

**BOROUGHBRIDGE TOWN COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 3 AUGUST 2010
IN 1 HALL SQUARE, BOROUGHBRIDGE**

PRESENT Cllrs. G Craggs (Chairman), F Cooper, K Fuller, N Smith, E Vose, J Wilkinson, R Windass, M Winder, R Young, County Councillor J Watson, H Nellis (Clerk), A Merry (Assistant Clerk), Andrew Cousins and two colleagues representing Amey Cespa and Councillor Tim Joynson and two colleagues representing Marton cum Grafton Parish Council

The Meeting opened at 6.35pm

- 1 To accept apologies for absence - Cllr. B Walker, District Cllr A Alton**
- 2 Declarations of interest in items on the Agenda - Cllr J Wilkinson - Item 10**
- 3 Approval of the Minutes of the Meeting held on 6 July 2010 - it was RESOLVED** that the Minutes be signed as an accurate record of the Meeting held - proposed by Cllr Cooper and seconded by Cllr Young
- 4 Public Questions or Statements - to welcome Mr Andrew Cousins from Amey Cespa and Councillor Tim Joynson, Deputy Chairman of Marton cum Grafton Parish Council to discuss the proposed Waste Recovery Park at Allerton Park –** Andrew Cousins presented the logical rationale behind the need for an organised waste disposal plant. Cllr Tim Joynson, together with members of the Town Council raised concern about the long term costs of the proposed project and possible financial implications for ratepayers. Further questions were answered by the representatives of Amey Cespa The Chairman thanked both parties for their attendance and informative and constructive input Representatives of Amey Cespa and Marton cum Grafton Parish Council left the meeting at 7.29pm
County Councillor J Watson briefly reported on the possible consequences of the government cutbacks and what it could mean for North Yorkshire
County Councillor Watson left the meeting at 7.35pm
- 5 Matters arising from the Minutes of the Meeting held on 6 July 2010 –dealt with under Item 4 (resolution 10e of the July Minutes)**
- 6 To receive information from Harrogate Borough Council re Consultation Meetings with Parish Councils and to note the deadline for submission of items for the Agenda and to note also a change of venue for the Group 2 Parish Consultation Meeting on Monday 11 October 2010 –** Noted with Councillors being asked to submit any relevant items/questions for the September agenda to the Clerk
Action: Councillors: Agenda
- 7 To receive notification from North Yorkshire County Council re the proposed changes to the concessionary fares scheme and to submit any comments - –** The content of the document was noted by Councillors and no official response is to be submitted by the Council
- 8 Correspondence**
 - a) To receive a formal request from 9 Regiment Army Air Corps to exercise its right to march through the Town on Wednesday 6 April 2011 –** It was **RESOLVED** to grant this request and to set up a Working Group to deal with the organisation for the event - proposed by Cllr Young and seconded by Cllr Wilkinson. Cllr. Fuller offered to act as ‘go-between’ **Action: Clerk / KF**
 - b) To receive an offer from a British Red Cross trainer to attend a full day of first aid training centred around incidents that might occur in a flood situation –** It was agreed

that this should be a Joint Parish Council venture and the information should be forwarded to the relevant Parish Councils for consideration by the Emergency Committee

Action: Clerk

Any correspondence received between the date of posting of the Agenda and the date of the Meeting will also be considered

c) To receive information regarding a damaged memorial bench in the Recreation

Ground – It was **RESOLVED** to contact Harrogate Borough Council requesting a replacement bench and plaque since a witness had come forward to report that one of its contractors was responsible for the damage whilst cutting the hedges. Councillors also requested that a letter of apology be sent by the County Council to the family for whose son the bench was dedicated - proposed by Cllr Young and seconded by Cllr Wilkinson

Action: Clerk

d) To receive an offer from Harrogate & District Neighbourhood Watch Association to give a talk to Councillors about the Neighbourhood Watch Scheme – It was agreed to pass this on this information to the Safer Neighbourhood Committee

Action: Clerk

e) To receive a request from a local resident for funding to buy plastic grids to help protect part of Aldborough Village Green from damage caused by large vehicles running over the verges – It was **RESOLVED** to fund the purchase of twenty-five reinforcement grids at a cost of £75.00 on the proviso that a plan of the area in question be submitted to the Council before work commences – proposed by Cllr Cooper and seconded by Cllr Fuller

Action: Clerk

9 To distribute risk assessments for the annual review and agree a date for return – It was agreed to distribute the risk assessment forms to the relevant Councillors for review and update where appropriate and to return the forms to the Clerk as soon as possible

Action: GC BW MW

10 To consider subscribing to the web-based ‘Parish Online’ – Cllr Wilkinson declared an interest and Councillors agreed not to subscribe to Parish Online since they could see little advantage in this to the work of the Council

