

BOROUGHBRIDGE TOWN COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 1 DECEMBER 2009
IN 1 HALL SQUARE, BOROUGHBRIDGE

PRESENT: Cllrs G Craggs, (Chairman), F Cooper, B Walker, T Walker, J Wilkinson, R Young, H Nellis (Town Clerk), A Palmer (Assistant Town Clerk), PC Neil Waite (arrived 7.00pm) and one member of the public

The Meeting opened at 6.35pm

1 To accept apologies for absence Cllrs M Winder, N Smith, E Vose, District Cllrs A Alton and R Windass

2 Declarations of interest in items on the Agenda None

3 Approval of the Minutes of the Meeting held on 3 November 2009 – It was **RESOLVED** that the Minutes should be signed as an accurate record of the Meeting - proposed by Cllr Walker and seconded by Cllr Young

4 Public Questions or Statements

To receive information from a local resident re the formation of an allotment society in Boroughbridge – A local resident addressed the members of the Council regarding the idea of forming a local Allotment Association and informed Councillors of a public meeting being held on Wednesday 16 December at 7pm in the Social Club, Fishergate, Boroughbridge. All Councillors present expressed their support for this venture and Cllr Wilkinson agreed to investigate possible allotment sites within the Boroughbridge area

5 Matters arising from the Minutes of the Meeting held on 3 November 2009

a) Item 4 – to receive confirmation of the allocation of commuted sums for Minskip by District Councillor Alton – In the absence of District Councillor Alton, the Clerk reported that Harrogate Borough Council had confirmed that the commuted sums for Minskip are to be allocated to the existing village hall, following the resolution passed by Boroughbridge Council on 2 September 2008 (item 4)

b) Item 8h – to receive information from Inspector Chapman re the Safer Neighbourhoods Group Meeting to be held in Coronation Hall on 8 December 2009 at which time concerns raised under item 8h can be presented and discussed – It was **RESOLVED** that Councillors Cooper and Wilkinson would attend the meeting in Coronation Hall on Tuesday 8 December 2009 at 7.30pm at which time the concern about antisocial behaviour in the Town would be raised. Councillor Craggs confirmed that the unacceptably-late response by the police to the recent flooding in the town would also be highlighted at the meeting

6 Correspondence

a) To receive a request from Boroughbridge Community Care for permission to use Hall Square for ‘Carols on the Square’ on Sunday 13 December, starting at 4.00pm – It was **RESOLVED** that permission be granted – proposed by Cllr Cooper and seconded by Cllr T Walker

b) To receive confirmation from the Valuation Officer that the rateable value of 1 Hall Square will not be increased, following the valuation officer’s inspection – Noted

c) To receive a request from North Yorkshire Police for help in identifying a local person who might be interested in joining the Team of Neighbourhood Profile Guides - It was **RESOLVED** that PC Waite would obtain further details about this initiative and report back to Council

d) To receive information from Pateley Bridge Town Council re: the two possible dates for their Mayor Making Ceremony and asking if we have already any date in mind for our ceremony – The information was noted and no date has yet been agreed for the 2010 Mayor Making Ceremony in Boroughbridge

e) To receive a request from The Aldborough and Boroughbridge Show Committee for help in improving publicity for the show in and around the town – Several members of the Council expressed concern that this event is no longer held within the Parishes of Aldborough and Boroughbridge. Whilst Members of the Council will lend their full support to the Committee, it was felt that initiatives for advertising future shows should be the remit of the Show Committee itself. It was **RESOLVED** to write to the show’s Secretary, suggesting an alternative site for the Show, within the Parish of Boroughbridge, and inviting a representative to come and speak at a future Council Meeting –

JW

FC/JW

Clerk

PC
Waite

Clerk
(356)

