkinson, M Winder, District Cllr A Alton, H Nellis (Town Clerk), A Palmer (Assistant Clerk), Mike Jones, TIP Manager, a local resident thinking of standing for election in May, PC Neil Waite - arrived 6.55pm

The meeting opened at 6.30pm

- 1 **TO ACCEPT APOLOGIES FOR ABSENCE** County Cllr J Watson
- 2 **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA** None
- 3 **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 5 FEBRUARY 2008** -
Proposed by Cllr Walker and seconded by Cllr Cooper as an accurate record of the meeting held on 5 February 2008
- 4 **PUBLIC QUESTIONS OR STATEMENTS** PC Waite formally announced his return to Boroughbridge and updated Councillors on police future staffing in the Town
- 5 **MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 5 FEBRUARY 2008**
 - a) **FWAG's advice on the Tutt Woodland, dated 26 January 2007, as requested by Councillor Cooper (item 14n)** – Cllrs Cooper and Winder produced photographic evidence of the unsatisfactory state of the Tutt Woodland river banking and pathway for other councillors to view and comment upon. Cllr Craggs proposed that the Tutt Woodland should be allowed to revert to its natural state, and only necessary work should be done as required if a tree became dangerous. This was seconded by Cllr Cooper and voted on and passed unanimously. Cllr Cooper reported that she would contact the Scouts to remove any litter and obstacles on the pathway. The Clerk will seek legal advice from YLCA as to the appropriate wording of a sign at the entrance to the Tutt Woodland
 - b) **To report progress on the election calendar for Town Mayor for 2008/09 (item 8)** – Cllrs Windass, Craggs and Hick will arrange to meet with the Clerk to decide on a calendar of events for the Mayoral election
- 6 **FEEDBACK ON RECENT FLOOD PROCEDURES BY COUNCILLOR CRAGGS** – Cllr Craggs reported that the new Flood/Emergency Pack would be delivered to the Council Offices on Friday 7 March. Cllr Craggs also requested that consultation should take place between HBC, NY Police, Boroughbridge Flood Defence Committee and the Environment Agency to discuss and evaluate future procedures
- 7 **CORRESPONDENCE**
 - a) **HBC Spring Clean – to identify volunteer groups for litter picking in the area** – Cllr Doyle volunteered to refresh last year's press release and the Assistant Clerk reported that both the Scouts and Guides had been notified of the event. The Scouts had already made arrangements with HBC to clear up the Tutt Woodland area just before Easter
 - b) **Residents of 2,4,6 Kingfisher Reach regarding overhanging trees from the Tutt Woodland – to confirm the legal position and Council's stance re: these trees** – It was unanimously agreed that the Council's stance regarding the decision not to bear the cost of pruning the overhanging trees at Kingfisher Reach was to remain the same and that no further action will be taken. The Clerk will write to the residents accordingly, pointing out to them the legal advice given by HBC
 - c) **NYCC – Rights of Way Improvement Plan – to confirm that this has now been adopted formally** – A copy of the final plan can now be downloaded from NYCC website and is also available on CD