11 To consider a request from Boroughbridge Allotment Society to gain access to the land at Alborough Gate as soon as possible – It was **RESOLVED** to grant this request subject to written confirmation from the tenant that he is in agreement and wishes to renew his lease on the remainder of the land in November 2010 - proposed by Cllr Cooper and seconded by Cllr Vose

Action: Clerk

12 Finance

a) To receive the financial statement for July 2010 – Appendix 1 – Noted and approved, subject to audit – proposed by Cllr Young and seconded by Cllr Smith

b) To agree invoices/salaries to be paid – Appendix 1 – Noted and agreed – proposed by Cllr Young and seconded by Cllr Wilkinson.

c) To consider allocating £200 from the Mayor’s Appeal to Vicki Lever’s Photography Group – The Clerk confirmed that there were insufficient funds in the Mayor’s Appeal Fund to meet this request and it was **RESOLVED** to allocate £50.00 – proposed by Cllr Craggs and seconded by Cllr Cooper

Action: Clerk

d) To agree a date for the next Finance and Personnel Working Group Meeting – It was agreed to hold the next Finance and Personnel Working Group Meeting on Tuesday 17 August 2010 at 6.10pm **Action: Clerk**

- e) **To consider a quotation for the refurbishing of three benches and eight seats in and around Boroughbridge currently owned by the Town Council – It was RESOLVED** to accept Bob Cowell’s tender for painting and/or varnishing the benches and seats owned by the Town Council – proposed by Cllr Wilkinson and seconded by

Cllr Cooper **Action: Clerk**

13 Working Groups and Committees

- a) **Cemetery Committee to include a report of the Meeting held on Friday 16 July 2010 to receive a quotation for works at Aldborough Cemetery – Appendix 2 –** Cllr Cooper reported on the meeting held on 6 July 2010. It was **RESOLVED** that the Burial Clerk should be asked to submit a written monthly Cemeteries Report and attend future Annual General Meetings of the Council, at which time an annual report on the Cemeteries would be submitted to Councillors - proposed by Cllr Wilkinson and seconded by Cllr Cooper. It was also **RESOLVED** to accept Nick Spence Groundworks’ tender for work on the Hawking grave in Aldborough Cemetery – proposed by Cllr Wilkinson and seconded by Cllr Young

Action: Clerk: Burial Clerk

- b) **Mill Lane Report to include the Minutes of the Meeting held on Monday 19 July 2010 –** No Minutes of the meeting held on 19 July 2010 were available. The Chairman reported that the Community Questionnaire returns are now with Ripon Council for Voluntary Service awaiting analysis
- c) **Public Open Spaces – to agree a rota for the opening and closing of the shared open space on Fridays and Saturdays –** The rota for opening and closing the shared open space was filled in accordingly
- d) **Community Office Report – to agree to employing a cleaner for 1 Hall Square –** It was **RESOLVED** to employ a cleaner for 1 Hall Square on the same pay and conditions as previously – proposed by Cllr Wilkinson and seconded by Cllr Winder. It was also **RESOLVED** to seek a quotation for cleaning the signs, at the entries to the Town, every three months – proposed by Cllr Wilkinson and seconded by Cllr Vose
- e) **Aldborough Gate Report –** Dealt with under **Item 11**
- f) **Yore Vision Report –** Nothing to report
- g) **Schools Liaison, Youth and Recreation Ground –** Cllr Vose reported on the last Governors’ meeting at the High School and informed the members of the Council that Jane Charlton was now the new Chair of Governors there
- h) **TIP Report for June 2010 to include a request to buy a replacement printer and price gun at a total cost of £225.25, including delivery – Appendix 3 –** It was agreed to submit the request for a replacement printer and price gun for consideration by the Finance and Personnel Working Group at its next meeting to be held on Tuesday 17 August 2010. A further agenda item for this meeting should be arrangements for the future management of the Tourist Information Point following the retirement of Mike and Gill Jones **Action: Clerk**
- i) **Planning Committee Report - to approve the Minutes of the Meeting held on 20 July 2010 and report on the Meeting of 3 August 2010 –** It was **RESOLVED** to accept the Minutes of the Meeting held on Tuesday 20 July 2010 as an accurate record of the decisions taken – proposed by Cllr Young and seconded by Cllr Winder. Cllr Wilkinson reported on the meeting earlier that evening
- j) **Website Working Group –** Nothing to report

Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future

- Councillor Young reported overgrown hedges alongside Ladywell House, Boroughbridge Primary School, Aldborough Road and the bungalow near the flats in Springfield Grove
- Councillor Winder reported overgrown hedges along the York Road and overhanging trees around the Fountain area

14 To confirm that the date of the next Meeting of Boroughbridge Town Council is TUESDAY 7 SEPTEMBER 2010 at 6.30pm in 1 Hall Square, Boroughbridge

The Meeting closed at 9.00pm

Signed: _____ (Chairman)

Dated: _____