<p>proposed by Cllr Wilkinson and seconded by Cllr Cooper</p> <p>f) To receive the Agenda for the Joint Parish Council Meeting to be held on Thursday 10 December 2009 at 7.30pm in 1 Hall Square – Since Cllr Wilkinson is unable to attend that evening, Cllrs Cooper and Craggs agreed to represent Boroughbridge Town Council at the Joint Parish Council Meeting on Thursday 10 December 2009</p>	<p>FC/GC</p>
<p>g) To receive a request from Mike Collins for volunteers to help with the installation of a sign board on the picnic area in Langthorpe giving details of the Battle of Boroughbridge – Councillors Cooper, Craggs and Wilkinson volunteered to join this working group. Councillors supported Mike Collins’ initiative and agreed that they would like to see provision for similar signage as part of any future development on the site of the Water Rats Club on Mill Lane</p>	<p>FC/GC/ JW</p>
<p>h) To receive the latest Commuted Sums balance sheet from Harrogate Borough Council together with a request for BBTC to identify any areas that should also be included and to agree which Councillors will review and amend the information supplied – Councillor Wilkinson agreed to review and amend the information on behalf of Boroughbridge Town Council</p>	<p>JW</p>
<p>i) To decide whether Council representation at meetings of Boroughbridge Community Care should continue – Councillor Cooper agreed to remain as representative of Boroughbridge Town Council at the meetings of Boroughbridge Community Care and asked that she receive hard copies of all future correspondence relating to meetings of the Council, including those of Communicare. Councillor Craggs proposed that the current Mayor represent the Council also at Communicare Meetings and this was seconded by Councillor Young</p>	<p>FC/EV</p>
<p>j) To receive a request from Boroughbridge Primary School for a list of suggested sites for a student litter pick in the ‘Big Tidy Up’ event to be run by the school on Thursday 25 February 2010 – It was RESOLVED to write to the school informing the Headteacher that the Town Council will be in contact in the New Year with some suggestions of areas for the student litter pick</p>	<p>Cllrs Agenda</p>
<p>7 To re-consider the format of the signage at Stump Cross Roundabout – It was confirmed that the contract on this roundabout is now due for renewal for a further three years. It was, therefore, RESOLVED to write to the Sponsor requesting that he review the format of the signage, which did not comply with the guidelines issued by North Yorkshire County Council, and asking him to submit proposals for future landscaping of the site – proposed by Councillor Wilkinson and seconded by Councillor Cooper</p>	<p>Clerk</p>
<p>8 Finance</p>	
<p>a) To receive the financial statement for November 2009 - Appendix 1 – Noted and approved – proposed by Councillor Wilkinson and seconded by Councillor Young</p>	
<p>b) To agree invoices/salaries to be paid – Appendix 1 – Noted and agreed with the late inclusion of SLCC Membership renewal, received that morning, of £106 for 2010 – proposed by Councillor Wilkinson and seconded by Councillor B Walker</p>	<p>Clerk</p>
<p>c) To re-consider the purchase of Digital Mapping software and associated lap top – It was RESOLVED to pass this matter on to the Cemeteries Working Group for further discussion and consideration</p>	<p>RW</p>
<p>PC Waite updated the Council on the response by the Police to the complaints of anti-social by a local resident, detailed in the Minutes of the Council Meeting of 3 November 2009 (item 8h) and informed the Council that extra foot patrols had now been employed. PC Waite proposed showing Councillors a DVD on Anti-terrorism at the next Town Council Meeting on 5 January 2010</p>	<p>Agenda</p>
<p>9 Committees/Projects Reports</p>	
<p>a) Public Open Spaces to include a request to HBC to have the no parking area on Back Lane Car Park moved in order to facilitate access to the new shared open space – It was RESOLVED to write to Harrogate Borough Council requesting that the no parking area on Back Lane Car Park be moved to the area in front of the two removable bollards in order to facilitate access to the new shared open space – proposed by Councillor Wilkinson and seconded by Councillor Young</p>	<p>Clerk</p>
<p>b) Community Office Report – Nothing to report</p>	
<p>c) Aldborough Gate Report – Nothing to report</p>	
<p>d) Yore Vision Report to include a report on the Meeting held on Monday 23 November 2009 – Councillor T Walker reported on the Renewable Energy meeting held on 23 November 2009 at which the Shared Space Scheme and traffic calming on Horsefair were the main topics discussed</p>	
<p>e) Public Relations report to include the Minutes of the Meeting of the Website Group of Wednesday 25 November 2009 – The Clerk reported on the Meeting of the Website group held on 25 November 2009. It was RESOLVED to elect representatives for the Website Working Group at the next</p>	<p>(357)</p>

full Council meeting in January 2010

f) Schools Liaison, Youth and Recreation Ground – Nothing to report

g) TIP Report for October 2009 – Appendix 2 - Councillor Craggs read a letter from the Manager of the Tourist Information Point thanking the Council for the ‘Afternoon Tea’ provided for the TIP volunteers on 25 November 2009. Councillors Wilkinson and Young gave a vote of thanks to the Clerks for all their hard work in organising the event

h) Planning Committee Report - to approve the Minutes of the Meeting held on 3 and 17 November 2009 and report on the Meeting of 1 December 2009 - It was **RESOLVED** to accept the Minutes of the Meetings held on 3 and 17 November 2009 as an accurate record of the decisions taken – proposed by Councillor B Walker and seconded by Councillor Young. Councillor Wilkinson reported on the Meeting held earlier that evening

i) Cemetery Committee Report – Nothing to report

j) Mill Lane Report to include a report on the Meeting held on 19 November 2009. To consider action to be taken re parking on the Council’s land on Mill Lane – Councillor T Walker gave an update on the Mill Lane project to the members of the Council and fed back advice given by Harrogate Borough Council. Councillor T Walker requested that a hard copy of his power point presentation, detailing projected costs, be given to all Councillors for their consideration and comment at the next Council meeting on 5 January 2010

Councillors time to share issues and decide agenda items for next meeting. Members are reminded that the statutory notice of any business to be transacted has not been posted and should recognise that any decisions taken may be considered to be unlawful if challenged in the future

- Councillor Wilkinson raised concerns about the flooded roadway outside Farndale, on Horsefair
- Councillor Cooper requested that a new ‘home’ be found for the old office computer

10 To confirm that the date of the next meeting of Boroughbridge Town Council is TUESDAY 5 JANUARY 2010 at 6.30pm in 1 Hall Square, Boroughbridge

The Meeting closed at 8.31pm

SIGNED
(Chairman)

DATED.....