FC
Clerk

RW GC
IH Clerk

Clerk

RD

Clerk

IH JW
Agenda

<p>d) NYCC – Boroughbridge Service Centre Transportation Strategy – reminder of 2nd stakeholder workshop to be held at the Village Hall, Minskip, on 13 March 2008 – Cllrs Hick and Wilkinson volunteered to attend the meeting and report back to the Council</p> <p>e) HBC – Boroughbridge Super Park – to confirm funding and planning schedule – Appendix 1 –The funding of £51,400 from The BIG Lottery Fund and Commuted Sums, together with the planning schedule, were discussed by the Councillors. Cllr Hick stressed that it was very important that Councillors be involve in the planning stages as BBTC own the land and need to be closely involved at all stages. The Clerk was requested to inquire if all the monies were to be spent on the Recreation Ground itself and ascertain if any of the funding would be allocated to the consultation process. Cllr Cooper requested replacing Cllr Doyle on the Working Group following his stepping down in May 2008</p> <p>f) NY Fire & Rescue Service – to confirm the Council’s stance re: possible request from FBU to speak at a future Council Meeting – Councillors decided that they would decline the offer to host a representative from the FBU at any future council meeting, should the request be made</p> <p>g) Concert in aid of Boroughbridge Community Care to be held at Coronation Hall, Langthorpe, on Saturday 8 March at 7pm. Request for support at £5 per ticket - This was noted by all Councillors present</p> <p>h) HBC – review of Contaminated Land Strategy for Harrogate District – The contaminated land strategy can be viewed on NYCC website www.harrogate.gov.uk/harrogate-126 . Comments by 31.03.08</p>	Clerk FC
<p>Any correspondence received between the date of posting of the Agenda and the date of the Meeting was also considered</p>	
<p>i) Hydro Schemes on the River Ure – in reply to enquiry following Item 9b – 5/2/08 Agenda/Minutes The non-feasibility of a hydro scheme on the River Ure, as explained in the Environment Agency’s letter dated 26 February 2008, was duly noted by all Councillors present</p>	Agenda
<p>8 <u>TO APPROVE THE WORDING OF THE BREAR MEMORIAL PLAQUE FOLLOWING COUNCILOR YOUNG’S MEETING WITH MRS BREAR</u> – As Cllr Young was not in attendance it was decided to carry this item forward to the April Council meeting</p>	
<p>9 <u>FINANCE</u></p>	
<p>a) Bank Balances – Appendix 2</p> <p>b) Invoices/salaries to be paid – Cllr Wilkinson proposed paying invoices/salaries subject to audit and this was seconded by Cllr Craggs. Cllr Cooper proposed paying the invoice of £111.62 received on 3.3.08 from H Weaver, HJC, for repairs to the Buttermarket. This was seconded by Cllr Craggs. It was felt that the repair to the corner of the wall 1 Hall Square is the responsibility of NYCC and not the Town Council. The Clerk will inform NYCC and ask for a reimbursement of the cost of £23.50, already paid by BBTC</p>	Clerk
<p>10 <u>COMMITTEES/PROJECTS REPORTS TO INCLUDE SUBMISSION OF UPDATED RISK RISK ASSESSMENTS</u></p>	
<p>a) Aldborough Gate Report – Nothing to report</p> <p>b) Tutt Woodland Report – dealt with under item 5</p> <p>c) Mill Lane Report – Nothing to report</p> <p>d) Community Office Report – Nothing to report</p> <p>e) Hall Square Report – Refer to Item 9b</p> <p>f) Car Park and Picnic Area Report – Cllr Doyle reported that the re-submitted grant application for Back Lane Car Park has been rejected once again by HBC</p> <p>g) Public relations report to include which press release/s for this month – HBC’s Spring Clean April 2008 and the Safer Neighbourhood Team were identified as press releases for this month</p>	RD
<p>- To approve changing the Website’s title from Boroughbridge Town Council to Boroughbridge Community Website or Boroughbridge, North Yorkshire at a cost of £40 + VAT – 1 hour’s work by Netconstruct – Cllr Craggs proposed that the new website title should be changed to <i>Boroughbridge Community Website</i> and this was seconded by Cllr Wilkinson. All Councillors present voted in favour</p>	Cllrs

Clerk

- **Update on new businesses enlisted by councillors for the Town’s Website** – No new recruits but several possibilities are still being pursued
- **To approve free advertising for Lexcleann Ltd. in lieu of work done to the Fountain in St James’s Square** The Clerk reported that Lexclean had not expressed an interest in advertising on the Website
- **To approve the inclusion of Agendas on the Community Website** – Approved
- h) **St James Square Report to include arrangements made for filling planters by Boroughbridge in Bloom** – The Clerk reported that a local gardener would plant and tend the four planters in St James Square at a cost of £40 + the cost of plants and compost. Cllr Cooper proposed that the work should go ahead and this was seconded by Cllr Windass
- i) **Yore Vision Report to include query raised about liability on signposted walks and report on response requested from Allianz Cornhill** – The Assistant Clerk reported that she had contacted Allianz Cornhill for advice and confirmed that public liability cover would exist under current regulations
- j) **TIP Report for January 2008 – Appendix 3-** Mike Jones confirmed that the Boroughbridge Website address would be on all new TIP leaflets. Cllr Wilkinson informed the council that the reprinting of the Chamber of Trade town guides should be completed very soon. The Yore Vision launch of new town walks will take place on Wednesday 23 April at 6pm in St James Square as confirmed in an email from Genevieve Parker, HBC
- k) **Planning Committee Meeting – to approve minutes of the meetings held on 19 February 2008 and to report on the meeting of 4 March 2008** – Cllr Wilkinson reported on the meeting of 4 March 2008. Approval of the Minutes of 19 February 2008 were proposed by Cllr Wilkinson and seconded by Cllr Walker.
- l) **Cemetery Committee Report – to approve Minutes of the meeting held on 29 January 2008** – Proposed by Cllr Windass and seconded by Cllr Treharne as an accurate record of the meeting held on 29 January 2008. Cllr Windass reported that the Hawking grave had been tidied by Garden Grooming and they have agreed to fill in any sinking graves. The rabbit problem had been addressed. The Clerk thanked Cllr Walker for checking both cemeteries and updating the Risk Assessment forms accordingly
- m) **Schools and Youth Liaison Report** – Nothing to report

Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be taken to be unlawful if challenged in the future

- Cllr Hick proposed a vote of thanks to Cllr Doyle for all his achievements and input into the setting up and running of the Town’s Website. Cllr Craggs hoped that Cllr Doyle could be co-opted onto the Council in an advisory role for the website. Cllr Doyle stated that he would be prepared to continue to help if no other Councillor was interested

11 TO CONFIRM THAT THE DATE OF THE NEXT MEETING OF BOROUGHBRIDGE TOWN COUNCIL WILL BE TUESDAY 1 APRIL 2008 AT 6.30PM IN 1 HALL SQUARE, BOROUGHBRIDGE

The Meeting closed at 7.54pm

SIGNED.....
CHAIRMAN

DATED.....

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