

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 3 OCTOBER 2006
IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs G Craggs (Chairman), F Cooper, R Doyle, C Golightly, I Hick, H Treharne, R Windass, R Young, T Ramsay (Town Clerk), H Nellis (Assistant Town Clerk)
PC 1282 Neil Waite, PC 82 Alister Wilson (arrived 8.30pm)

The meeting opened at 7.00pm

1 TO ACCEPT APOLOGIES FOR ABSENCE Cllrs E Vose, J Wilkinson, District Cllr P Phillips, County Cllr A Alton

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA None

3 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2006
Proposed by Cllr Windass and seconded by Cllr Doyle. Item 13k of the Minutes from 5 September 2006 should read District (not County) Cllr P Phillips

4 PUBLIC QUESTIONS OR STATEMENTS None

5 MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2006

a) To consider draft revised standing orders and new financial standing orders These are to be considered in detail at the meeting of the Finance Working Group on 12 October 2006 and the legality of the content will be subject to the approval of the Town Clerk

b) To ratify the cooption of Councillor vacancy Interviews for the Councillor vacancy were conducted on 19 September 2006. Cllr Cooper proposed accepting the recommendations of the interviewing panel to offer the post to Mr Barry Walker. Cllr Golightly seconded the proposal

6 CORRESPONDENCE

a) NYSP – Wider Partnership conference 20/9/06. Councillors Craggs and Golightly to report Cllr Craggs reported that he felt that the conference, in effect, presented the proposals for the future of the County as a ‘fait accompli’ and regretted that wishes of the rural community were not being taken into account

b) Yorkshire Rural Community Council AGM 9/10/06 at 6.30pm at Shelley Village Hall No interest was expressed in attending this meeting

c) Questionnaire at Harrogate Borough Council Budget 2007/2008 The Finance Working Group is to complete the questionnaire and return to HBC

d) Cllr Craggs publicised the Mbed “Value Added Towns” conference to take place on Saturday 11 November from 10.30am – 5.00pm at The Old Swan Hotel, Harrogate. Councillors wishing to attend were urged to inform the Clerk as soon as possible since places are limited

e) Footpath in Hall Square Cllr Craggs read out the response to the Town Council’s letter of 17 August 2006 re the replacement of the flagged footpath, as promised by NYCC in their letter dated 17 May 2004. In essence, since ‘the financial climate has changed and with budgets severely restricted’ NYCC ‘cannot reasonably justify replacing a perfectly good, serviceable footway...’ Cllr Hick proposed sending a copy of the letter, together with the original letter of 2004, to the Chairman of NYCC and to the leader of the Council. Cllr Windass supported the proposal

f) A letter of thanks has been received from the local Scout Group for the donation of £100

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<p>sent in recognition of their help in tidying the Tutt Woodland area</p> <p>g) Cllr Doyle publicised the Funding Fair to take place in Pickering on 18 October 2006 and Cllr Cooper expressed an interest in attending</p> <p>h) A further Funding seminar is to take place on 5 October in Priory Street, York. Cllr Golightly said that he would attend</p>	<p>FC</p> <p>CG</p>
<p><u>7 TO CONSIDER A REQUEST FOR JOINT REPRESENTATION AND TO LOBBY COUNTY COUNCILLOR JOHN WATSON REGARDING INCREASED COMPLAINTS FROM RESIDENTS ABOUT ANTI-SOCIAL BEHAVIOUR</u></p> <p>In response to an email from District Cllr Phillips re reports of anti-social behaviour, Cllr Craggs suggested writing to Cllr Phillips expressing concern about the statements contained in his email and proposing a joint meeting with him, the Police and representatives from NYCC and Youth organisations to discuss the problem. Cllr Treharne seconded the proposal. Cllr Hick reported that there will be a meeting at the High School on Thursday 12 October, the purpose of which will be to consider the future vis a vis young people in the Town Since NYCC has increased its number of (PCSOs), Cllr Craggs suggested that a letter be sent to North Yorkshire Police Inspectorate asking if one can be allocated to Boroughbridge</p>	<p>Clerk</p> <p>Clerk</p>
<p><u>8 CG TO REPORT ON ‘WORKING TOGETHER – REVIEW OF THE FUTURE ROLE OF THE THIRD SECTOR IN SOCIAL ECONOMIC REGENERATION’ CONSULTATION DOCUMENT</u> see Appendix 1</p>	
<p><u>9 TO REVIEW THE COOPTION OF COUNCILLORS PROCEDURES REGARDING INTERVIEW PROCEDURE</u> The aim of this review was to determine and ensure accountability of the selection of co-opted councillors. It was agreed that all Cllrs should be invited to attend the interviews and those present should then put forward their recommendations to full Council for ratification. Cllr Graggs proposed that the interviewing panel should consist of a minimum of 5 Councillors and must be lead by the Chairman of the Council or his/her Deputy. Cllr Cooper supported the proposal. See Appendix 2 for the full procedure for co-option of councillors</p>	<p>Clerk</p>
<p><u>10 CG TO REPORT ON MEETING WITH KEN MAJOR FROM NYCC RE THE PARKING OF LORRIES AT MORRISONS</u> Appendix 1. A letter has been received from Ken Major confirming plans to install parking restrictions outside Morrisons in January 2007</p>	
<p><u>11 TO CONSIDER THE NEW ‘FIRE SAFETY REFORM’ THAT COMES INTO BEING ON 1/10/06</u> Cllr Craggs proposed contacting the Fire Service to ask for an inspection of the Council premises to check that all complies with the new safety reform regulations. Cllr Doyle seconded the proposal. A copy of the new regulations will be sent, for information, to the Committee of the Water Rats premises</p>	<p>Clerk</p> <p>Clerk</p>
<p><u>12 FINANCE</u></p> <p>a) Bank Balances Appendix 3. Clarification of the two sums listed will be sought from Leeds Federated Housing</p> <p>b) Invoices / salaries to be paid Proposed by Cllr Cooper and seconded by Cllr Windass</p> <p>c) To agree the end-of-season ‘Thank you’ and feedback ‘do’ for TIP volunteers – and budget Proposed by Cllr Young and seconded by Cllr Windass. It was agreed that up to £50 could be spent and that the Assistant Town Clerk should liaise with the Manager of the TIP to make the necessary arrangements</p>	<p>HN</p>
<p><u>13 COMMITTEES / PROJECTS REPORTS</u></p> <p>a) Planning Committee meetings’ minutes 19/09/06 and report decisions from meeting</p>	

<p>on 3/10/06. To update the Council on the Sweet Shop ‘Walls’ Minutes approved; proposed by Cllr Cooper and seconded by Cllr Doyle. Following the dismissal of the appeal by the owner of the former Sweet Shop, letters will be sent to NYCC and HBC stating that the forecourt must be returned to an open area for common use. The letters will also question the right to plant leylandii and will point out the potential visual hazard that these will present for vehicles exiting the Crown Hotel. In addition it was agreed that a request be made to English Heritage to inspect the property in order to check that refurbishment meets the criteria prescribed for listed buildings</p>	<p>Clerk</p>
<p>b) Cemetery Committee report The next meeting of the Cemetery Committee is to be deferred pending the Clerks obtaining quotes for kerbing. Cllr Golightly reported that some older High School students are interested in designing a Garden of Remembrance area in Boroughbridge Cemetery. Cllr Cooper said that the land would first have to be deconsecrated and she would make the necessary arrangements. The Cemetery Committee and school representatives will meet at Boroughbridge Cemetery at 6.00pm on Tuesday 10 October 2006</p>	<p>RW</p>
<p>c) Finance and Admin Working Group Report Nothing to report</p>	
<p>d) Youth Council and Schools Liaison Cllr Doyle reported that the first meeting of the Youth Council is to take place at 6.00pm on 4 October in 1 Hall Square. Cllr Golightly indicated that some 6th Form students at the High School might be interested in helping in the TIP in the future and Cllr Hick suggested that those who had expressed interest should be invited to attend the end-of-season get together of the TIP volunteers</p>	<p>HN</p>
<p>e) Aldborough Gate Report Cllr Young reported that the archaeological dig is now complete. A financial statement has been requested from the treasurer. It is now important to ensure that an entry, advertising the Aldborough Gate Project, is completed for the Boroughbridge Website</p>	<p>RY</p>
<p>f) Tutt Woodland Report Nothing to report</p>	
<p>g) Mill Lane Report The future of the Water Rats Club may feature at the Yore Vision Youth Conference of 12 October 2006 at the High School</p>	
<p>h) Community Office Report A grant of £1000 has been received from Yore Vision. The grant and contract for the TIP is still awaited from HBC</p>	
<p>i) St James Square Report Cllr Hick updated the Council on the plans so far. The proposed plan for the Square will be put on display, for public comment, in the Council Office, the Library and the High School on 28 October 2006. The aim is to order the necessary materials in November and the Mayor’s Diary will include an appeal to the public for the donation of any large stone troughs</p>	
<p>j) Hall Square Report Cllr Craggs reported that the Chamber of Trade has requested the use of and lighting in Hall Square for the late night opening on 6 December 2006 and felt that the proposed display for the Buttermarket should be delayed until after Christmas</p>	
<p>k) Car Park and Picnic Area Report Cllr Doyle reported on HBC’s letter dated 28 September 2006 in response to the Council’s letter of 11 September 2006 re possible funding for the Car park. The Department of Development Services has requested details of the Council’s proposals for the Car Park prior to any meeting with Council representatives</p>	<p>Clerk</p>
<p>l) Roundabouts report Work on landscaping the Roecliffe Roundabout has now begun. Cllr Hick presented to the Council a pro-forma of a sign that is proposed for the remaining 3 roundabouts at the cost of £299 + VAT + fitting. All agreed that this was acceptable and asked that sign include the address of the Boroughbridge Website</p>	<p>IH</p>
<p>m) Public Relations to include what press releases for this month See Appendix 4 for the Minutes of the Web Group Meeting of 28 September 2006. Cllr Doyle appealed for help from Councillors to encourage local businesses to advertise on the Website and asked for approval to buy a further 2000 web address stickers which could then be put all the parking discs. Cllr Young proposed the motion and this was supported by Cllr Windass. October’s press release will deal with the proposed plans for St James Square</p>	<p>Cllrs RD</p>
<p>n) Yore Vision Report Cllr Hick reminded Councillors that an up-to-date Yore Vision report</p>	<p>RD</p>

is available on the HBC Website, and that there is to be a write up in the local paper. Cllr Craggs reported on plans by Yore Vision to produce a brochure of interlinked walks in the area centred, where possible, on places of historic interest

o) TIP Report – to consider events which may be included in the Yorkshire Dales and Harrogate Tourism brochure see Appendix 5 for the TIP report. Volunteers are still needed and it was agreed that the Clerk should contact local organisations to ask for their support for next season. A letter of thanks will also be sent to those who have given up their time to help this year

p) Minskip – update on field utilisation Cllr Golightly reported - see Appendix 1

Cllr Doyle requested that the order of the Working Group Reports should be rotated on future agendas

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14 TO CONFIRM THE DATE OF THE NEXT MEETING OF BOROUGHBRIDGE TOWN COUNCIL WILL BE TUESDAY 7 NOVEMBER 2006 AT 7pm IN 1 HALL SQUARE

The Meeting closed at 9.29pm

SIGNED

CHAIRMAN

DATED

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